

# **FARINGDON TOWN COUNCIL**

The Corn Exchange, FARINGDON, Oxfordshire, SN7 7JA

Telephone 01367 240281 Fax 01367 240303

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



## **COUNCIL COMMITTEES & SUB COMMITTEES**

The Town Council conducts its business through various committees, working parties and subsidiary bodies, functions of which are detailed below. The Town Council also has representatives on joint committees and local organisations, as well as sitting as the Trustee of two local Trusts, details of which can also be found below.

### **Finance & Audit Committee**

- Management of the Council's finances and reserves
- Consideration and acceptance of leases and contracts
- Staff management (through the Town Clerk)
- Grant applications
- Consideration of, and recommendations for, the annual Precept.
- Audit, Health & Safety and Risk management
- Overall management of the Community Tourist and Information Centre
- Staff sub-committee reports

### **Planning & Highways Committee**

- Statutory advisory function for all planning applications in Faringdon
- Advising and influencing the VoWHDC on long term planning issues
- Agreeing Section 106 agreements with VoWHDC
- Consulting with potential developers on their plans for Faringdon
- Provision of bus shelters and grit/salt bins
- Parking survey and suggested improvements

### **Facilities Committee**

- Management of the Council's parks and play areas:
  - (part of) Tucker's Park
  - Town Park
  - The Elms Tennis Court
  - Oakwood Park
  - Willes Close triangle
- Allotments
- All Saint's Churchyard
- Highworth Road Lay-by

- Christmas Lights
- Management, development and promotion of the Council operated venues:  
The Corn Exchange  
The Pump House

### **Community and Partnerships Committee**

- Youth participation
- Youth Grants
- Community Partnerships
- Cinema
- The place and Spurgeons partnership
- Community engagement and participation
- Community Events
- Community Awards
- Faringdon in Bloom
- Encourage Economic development

### **Grants Sub Committee**

- Approval of community grants
- Grants Policy
- Monitoring grants

### **Staff Sub Committee**

- Staffing structure
- Contracts of employment, job descriptions, person specifications for staff
- Review performance and annual appraisal of Town Clerk
- Review staff salaries
- Formal grievance.
- Health and safety for Council employees.
- Staff policy reviews