

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL  
Telephone 01367 240281  
[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
Clerk: Katherine Doughty



## **To: Members of Faringdon Town Council (FTC)**

Cllrs: *Boulton, Castle, Famakin, Farmer, Finn, Ford, Leniec, Lunn, Norris, Morgan, Palmer, Webb, Wild and Wise*

**You are summoned to attend a Full Town Council meeting to be held Monday 14<sup>th</sup> October 2024 at 7.00pm in the Jubilee Room, 5 Market Place, Faringdon, SN7 7HL**

**Press & Public are invited to attend in person or via this link: [Join the meeting now](#)**

**Questions can be submitted to: [office@faringdowntowncouncil.gov.uk](mailto:office@faringdowntowncouncil.gov.uk)**

## **AGENDA**

### **1. Apologies for Absence**

To receive and note apologies for absence.

### **2. Minutes of last meeting**

To agree and sign as a correct record of the meeting held on **Monday 9<sup>th</sup> September 2024** (attached)

### **3. Declarations of Interest & requests for dispensations**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.

### **4. Public Speaking and Question Time**

This period is designated for public speaking in accordance with Standing Order 3 (f). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Questions will be restricted to one from each member of the public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.

### **5. County Councillor and District Councillor's Reports**

To receive a report from County Councillor Thomas and Vale of White Horse District Council (VoWHDC) Councillors Thomas and Edwards (to follow).

### **6. Items for Information**

To include:

- a) Action List.

### **7. Correspondence**

To receive, for information only, correspondence up to and including 14<sup>th</sup> October 2024 (List attached. Correspondence circulated throughout the month by email).

### **8. Reports from Outside Bodies**

To receive reports from Councillors.

### **9. Chair's Activity Report**

To receive an activity report from Town Mayor, Cllr. Peter Castle (to follow).

### **10. Reports from Committees**

To receive minutes, reports and recommendations of the following committee and working party meetings, including any decisions taken under delegated authority:

- a) Climate Change Working Party meeting 29<sup>th</sup> July 2024 (attached)

Recommendation: Set up a ring-fenced fund to provide small grants to community-based organisations taking measures locally to tackle climate emergency. Recommendation to Full Council Meeting/Finance.

- b) Facilities Committee 3<sup>rd</sup> September 2024 (attached).
- c) Planning Committee 23<sup>rd</sup> September 2024 (attached).
- d) Community & Partnerships Committee meeting 30 September 2024 (attached).

#### **11. Clerk's Report & Finance**

- a) To receive and consider the Schedule of Payments up to and including 14<sup>th</sup> October 2024.
- b) To receive and approve the External Audit Report for 2023/24.
- c) To note Clerk' external activities (attached).

#### **12. Scheme of Delegation**

To note recent decisions made by the Clerk in consultation with committee members.

- a) Community Infrastructure Levy (CIL) - Faringdon Town Council require their CIL share to be automatically transferred or held by VoWHDC on their behalf.
- b) PAV/26390/24 - New Pavement Licence Application - Lotus Cafe, Faringdon - The Council wish to support local businesses and opportunities for increasing trade. When considering this application, the Licensing Authority should ensure that all the proposed furniture can be practicably accommodated on the footpath whilst still allowing clear access for all users including those with disabilities.

#### **13. To consider Planning Applications submitted to Vale of White Horse District Council and any others that are notified after the agenda publication date (below):**

- a) [P24/V1987/DIS](#) - Land adjacent to Fernham Gate Faringdon - Full discharge of conditions 8 (Contamination) on application ref. P15/V0154/O (Outline application for erection for a development of 10 dwellings and associated parking and landscaping, new access onto Fernham Road.)
- b) [P24/V2000/HH](#) - Winslow House, Coxwell Road - Existing garage converted into annexe. Garage roof replaced & raised, & dormers added. Existing garage window & door openings reconfigured.
- c) [P24/V2057/DIS](#) - Land South of Park Road, Faringdon - Discharge of condition 7 (Plant Acoustic) on application P22/V2053/RM.
- d) [P24/V2110/FUL](#) - Faringdon Infant School Lechlade Road Faringdon SN7 8AH - Demolition of existing buildings and redevelopment of site to provide a Special Educational Needs and Disabilities (SEND) School and associated alternations to site access, installation of sub-station, hard and soft landscaping, vehicle parking, cycle parking, plant room, drainage, boundary treatments, PV canopies, ground and air source heat pumps, biodiversity net gain, hard games court, sprinkler tank and other associated works.
- e) [P24/V2103/FUL](#) - 29 Park Road Faringdon SN7 7BP - Change of use from industrial/commercial unit to a Veterinary Practice with ancillary associated pharmacy & offices to include minor alterations to external elevations and associated parking (Class E).

#### **14. Faringdon Fireworks event**

To consider sponsoring the Rotary Club of Faringdon & District's firework event on 2 November and agree actions.

#### **15. Thames Valley Police**

To note the update from Thames Valley Police and consider writing a letter of objection to Matthew Barber, Police & Crime Commissioner, Thames Valley.

#### **16. Review of Polling Places**

To receive and consider the Vale of White Horse District Council's proposed changes to polling places and agree a response.

#### **17. Oxfordshire Council Charter**

To receive and consider signing the [Oxfordshire Councils Charter](#) and agree actions.

**18. Agenda Items for the next meeting**

To suggest items for the agenda of the next meeting.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

**19. S106 Agreement**

To consider the draft S106 agreement for approval and signature.

**20. Heads of Terms**

To consider the draft Heads of Terms for the lease of allotments at Lechlade Road and agree actions.



**Town Clerk  
8<sup>th</sup> October 2024**