

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL  
Telephone 01367 240281  
[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
Clerk: Sally Thurston



## **To Members of the Staff Sub Committee**

**You are summoned to attend a meeting of the Staff Sub Committee on Wednesday 5<sup>th</sup> December 2018 at 7.15pm in the Jubilee Room, the Pump House, Faringdon.**

**Press & Public are invited to attend.**

## **AGENDA**

<b>1.</b>	<b>Apologies for Absence</b>
<b>2.</b>	<b>Minutes of last meeting</b>
<b>3.</b>	<b>Declarations of Interest &amp; requests for dispensations</b> Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.
<b>4.</b>	<b>Public Participation Time</b> This period is designated for public speaking accordance with Standing Order 3 (f). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Questions will be restricted to one from each member of public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.
<b>5.</b>	<b>Items for Information Only</b>
<b>Due to the confidential nature of the following items it is likely they will be held in confidential session.</b>	
<b>6.</b>	<b>Staffing</b> a) To receive and consider an update b) To consider recommendations from the s106 Working party regarding the Town Development Officer post
<b>7.</b>	<b>Members Training and Development</b> To consider member training and development needs for the future
<b>8.</b>	<b>Staff Sub Committee</b> To review and consider the status of the Staff Sub Committee.

29<sup>th</sup> November 2018

*Sally Thurston*  
Town Clerk