

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
Oxfordshire, SN7 7HL
Telephone 01367 240281
office@faringdowntowncouncil.gov.uk
www.faringdowntowncouncil.gov.uk
Clerk: Katherine Doughty



Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 11th November 2024 at 7:00pm in the Jubilee Room, Pump House, Faringdon

Cllrs. present: Mike Wise (Chair)
James Famakin
Julie Farmer
Alan Ford
Steve Leniec
Kimberley Morgan
Chris Palmer
Gene Webb
Mark Wild

In Attendance: Katherine Doughty, Town Clerk
Margaret Nairne, Town Clerk's Assistant
C/Cllr. Thomas
D/Cllr. Edwards

1/9/24 Apologies for Absence

Apologies for absence were NOTED from Cllr. Boulton, Cllr. Castle, Cllr. Finn and Cllr. Norris. Cllr. Lunn was not present. It was PROPOSED, SECONDED and RESOLVED that Cllr. Wise would chair this meeting in the absence of the Chair and Vice Chair.

2/9/24 Minutes of last Meeting – Monday 14th October 2024

The Minutes of the meeting held on Wednesday 14th October 2024 were signed as a correct record as corrected.

3/9/24 Declarations of Interest & requests for dispensations

None

4/9/24 Public Speaking and Question Time

None

5/9/24 County Councillor and District Councillor's Reports

Members NOTED reports provided by the County and District Councillors which are available online at <https://www.faringdowntowncouncil.gov.uk/wp-admin/post.php?post=24258&action=edit>.

C/Cllr. Thomas highlighted the following:

- The last of the County Councillor's Priority Fund has gone to COGS and the Folly Tower Trust

D/Cllr. Edwards highlighted the following:

- Cllr. Edwards is pursuing progress on the Pre-App for the Folly Park MUGA and development

- They have noted the importance of community involvement in the use of a new ATP (artificial turf pitch) at FCC (Faringdon Community College) and the variety of sports that may wish to use it.
- They have submitted comments on the plans for the new SEND school proposed on the site of the old Infant School along the lines of Faringdon Town Council's comments.
- The new Rethinking Waste strategy from VoWHDC which is to encourage and enable people to reduce, reuse, repair, refill and re-home items, instead of throwing them away

6/9/24 Items for information and action list:

Members NOTED the action list.

7/9/24 Correspondence

Members NOTED a list of correspondence circulated by email up to and including 14th October 2024.

8/9/24 Reports from Outside Bodies

Cllr. Wise reported that there had been a successful Remembrance Sunday event with excellent attendance, including the Remembrance Sunday exhibition in the Old Town Hall which had a good number of visitors over the weekend and was attended by 87 children and their teachers on Friday.

9/9/24 Chair's Activity Report

Members NOTED the Mayor, Cllr. Peter Castle's, activity report.

10/9/24 Reports from Committees

Members received and NOTED minutes, reports and recommendations from the following committee meetings, including decisions taken under delegated authority:

- a) Finance & Audit Committee meeting 28th October 2024
- b) Grants Sub-Committee meeting 28th October 2024
- c) Planning & Highways meeting 21st October 2024

11/9/24 Clerk's Report and Finance

- a) Cllr. Wise PROPOSED, Cllr. Ford SECONDED to approve the schedule of payments up to and including 11th November 2024 totalling £78,786.85. This was RESOLVED. See Appendix A.
- b) Members NOTED the Clerk's external activities.

12/9/24 Scheme of Delegation

Members NOTED recent decisions made by the Clerk in consultation with committee members.

13/9/24 Agenda Items for the next meeting

Items for 9th December 2024 should be forwarded to Clerk by Tuesday 3rd December 2024.

- Parking scheme

Due to the confidential nature of the following item, it was PROPOSED it be discussed in closed session. This was SECONDED and RESOLVED.

14/9/24 Bench Art Trail

- a) Members received an update on the project. Instruction was agreed re placement of benches to include ensuring the bench at Le Clos Melois boules pitch be placed to one side to enable as many games as possible to be played there.

- b) Cllr. Farmer PROPOSED, Cllr. Morgan SECONDED and it was RESOLVED to accept the quote and pro forma invoice for Colin Phillips.
- c) Cllr. Farmer PROPOSED, Cllr. Morgan SECONDED and it was RESOLVED to accept quote and pro forma invoice for East Brothers Timber.
- d) Cllr. Wise PROPOSED, Cllr. Ford SECONDED and it was RESOLVED to approve and sign the Artists' Commission agreement.

Meeting closed at: 7.55 p.m.

Appendix A. Schedule of Payments November 2024		
Name	Notes	£ Payable
Salaries	Salaries	£22,041.38
HMRC	Tax and NI	£6,402.23
OCC Pension CONTS	Pension Contributions	£7,559.42
OCC Pension CONTS	Pension Contributions October under-payment	£6.17
Payments made early		
Name	Details	£ Paid
Bacs payments		
Name	Details	£ Payable
T Sharapova	Booking 50% refund	£17.00
SLCC	Training	£36.00
SLCC	Training	£42.00
J Rimmer	Booking refund - cancellation	£50.00
SLCC	Training	£54.00
The Leys Children & Family Centre	Booking refund - cancellation	£69.30
Advanced Imaging Systems	Photocopier	£71.14
Filmbank Media	Cinema	£104.40
Ayvens	Van lease (now moving to direct debit)	£152.53
Oxon First Aid Response (OFAR)	Xmas light switch on event	£180.00
SLCC	L Whitney membership	£200.00
Paul Gray	Gardening services	£240.00
SLCC	S Johnson membership	£244.00
Alphagraphics	Stock	£262.80
Tectonic	Lemon bookings software	£330.00
Spotless Cleaning Services (Reading) Ltd	Caretaker cover	£360.00
Aston & James Office Supplies	Office supplies	£503.36
Spotless Cleaning Services (Reading) Ltd	Cleaning services	£648.00
Faringdon Electrical Services	Icicle lights (quote approved in May)	£1,043.52
Thamesdown Blinds	OTH curtains	£1,950.00
Playdale Playgrounds Ltd	50% deposit - repairs	£2,500.00
East Brothers Timber	Bench Art Trail Project	£3,590.82
Colin Phillips	Bench Art Trail Project	£4,080.00
Mossinator Ltd	OTH roof & gutters cleaning	£4,200.00
Nicola Henshaw	Bench Art Trail Project	£5,000.00
Direct Debits		
Name	Details	£ Payable
Fuel Card	Fuel	£3.60
Barclaycard fee	Credit Card Fee	£39.76
Veolia	PH Commercial waste	£55.20
O2	Mobiles (Sep-Nov) x 2 @ £28.70	£57.40
Veolia	PH Commercial waste	£123.20

British Gas	PH Electric - Sep	£143.23
Veolia	PH Commercial waste	£146.14
British Gas	PH Gas Sept/Oct	£182.63
British Gas	PH Electric - Oct	£227.36
British Gas	CEX Electric - Sep	£234.63
CF Corportate Finance Ltd	Photocopier lease	£246.25
VWHDC	PH rates	£274.00
British Gas	OTH Electric - Sep/Oct	£368.85
Cedar Telecom	Telephone/Broadband	£402.16
British Gas	CEX Electric - Oct	£619.88
VWHDC	CEX Rates	£893.00
British Gas	CEX Gas - Oct	£1,057.29
PWLB	Loan repayment	£1,979.67
Co-op Card repay	Repay	
Total Town Council Invoices		£68,992.32