

# **FARINGDON TOWN COUNCIL**

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Clerk: Katherine Doughty



## **Minutes of Finance and Audit Committee Meeting held on Monday 10<sup>th</sup> February 2025 at 6.30pm in the Jubilee Room, Pump House, Faringdon**

**Members Present:** Cllr.Leniec (Chair)  
Cllr.Boulton  
Cllr.Castle  
Cllr. Finn  
Cllr. Ford  
Cllr.Webb  
Cllr.Wild

**In attendance:** Katherine Doughty, Town Clerk  
Margaret Nairne, Town Clerk's Assistant

**1/2/25 Apologies for Absence:**  
Cllr.Farmer; Cllr. Morgan

**2/2/25 Minutes and notes of meetings**  
It was PROPOSED that the minutes of the meeting held on Monday 13th January 2025 be signed as a correct record. This was SECONDED and RESOLVED.

**3/2/25 Declarations of Interest & requests for dispensations**  
None

**4/2/25 Public Speaking and Question Time**  
None

**5/2/25 Facilities Committee**  
Minute reference 12/1/25 Replacement bus shelter, Coxwell Road:  
Cllr. Webb PROPOSED, Cllr. Finn SECONDED and it was RESOLVED to approve the quote from Ace Shelters of £4375 to be covered by insurance payment.

**6/2/25 Faringdon War Memorial Trust**  
Minute reference 8/1/25 Finance on 3 February 2025: Cllr. Leniec PROPOSED, Cllr. Ford SECONDED and it was RESOLVED to approve the grant request of £6000 to be taken from the Asset Maintenance Fund. The Clerk will query the fault with the lift installer as the lift is comparatively new.

**Due to the confidential nature of the following item it was PROPOSED it be discussed in closed session. This was SECONDED and RESOLVED.**

**7/2/25 Staffing**

- a) Members received a report on arrangements for pay during sick leave and the proposed change was approved.
  
- b) Cllr. Leniec PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to approve the amendment of all employment contracts and the Staff Handbook with updated sick pay arrangements.

**Meeting closed at: 6.41pm**