

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
Oxfordshire, SN7 7HL Telephone 01367 240281

www.faringdowntowncouncil.gov.uk

Clerk: Katherine Doughty



Members of the Facilities Committee:

Cllrs Webb, Castle, Finn, Boulton, Leniec, Norris, Palmer and Wild.

**You are summoned to attend an extraordinary meeting of the
Facilities Committee to be held on**

Monday November 4th 2024 at 6.30pm in the Jubilee Room, Pump House, Faringdon.

Members of the public and press are invited to attend the meeting.

To join the meeting remotely, please click [here](#)

AGENDA

1. Apologies for Absence

2. Minutes of last meeting

To agree and sign as a correct record of the Facilities Committee meeting held on Monday September 3rd 2024

3. Declarations of Interest

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.

4. Public Question and Speaking Time

Questions will be restricted to one from each member of the public, or a maximum of three per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting. Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes.

5. Corn Exchange insurance

- a) To note Aviva insurance's risk improvements in the Corn Exchange
- b) To receive and consider a quote for urgent fixed electrical installation repairs as part of Aviva's requirements

6. Asbestos

To receive and consider quotes for asbestos surveys on all FTC buildings

7. Items for Information Only

Date: 28th October 2024

**Town Clerk
pp Facilities Officer**

A handwritten signature in black ink, appearing to read 'Sarah', written over a horizontal line.