



INVENTORY FOR FARINGDON TOWN COUNCIL VENUES. 2024.

THE CORN EXCHANGE

Facilities: Large kitchen with hot water urn, oven, hobs, fridge, microwave, bar, disabled accessibility, speakers, cinema projector (extra charge), stage, socket on wall next to the stage to play music via your phone (please bring your own audio cable), tables and chairs, free guest WiFi.

Concerts: Please note there is a noise limiter which is capped at 97.5 decibels. This is to ensure that musical events do not cause any disturbance to our neighbours.

Kitchen inventory

Item	Number
Dinner plates	114
Pudding bowls	93
Side plates	126
Saucers	119
Coffee cups	105
Small milk jugs	10
Sugar bowls	7
Salt and pepper shakers	10
Forks	97
Knives	115
Dessert spoons	54
Teaspoons	85
Soup spoons	91
Wine glasses	158
Pint glasses	118
Other glasses	139



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Tables and chairs

Item	Number
Rectangular tables 5ft x 2ft	27
Large round 5ft diameter tables (can fit 8 chairs comfortably)	10
Chairs	148

Bar: The bar can be run as a “free bar”. Alternatively, if selling alcohol, a Temporary Event Notice is required. Please apply here: <https://www.whitehorsedc.gov.uk/vale-of-white-horse-district-council/licensing/alcohol-and-entertainment-licences/temporary-event-notices/>

Room dimensions: 17.5 by 10.5 metres

Capacity: 150 seated, 200 standing

Catering: We do not offer a catering service for lunch and refreshments. You will need to bring all food and drink.

Typical hire: Exercise groups, large parties, musical events, big dinners, clubs, group meetings, exhibitions. We do allow bouncy castles. However, we do not allow 18th or 21st birthday parties.



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THE OLD TOWN HALL

Facilities Small kitchen with small hob, fridge, microwave, projector, exhibition hangings, tables and chairs, free guest WiFi.

Kitchen inventory

Item	Number
Dinner plates	34
Pudding bowls	38
Side plates	44
Saucers	57
Coffee cups	22
Small milk jugs	0
Sugar bowls	3
Salt and pepper shakers	0
Forks	15
Knives	15
Dessert spoons	10
Teaspoons	8
Soup spoons	4
Wine glasses	16
Pint glasses	2
Other glasses	0

Tables and chairs

Item	Number
Tables	8
Chairs	50

Room dimensions: 6.45m x 9m x 2.7m high.

Capacity: 50 people

Catering: We do not offer a catering service for lunch and refreshments. You will need to bring all food and drink.

Typical hire: small meetings, training, small parties eg baby showers, small exhibitions, small group meeting and clubs. Unfortunately, the Old Town Hall is not suitable for children's parties or exercise groups.



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THE JUBILEE ROOM | THE PUMP HOUSE

Facilities

Very small kitchen with kettle and fridge, large TV monitor for online meetings connecting to organiser's laptop, tables and chairs, guest wifi.

Kitchen inventory

Item	Number
Dinner plates	0
Pudding bowls	1
Side plates	44
Saucers	46
Coffee cups	44
Small milk jugs	1
Sugar bowls	0
Salt and pepper shakers	0
Forks	10
Knives	16
Dessert spoons	12
Teaspoons	15
Soup spoons	2
Wine glasses	25
Pint glasses	1
Other glasses	12

Tables and chairs

Item	Number
Tables	12
Chairs	42

Room dimensions (including height)

Capacity: 50 people

Catering: We do not offer a catering service for lunch and refreshments. You will need to bring all food and drink

Types of hire: Conference/Teams meetings, training.