

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



Minutes of an extra meeting of the Facilities Committee held on Monday 4th March at 7pm in the Clerk's Office, The Pump House, Faringdon.	
Cllrs. Present	Kiera Bentley (Acting Chairman) Steve Leniec Andrew Marsden
1/2/19	Apologies for Absence Members received and approved apologies from Cllrs: David Barron, Jane Boulton, Angela Finn and Mark Greenwood
2/2/19	Minutes of last meeting To agree and sign as a correct record of the meeting held on Wednesday 7th November 2018
3/2/19	Declarations of Interest None
4/2/19	Public Question and Speaking Time None
5/2/19	Pump House Project Roof Members considered three quotes received to replace the roof of the Old Theatre. It was PROPOSED that the Charterville Felt roofing Ltd, option 2 at a cost of £21,358 plus VAT be recommended to the Finance and Audit Committee and Full Council. This was SECONDED and RESOLVED.
6/2/19	Allotments Members considered a proposal for the allotment society to manage the Town Council allotments. The Clerk was asked to contact the National Trust regarding the terms of the lease. Providing the National Trust were in agreement, the following was PROPOSED: a) The management of the allotments be transferred to the Allotment Society b) Rents be collected for 2019/20 by the Town Council and transferred to the Allotment Society c) The lease with the National Trust be retained and paid for by the Town Council d) The arrangement be reviewed in 12 months. A lease transfer would be considered at this time. This was SECONDED and RESOLVED
7/2/19	Corn Exchange Offices a) Members received and considered a request from the current tenant in the Old Council Chamber to reduce office space to the first floor only and reduce rent to £350 per month inc. VAT. Members were informed that the 1 st floor had been valued at £450 inc. VAT and the 2 nd floor £250 inc. VAT per month. It was PROPOSED that the existing tenant should be offered the 1 st floor at a monthly rent of £400 inc. VAT for a minimum 3-year lease because of their reliability. This was SECONDED and RESOLVED. It was further PROPOSED that the 2 nd Floor should be offered at a monthly rent of £250 inc. VAT per month with a minimum 1-year lease. b) Members considered options for Mayors Parlour in the Corn Exchange. It was AGREED that this should be retained as a changing room and extra meeting space. This should be reviewed annually.
8/2/19	Pump House Members considered a quote to remove the unused, capped meter. The Clerk was asked to query the standing charge for the meter. If the standing charge remains in place it was PROPOSED that a quote of £262.40 plus VAT be accepted and the meter be removed. This was SECONDED and RESOLVED.
9/2/19	ROSPA It was PROPOSED that John Hicks and Ass. be appointed to carry out ROSPA

	inspections on the play areas in Tuckers Park and Oakwood Park. This was SECONDED and RESOLVED.
10/2/19	<p>Food Bank</p> <p>Members considered a request for suggestions to house a Food Bank in the Town Centre. It was AGREED that the Clerk investigate the possibility of housing the Food Bank in the Pump House. The Clerk was delegated authority to:</p> <ol style="list-style-type: none"> a. Contact Lord Faringdon and request permission b. Investigate suitable agreements c. Enter discussions with Churches Together to investigate requirements <p>Findings would be brought to the next meeting for consideration.</p>
11/2/19	<p>Items for Information Only</p> <p>Members received the following items for information:</p> <ol style="list-style-type: none"> a. Emergency works to trees in All Saints Church yard of £650 had been agreed by the Clerk in conjunction with the Chair b. £250 had been offered from the PCC toward the maintenance of trees in the Church Yard c. The Sensory Garden had not received a grant from OXLEP. An update, if available, would be brought to the next meeting
12/2/19	<p>Agenda for next meeting</p> <p>None</p>