

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



## **FARINGDON WAR MEMORIAL TRUST (Registered Charity No. 202549)**

### **Minutes of the Trust meeting held on Wednesday 2nd June 2021 at 7.30pm, via video conferencing.**

Meeting held via Microsoft Teams Video Conferencing to overcome the current Coronavirus restrictions.

#### **Roll call**

Cllrs. present: Bentley  
Boulton  
Castle  
Finn  
Martin (Chair)  
Morgan  
Thomas  
Wise

In Attendance: Sally Thurston Town Clerk  
Marzia Sellitti, Deputy Town Clerk  
Jo King, Town Clerk's Assistant

#### **1/2/21 Apologies**

Cllr Steve Leniec and Liz Swallow.  
Bill Law and Joy Blake, Royal British Legion.

#### **2/2/21 Election of Chair**

Cllr. Kimberly Morgan PROPOSED that Cllr. Lucy Martin be elected as Chair of the Trust. This was SECONDED by Cllr. Kiera Bentley and RESOLVED.

#### **3/2/21 Election of Vice Chair**

Cllr. Kiera Bentley PROPOSED that Cllr. Peter Castle be elected as Vice Chair of the Trust. This was SECONDED by Cllr. Lucy Martin and RESOLVED.

#### **4/2/21 Minutes of last meeting**

It was PROPOSED that the minutes of the meeting held on Wednesday 3rd March 2021 be signed as a correct record. This was SECONDED and RESOLVED.

#### **5/2/21 Appointment of Clerk and Financial Officer**

Cllr. Lucy Martin PROPOSED that Sally Thurston be appointed Clerk and Financial Officer of the Trust. This was SECONDED by Cllr. Peter Castle and RESOLVED.

**6/2/21 Appointment of nominated Royal British Legion representatives as Non-voting Trust Members.**

It was PROPOSED that Royal British Legion representatives; Bill Law and Joy Blake be appointed non-voting Trust Members. This was SECONDED and RESOLVED.

**7/2/21 Declarations of interest**

None

**8/2/21 Public Question and Speaking Time**

None

**9/2/21 Terms of Reference**

It was PROPOSED that the Terms of Reference for the Trust be APPROVED. This was SECONDED and RESOLVED. It was NOTED that all members of Faringdon Town Council are assigned to this committee and attendance is required to ensure the quorate of five is reached.

**10/2/21 Report from Royal British Legion**

Members NOTED the following

- No exhibition in November
- Small COVID 19 compliant ceremony had been carried out to mark 100th anniversary of the legion being formed.
- Wreath to be re-positioned.

**11/2/21 Financial Report**

- a) Members NOTED a financial report. Accounts £19,946.10, £16,000 earmarked for renovation.
- b) Members NOTED to defer annual accounts for 20.21 till September meeting.

**12/2/21 Bookings**

- a) It was PROPOSED that the hire charges and terms and conditions are reviewed after renovation has taken place. This was SECONDED and RESOLVED.

**13/2/21 Renovations**

- a) Members received an update; Members discussed the idea of creating a display to display in the museum the renovation works, and the finds/information uncovered in the process.
- b) Members NOTED the paint and colour choices were not available in time for this meeting. It was PROPOSED to delegate the choice to the Chair and Vice Chair. This was SECONDED and RESOLVED.
- c) Members received and considered the additional costs. It was PROPOSED to AGREE to the additional costs and to select the reinforced glass option for the noticeboard. This was SECONDED and RESOLVED.
- d) It was PROPOSED to install a telephone line and broadband in the Old Town Hall. This was SECONDED and RESOLVED.

**14/2/21 Meeting Dates**

Members APPROVED the next meeting date as the 6th September 2021 and the 7<sup>th</sup> February 2022.

**15/2/21 Items for Information Only**

- Renovations are on time, expect to be finished mid-august.

**Meeting closed at 7:53 pm**