

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
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Clerk: Katherine Doughty



To: Members of the Finance and Audit Committee

Cllrs: Boulton, Castle, Farmer, Finn, Ford, Leniec, Morgan, Norris, Webb and Wild

You are summoned to attend a meeting of the Extra Finance and Audit Committee on Monday 10th February 2025 at 6.30pm.

Press & Public are invited to attend in person or via this link: [Join the meeting now](#).

Questions can be submitted to: office@faringdowntowncouncil.gov.uk

AGENDA

- 1. Apologies for absence**
To receive and note apologies for absence.
- 2. Minutes and notes of meetings**
To agree minutes of a meeting held on **Monday 13th January 2025**.
- 3. Declarations of Interest & requests for dispensations**
Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.
- 4. Public Participation Time**
This period is designated for public speaking accordance with Standing Order 3 (f). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Questions will be restricted to one from each member of public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.
- 5. Facilities Committee**
Minute reference 12/1/25 Replacement bus shelter Coxwell Road - Recommendation to approve the quote from Ace Shelters of £4375 (covered by insurance payment).
- 6. Faringdon War Memorial Trust**
Minute reference 8/1/25 Finance on 3 February 2025 - To consider a grant request of £6000 and agree actions.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

- 7. Staffing**
 - a) To receive a report on arrangements for pay during sick leave.
 - b) To consider amending all employment contracts and the Staff Handbook with updated sick pay arrangements and agree actions.

A handwritten signature in black ink that reads 'K. Doughty'.

**Town Clerk
4th February 2025**