

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL  
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[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
 Clerk: Sally Thurston



## **Minutes of a Facilities Committee meeting to be held on Wednesday 06<sup>th</sup> November 2019 at 7.30pm in the Jubilee Room, the Pump House, Faringdon.**

<b>Cllrs Present:</b>	<b>Kiera Bentley (Chair)</b> <b>Jane Boulton</b> <b>Julie Farmer</b> <b>Steve Leniec</b> <b>Liz Swallow</b> <b>Mike Wise</b>
<b>In attendance</b>	<b>Sally Thurston (Town Clerk)</b> <b>Joanne King (Town Clerk's Assistant)</b>
<b>1/6/19</b>	<b>Apologies for Absence</b> Angela Finn
<b>2/6/19</b>	<b>Minutes of last meeting</b> The minutes of meeting held on Wednesday 16 <sup>th</sup> Oct 2019 were signed as a correct record.
<b>3/6/19</b>	<b>Declarations of Interest</b> None
<b>4/6/19</b>	<b>Public Participation</b> None
<b>5/6/19</b>	<b>Items for Information only</b> A member of public had expressed disappointment to Cllr. Bentley that the sensory garden wasn't going ahead and had suggested locating it within Town Park. Cllr. Bentley agreed to research how this could work.
<b>6/6/19</b>	<p><b>Precept 2019/20</b></p> <p>a) Members NOTED financial reports for Corn Exchange, The Pump House and Recreation and open spaces</p> <p>b) Members considered the following draft budgets.</p> <p><b>i. The Corn Exchange</b> The Clerk was asked to bring a list of payments made to VWHDC for the operation of our public buildings – e.g. Rates and licences. Members discussed the Churchyard maintenance and asked Clerk to write to the Church reminding them of the responsibilities of Faringdon Town Council Members PROPOSED to take mobile phones out of Corn Exchange budget and into Office and Establishment this was SECONDED and AGREED. It was PROPOSED that various maintenance items were consolidated under one heading. This was SECONDED and RESOLVED. It was NOTED that detail would still be available in journal reports on request. It was PROPOSED that the DRAFT budget provided be put forward. This gave an expenditure budget of £7,360 this was SECONDED and RESOLVED.</p> <p><b>ii. The Pump House</b> Members PROPOSED and AGREED to put advertising budget into Office and Establishment. After discussion members AGREED for the Clerk to carry out audit of grit bins. It was PROPOSED that various maintenance items were consolidated under one heading. This was SECONDED and RESOLVED. It was NOTED that</p>

	<p>detail would still be available in journal reports on request. It was PROPOSED that the DRAFT budget provided be put forward. This gave an expenditure budget of £6425 this was SECONDED and RESOLVED.</p> <p>iii. <b>Recreation and Open Spaces</b> Members PROPOSED to take mobile phones out of Recreation and Open Spaces budget and into Office and Establishment this was SECONDED and AGREED. It was PROPOSED that various maintenance items were consolidated under one heading. This was SECONDED and RESOLVED. It was NOTED that detail would still be available in journal reports on request. It was PROPOSED that the DRAFT budget provided be put forward. This gave an expenditure budget of £16,530 this was SECONDED and RESOLVED.</p> <p>c) It was PROPOSED that the following capital expenditure projects should be investigated with a view to be taken forward with full costings:</p> <ul style="list-style-type: none"> <li>• Tables for Pump House approx. £1000</li> <li>• Amplification system for Jubilee Room, Pump House. Loop system for Jubilee Room and Tourist Information, Members AGREED that these should be included within an accessibility audit. approx. £500</li> <li>• Mower for Recreation and open spaces</li> </ul>
7/6/19	<p><b>Willes Close Triangle</b> a) Members AGREED the LOGO design for the Wilderness Project. b) Members considered quotes for initial phase of project to install gates and cut pathways Members PROPOSED that a quote of £1250 gate installation and £450 towards cutting paths be accepted. This was SECONDED and RESOLVED</p>
8/6/19	<p><b>Painting and Planting Bursaries</b> Members considered an application received. It was PROPOSED that The Barbers, Corn Market, receive £150 painting bursary. This was SECONDED and RESOLVED.</p>
9/6/19	<p><b>Water Fountain</b> Members considered an installation quote. Only one quote had be received to date, therefore members PROPOSED to delegate the Clerk to proceed up to £1250 in conjunction with the Facilities Chair and Chair of Finance. This was SECONDED and RESOLVED.</p>
10/6/19	<p><b>Bus Shelters</b></p> <p>a) Members discussed ways bus stops could be utilised for Faringdon Town Council. Possibilities include wrapping the bus shelters to create a rolling museum. Members requested Clerk to investigate planning, viability and costing of wraps.</p> <p><i>Cllr. Farmer declared an interest in the following item and would refrain from voting.</i></p> <p>b) Members discussed request from business to advertise on a bus shelter, members felt that advertising on bus shelters was not something they wished to proceed with at this time.</p>

The meeting closed at 9:05pm