

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
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Clerk: Sally Thurston



Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 8th April 2024 at 7:00pm in the Jubilee Room, Pump House, Faringdon

Cllrs. present: Peter Castle (Chair)
Jane Boulton
James Famakin (from item 7)
Julie Farmer
Angela Finn
Alan Ford
Gene Webb
Mike Wise

Kimberley Morgan (online from item 6)
David Norris (online)

In Attendance: Sally Thurston, Town Clerk
Margaret Nairne, Town Clerk's Assistant
Liza Whitney, Marketing & Community Officer
D/Cllr. Lucy Edwards

1/4/24 Apologies for Absence

Cllr. Leniec, Cllr. Norris, Cllr. Wild, D/Cllr. & C/Cllr. Thomas, PC Alex Norris

2/4/24 Minutes of last Meeting – Monday 11th March 2023

The Minutes of the meeting held on Monday 11th March 2023 were signed as a correct record.

3/4/24 Declarations of Interest & requests for dispensations

None

4/4/24 Public Speaking and Question Time

Members of the community who are organising running an awareness day for the British Heart Foundation & First Responders have asked if a member of the Town Council would like to join the organising committee. Anyone interested should inform the Clerk.

5/4/24 Items for information and action list:

Members NOTED the following:

- a) Action list
- b) Members NOTED that chairs and committee positions will be elected at the next meeting. Members were reminded that they should read all papers prior to the meeting. This is especially important if they stand for a position of responsibility (especially chair or vice) and they must commit to this when putting themselves forward.

6/4/24 Correspondence

Members NOTED a list of correspondence circulated by email up to and including 8th April 2024.

- a) Bus Survey was circulated
- b) Flood risk management funding opportunity from OCC

7/4/24 Reports from outside bodies.

Members NOTED the following:

- a) Report from Thames Valley Police. The Mayor and the Clerk are having a meeting with the police in May and will discuss ways of reporting back to council.

8/4/24 County Councillor's Report

Members NOTED a report from C/Cllr. Thomas

9/4/24 District Councillors' Report

Members NOTED a report from D/Cllr. Thomas and D/Cllr. Edwards.

10/4/24 Chair's Activity Report

- a) Members NOTED an activity report from the Town Mayor, Cllr. Castle
- b) Members NOTED an activity report from the Deputy Town Mayor, Cllr. Boulton

11/4/24 Reports from Committees

Members received and NOTED minutes from the following committee meeting, including decisions taken under delegated authority:

- a) Strategic Working Party: 12th March 2024
Cllr. Finn PROPOSED, Cllr. Ford SECONDED and it was RESOLVED to adopt the Strategic Plan approach and objectives.
- b) Facilities Committee: 18th March 2024
- c) Planning and Highways Committee: 25th March 2024

12/4/24 Clerk's Report & Schedule of Payments

- a) Cllr. Farmer PROPOSED, Cllr. Wise SECONDED and it was RESOLVED to approve the schedule of payments up to and including 8th April 2024.
- b) Members NOTED Clerk's external activities to 8th April 2024.

13/4/24 Financial Risk Assessment 2023.24

Cllr. Wise PROPOSED, Cllr. Farmer SECONDED and it was RESOLVED to approve a financial risk assessment for the 2023.24 financial year. The council agreed that the financial risk assessment would be reviewed each May going forward.

14/4/24 Playing Pitches and Leisure Facilities

Members PROPOSED, SECONDED and RESOLVED to delegate responding to an officer, in conjunction with a working party to include Cllr. Wise, Cllr. Webb, Cllr. Castle, and Cllr. Norris.

15/4/24 London Oxford Airport Airspace Change Proposal

Members received and considered the proposal and agreed to respond by acknowledging the consultation but with no specific comments.

16/4/24 Agenda Items for the next meeting

None

Items for Monday 13th May 2024 should be forwarded to Clerk by Thursday 2nd May 2024.

Meeting closed at: 7.45 pm

Appendix A. Schedule of Payments April 24		
Salaries	Salaries	£ 17,217.68
HMRC	Tax and NI	£ 4,076.83
OCC Pension CONTS	Pension Contributions	£ 5,751.80
Payments made early		
Thame Town Council	Mayors Event	£ 60.00
Playdale	Deposit	£ 90.00
Bacs payments 2023.24		
Felicity McCormack	Agency	£ 1.80
Al Cane	Agency	£ 1.80
Marion Bond	Agency	£ 2.25
Paul Tomlinson	Agency	£ 3.60
G Wooliams	Agency	£ 5.40
Michs Makes	Agency	£ 5.85
Lupe Creations	Agency	£ 7.20
K Dyche	Agency	£ 9.00
So Pure	Agency	£ 11.68
J Cole	Agency	£ 12.60
L Hounam	Agency	£ 15.30
S Irigoyen	Agency	£ 15.75
Michs Makes	Agency	£ 22.05
P Wheeler	Agency	£ 27.00
Faringdon Honey	Agency	£ 27.00
J Fennelly	Agency	£ 31.50
H Martin	Agency	£ 40.50
Val Hughes	Agency	£ 58.50
A Hughes	Agency	£ 63.00
C Purdy	Agency	£ 99.45
Folly and Wild	Agency	£ 115.65
Cedar Telecom	Telecoms	£ 117.01
Aston James	Stationery	£ 119.52
Lupe Creations	Agency	£ 122.40
AIS Ltd	Copier Costs	£ 123.12
Filmbank	Cinema Licence	£ 143.86
Leaseplan	Van Lease	£ 152.53
FCB	Agency	£ 175.00
Town and Green	Agency	£ 247.50
Uffington Potter	Agency	£ 293.40
Botsford Metal Art	Agency	£ 406.80
M Dowell	Sign installation	£ 450.00
P Castle	Mayors Expenses	£ 473.95
OPC Drain Services	Drain clear CEX	£ 478.80
RT Machinery	Mower repair and service	£ 528.92
Spotless Cleaning	Cleaning contract	£ 540.00
Cards for Good Causes	Commission	£ 4,460.65
Spurgeons	Family Services	£ 12,651.86
Direct Debits 2023.24		
COOp Card	Repay	£ 235.75
Lloyds Card	Repay	£ 285.74
Mainstream	Broadband and telephone	£ 6.61
Fuel Card	Fuel	£ 9.60
Barclaycard	Credit Card Fee	
Screwfix	Maintenance	£ 27.99
O2	Mobiles	£ 51.46
Veolia	Waste disposal	£ 145.01
British Gas	CEX Gas	£ 919.25
British Gas	CEX Electric	£ 262.98
Total Energies	OTH Electric	£ 479.22
Smartest Energy	PH Electricity	£ 113.14
Total Energies	PH Gas	
Castle Water	PH Water	£ 37.40
Castle Water	PH Water	£ 54.85
Castle Water	OTH Water	£ 17.61
Castle Water	OTH Water	£ 31.79

Castle Water	CEX Water	£ 72.48
Bacs payments 2024.24		
ONPA	Full Membership	£ 50.00
SLCC	Training S Johnson	£ 156.00
SLCC	SLCC Membership	£ 416.40
Rialtas	Accounting Software	£ 758.40
Direct Debits 2024.25		
VWHDV	Tennis Court	£ 65.60
VWHDC	CEX Rates	£ 896.35
VWHDC	PH rates	£ 278.50
Total Town Council Invoices		£ 52,009.39