

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
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Clerk: Katherine Doughty



To: Members of the Finance and Audit Committee: *Cllrs: Boulton, Castle, Farmer, Finn, Ford, Leniec, Morgan, Norris, Webb and Wild*

You are summoned to attend a meeting of the Extra Finance and Audit Committee on Monday 31st March 2025 at 8.15pm.

Press & Public are invited to attend in person or via this link: [Join the meeting now](#).

AGENDA

- 1. Apologies for absence**
To receive and note apologies for absence.
- 2. Minutes and notes of meetings**
To agree minutes of a meeting held on **Monday 10th March 2025**.
- 3. Declarations of Interest & requests for dispensations**
Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.
- 4. Public Participation Time**
This period is designated for public speaking accordance with Standing Order 3 (f). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Questions will be restricted to one from each member of public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.
- 5. To consider and approve the bank reconciliations for cashbooks to date.**
- 6. To consider and adopt the updated Asset Register.**
- 7. To consider any transfers required to/from Earmarked Reserves.**
- 8. To consider any transaction re-codes required.**
- 9. To agree signatories and complete an updated mandate for CCLA.**
- 10. To consider and adopt the latest NALC Financial Regulations and agree actions.**

A handwritten signature in black ink that reads 'K. Doughty'.

**Town Clerk
26th March 2025**