

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

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www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



Minutes of a Town Council meeting to be held on Wednesday 12th March 2020 at 7.15pm in the Jubilee Room, the Pump House, Faringdon	
Cllrs Present:	Mike Wise (Mayor) Kiera Bentley Jane Boulton Rosalind Burns Peter Castle James Famakin Steve Leniec Lucy Martin Kimberly Morgan Bethia Thomas Liz Swallow
In attendance:	2 PCSO's from Faringdon Neighbourhood Team D/Cllr David Grant Sally Thurston, Town Clerk Marzia Sellitti, Deputy Town Clerk 1 member of public
Minute number: Item/meeting/Year	
1/4/20	Apologies for Absence Cllrs. Angela Finn and Stephen Smith. County Cllr. Judith Heathcoat
2/4/20	Minutes of last meeting It was PROPOSED that the minutes of the meeting held on the 26 th February 2020 be signed as a correct record. This was SECONDED and RESOLVED.
3/4/20	Declarations of Interest & requests for dispensations Cllr. Mike Wise, in respect of item 13, has expenses for reimbursement on the schedule of payments.
4/4/20	Public Speaking and Question Time None
5/4/20	Elect a Deputy Mayor Cllr. Bentley and Cllr. Boulton were nominated for the position. It was PROPOSED to vote in a secret ballot. This was SECONDED and AGREED. Following the vote, Cllr. Bentley was ELECTED as new Deputy Town Mayor for Faringdon Town Council. The Mayor and the Councillors congratulated the new Deputy.
6/4/20	Reports from Outside Bodies Members NOTED reports from the following: <ol style="list-style-type: none"> a) Thames Valley Police. <ul style="list-style-type: none"> • Antisocial behaviour has reduced • 1hr per week will be dedicated to parking enforcement • Information packs with letters from Police and OCC will be sent out to schools regarding parking • Advice is to call 999 if there is illegal parking with dangerous obstruction. b) Faringdon Area Traffic Advisory Meeting 6th March 2020 c) Cleaner Air for Henley Regarding car idling at schools following residents' concern.
7/4/20	County Councillor's Report Members NOTED a report from County Cllr. Judith Heathcoat

8/4/20	<p>District Councillors' Report Members NOTED a report from D/Cllr David Grant and D/Cllr. Bethia Thomas. It was highlighted that there were plans for more community involvement in Planning.</p>
9/4/20	<p>Chairman's Activity Report Members NOTED an activity report from Town Mayor, Cllr. Mike Wise. The report highlighted attendance of the Pump House Project AGM, where initiatives from the Brighter Future Project were announced. This included training of talking therapists, who are now looking for venues. It was suggested this be taken to Facilities for discussion.</p>
10/4/20	<p>Reports from Committees Members NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:</p> <ul style="list-style-type: none"> a) Planning and Highways Committee: 26th February 2020 It was discussed that the protocol of responding to planning application should be reviewed to ensure officers receive clear directions on the desired course of actions to undertake. b) Finance and Audit Committee: 4th March 2020 Members NOTED report.
11/4/20	<p>Financial Regulations Members PROPOSED to APPROVE amendments to sections 6 and 11.1. as recommended by the internal auditor and NALC. This was SECONDED and RESOLVED.</p>
12/4/20	<p>Financial Risk Assessment 2019.20 Members PROPOSED to approve financial risk assessment as recommended by the Finance and audit Committee. This was SECONDED and RESOLVED.</p>
13/4/20	<p>Clerk's Report & Schedule of Payments Cllr. Leniec PROPOSED that the schedule of payments up to and including March 11th, 2020 be APPROVED. This was SECONDED by Cllr. Castle and RESOLVED (appendix 1). The Clerk's extra activities were NOTED.</p>
14/4/20	<p>Faringdon Civic Service It was PROPOSED to approve plans for the civic service on the 19th April, held to thank people of the town and volunteers This was SECONDED and RESOLVED. Due to the current concern of public welfare caused by COVID19, it was proposed, in the event the council cannot meet, to delegate power to the Town Clerk to make any decisions, in conjunction with the Mayor, Deputy Mayor and Chair of Finance until the next meeting is convened. This was SECONDED and RESOLVED. Members were reminded of the forthcoming "Mayor Rocks" event on the 27th March. The Chair called for volunteers to help on the day.</p>
15/4/20	<p>Market Place and Southampton Streetcar Park Benches It was PROPOSED to approve making a S106 application to provide additional funding for the town centre seating. This was SECONDED and RESOLVED.</p>
16/4/20	<p>Councillor Surgeries Members discussed weekly councillor surgeries, as they had not been well attended. Other options were discussion. Councillors AGREED to draft a programme of engagement and bring this to the Community & Partnership Committee for consideration. It was PROPOSED that councillors' surgeries carry on until this was considered on 1st April. This was SECONDED and RESOLVED.</p>
17/4/20	<p>PRIDE The PRIDE events went well and received positive feedback. Cllr. Burns was congratulated and thanked for the hard work involved in organising the events. Cllr. Burns thanked Faringdon Town Council staff, and the councillors who attended, for their help and support. It was suggested external groups and volunteers be encouraged to run the event next year.</p>
18/4/20	<p>Items for Information only Members were informed that:</p>

