

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place FARINGDON,  
Oxfordshire, SN7 7HL Telephone 01367 240281  
[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
Clerk: Sally Thurston



## **Minutes of the Facilities Committee meeting held on Monday 18<sup>th</sup> March at 7pm in the Jubilee Room, Pump House, Faringdon**

**Cllrs present:** Webb (Chair)  
Castle  
Finn  
Norris

**In attendance:** Sarah Johnson, Facilities Officer  
Margaret Nairne, Town Clerk's Assistant  
Lisa Whitney, Marketing & Communications Officer (online)

**1/2/24 Apologies for Absence**  
None

**2/2/24 Minutes of last meeting**  
The minutes of the meetings held on Monday 18<sup>th</sup> December 2023 and Monday 12<sup>th</sup> February 2024 were signed as a correct record.

**3/2/24 Declarations of Interest**  
None

**4/2/24 Public Question and Speaking Time**  
None

**5/2/24 Items for Information Only and Action List**  
The items for information and the action list were NOTED.

**6/2/24 Finance Reports**  
a) Members NOTED financial reports  
1. Corn Exchange  
2. Pump House  
3. Recreation and Open Space

**7/2/24 Facility Reports**  
The following updates and reports including decisions taken under delegated authority were NOTED:  
1. Corn Exchange  
2. Pump House  
3. Elms Tennis Court  
4. Tuckers Play Area  
5. All Saints Church Yard  
6. Town Park  
7. Oakwood Park  
8. Tidy Team  
9. The Wilderness  
10. Bus stops  
11. Salt Bins

12. Telephone boxes
13. Highworth Rd Layby
14. Clos Mêlois – members noted that the partnership agreement between Faringdon Twinning Association and FTC has been signed
15. Planters
16. Noticeboards

### **8/2/24 Corn Exchange**

1. Members considered quotes for manufacture of the replacement side doors to meet fire regulations and Cllr. Norris PROPOSED, Cllr. Finn SECONDED and it was RESOLVED to accept the quote from Aspect Woodworking.
2. Members considered quotes for obtaining planning permission and listed building consent for replacing the side doors. Cllr. Finn PROPOSED, Cllr. Norris SECONDED and it was RESOLVED to accept the quote from Weaver Khan Architects.
3. Members NOTED the peace plaque application for listed building consent
4. It was PROPOSED, SECONDED and RESOLVED that Faringdon Art Society can hire the Corn Exchange at a reduced rate of £450 for 24-27 Oct 2024.

### **9/2/24 Utility contracts**

Members received and considered three quotes for contract renewal for gas and electricity, as required, for the Corn Exchange, the Old Town Hall and the Pump House from June 30th 2024. Cllr. Castle PROPOSED, Cllr. Norris SECONDED and it was RESOLVED to sign up with Utility Bidder for a fixed term of two years.

### **10/2/24 FollyFest**

Members considered FollyFest's request to use the Pump House for access to the Pump House Project plus use of the garden for activities. It was PROPOSED, SECONDED and RESOLVED that for security reasons access through the Pump House will not be allowed for this purpose but that Follyfest could use the garden for activities.

### **11/2/24 Portwell Pump**

Members received and considered the proposal including contractor quotes for the refurbishment work to the Portwell Pump and Cllr. Webb PROPOSED, Cllr. Finn SECONDED and it was RESOLVED that this should be recommended for approval at the next Finance Committee meeting.

### **12/2/24 The Place**

It was PROPOSED, SECONDED and RESOLVED to approve the proposal for a painted mural on the lobby wall at The Place.

### **13/2/24 Facilities Committee Terms of Reference (TOR)**

It was PROPOSED, SECONDED and RESOLVED to forward the following recommendations to Full Council in May:

- i. 1. Number of meetings to be reduced to 4 per year
- ii. 6(e). Amend wording as FTC no longer sets allotment fees
- iii. 6(h). The land adjacent to Willes Close should be referred to as The Wilderness
- iv. 13. Additional clause for clarification: FTC delegates some of its statutory functions to committees, the Facilities Committee acts only within its terms of reference and/or legal powers and functions.

### **14/2/24 Items for the next Agenda**

None

**Meeting ended at 7.51 pm**