

# **FARINGDON TOWN COUNCIL**

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Clerk: Katherine Doughty



**FARINGDON WAR MEMORIAL TRUST (Registered Charity No. 202549)**  
**Notice is hereby given of an Annual Meeting of the Trust to be held on**  
**Monday 4<sup>th</sup> November at 7pm in the Jubilee Room, Pump House, Faringdon**  
**Press and public are invited to attend in person or via Teams:**

[Click here to join the meeting](#)

## **AGENDA**

**1. Apologies for Absence**

To receive and approve

**2. Minutes of Last Meeting**

To agree and sign as a correct record of the meeting held on Monday 3<sup>rd</sup> September 2024

**3. Declarations of interest**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.

**4. Public Question and Speaking Time**

Questions will be restricted to one from each member of the public, or a maximum of three per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.

Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes.

**5. Old Town Hall Venue Report**

- a) To receive and consider a building report
- b) To receive and consider a bookings report

**6. Old Town Hall**

To receive and consider a quote for a quinquennial

**7. Items for Information Only**

A handwritten signature in black ink, appearing to read 'Sarah Johnson'.

**Sarah Johnson**  
**Clerk to the Trusts**