	<ul style="list-style-type: none"> • Cllrs Bentley and Famakin along with member from surrounding parishes had attended a meeting with MP David Johnston regarding A420 safety. • The change of use planning application for tables and chairs in the Market Place has been GRANTED. • Oxfordshire County Council is consulting on the Better Ways to School cycle route. The Clerk was thanked for her perseverance. • A fundraising quiz event is being held at Faringdon Community College.
19/4/20	Correspondence Members NOTED correspondence up to and including 11 th March 2020
20/4/20	Agenda Items for the Next Meeting None suggested

The meeting closed at 20:44 pm

Appendix 1.

CLERK'S REPORT March 2020		
Salaries		
Salaries by BACS	Salaries	£ 12,607.33
HMRC by BACS	Tax and NI	£ 3,076.27
OCC by Cheque	Pension Contributions	£ 4,212.11
Bacs payments to pay		
YoCO	Youth Grant	£ 2,000.00
Film Bank	License	£ 171.50
Oxfordshire County Council	Jazz Evening - Mayor	£ 40.00
Spurgeons	Family Services - from additional grant	£ 338.65
Spurgeons	Family +B10:D31Services	£ 2,763.08
TVE	Lawnmower services	£ 213.60
Aston James	Stationery	£ 100.70
ANLX	Web hosting	£ 22.80
Mike Wise	Expenses	£ 85.15
Weaver Khan	CEX Survey	£ 900.00
AIS	Copier costs	£ 105.51
Lou Smith	Pride	£ 250.00
Wantage Silver Band	Health Fest	£ 200.00
Biffa	Waste disposal	£ 344.45
OALC	SUBS	£ 1,531.91
Bicester Town Council	Charity Ball - Mayor	£ 120.00
Leaseplan	Van Lease	£ 169.48
Tindle	Newspapers for resale June 19 to Jan 20	£ 61.60
Pyrotech	Fire Safety	£ 84.00
Henley Town Council	Civic Dinner - Mayor	£ 100.00
L Hounam	Agency	£ 136.80
D Cossins	Agency	£ 8.10
L Remington	Agency	£ 67.50
S Meeuws	Agency	£ 19.08
H Martin	Agency	£ 16.20
S Irigoyen	Agency	£ 17.55

V Hughes	Agency	£	14.40
M Bradley	Agency	£	78.30
V Hughes	Agency - Voices from Faringdon	£	27.00
FCB	Agency	£	211.50
S Baxter	Agency	£	21.60
A Cane	Agency	£	16.38
Thame Town Council	Charity Dinner - Mayor	£	90.00
Lord Mayor of Oxford Charity Trust	Charity Banquet - Mayor	£	70.00
Digipress	Health Fest Leaflet	£	93.40
T Wheeler	Bus Shelter Cleaning	£	90.00
Direct Debits			
Coop Bank	CC repay	£	450.82
Mainstream	Telephone and broadband	£	47.12
Fuel Card	Fuel	£	8.40
O2	Mobiles	£	14.35
Barclaycard	Merchant fees	£	31.50
British Gas	OTH Elec	£	465.76
British Gas	PH Gas	£	1,176.34
British Gas	PHP for reimbursement	£	766.96
British gas	cex gas	£	1,909.66
British Gas	capped meter	£	15.38
British gas	capped meter	£	17.03
Screwfix	Maintenance - various	£	16.17
Total Town Council Invoices		£	35,395.44

