

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire,  
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[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



**To: Members of the Finance and Audit Committee**

**You are summoned to attend a Finance and Audit Committee meeting to be held on Wednesday 26<sup>th</sup> October at 7.15pm in the Jubilee Room, the Pump House, Faringdon.**

**Press & Public are invited to attend.**

## **AGENDA**

**1. Apologies for Absence**

**2. Declarations of Interest**

*Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter. Please refer to notes in your member's folder.*

**3. Minutes of Last Meeting: Wednesday 27<sup>th</sup> July 2016 (attached)**

**4. Items for Information Only**

**5. Public Speaking Time**

*This period is designated for public speaking accordance with Standing Order 1(d). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes.*

**6. Public Question Time**

*Questions will be limited to one per member of public, or a maximum of three per meeting. Written notice of questions must be received by the Clerk at least 3 working days prior to the meeting.*

**7. Applications for Financial Assistance (attached)**

*To consider the following applications:*

Name of Organisation	Amount	Purpose of Grant
Home Start	£673.60	Volunteer Expenses – Home Visit Service
Faringdon Town Football Club	£2,000	Purchase a combination tool to improve park surface
South and Vale Carers	£1,500	Support Young Carers

**8. Community and Tourist Information Centre (to follow)**

*To receive a report*

**9. Financial (attached)**

- a) *To receive the following reports:*
  - (i) *Office and Establishment*
  - (ii) *Information centre*
  - (iii) *Direct Council Expenditure*
  
- b) *To receive a summary for the following committees:*
  - (i) *Venues*
  - (ii) *Recreation and Open Spaces*
  - (iii) *Planning and Highways*
  - (iv) *Youth Services*
  - (v) *War Memorial Trust*
  - (vi) *Tuckers Recreation Ground Trust*
  - (vii) *Council Summary*
  
- c) *To receive a summary of the financial position*
  
- d) *To delegate a member, who is not a signatory, to check bank reconciliations once a quarter.*

**10. Capital Projects**

*To consider capital projects for the 2017 / 2018 financial year for:*

- (i) *Office and Establishment*
- (ii) *Information centre*
- (iii) *Direct Council Expenditure*

**11. Local Government Finance Settlement**

*To receive technical consultation paper (attached).*

**12. Trade Accounts**

*To consider setting up trade accounts at:*

- (i) *Budgens*
- (ii) *Screwfix*

**13. Youth Services Consultation**

*To receive and consider a recommendation from the Youth Services Committee to release ear marked youth service reserves to employ professional consultants to carry out an assessment of need (quote to follow).*

**14. Pyrotech Maintenance Contracts**

*To receive and consider maintenance contracts for emergency lighting and fire safety (attached).*

**15. Christmas Lights Infrastructure**

*To receive and consider a recommendation from the Recreation and Open Spaces Committee to release £1816.28 from reserves to carry out*

*necessary electrical works to the fuse board in the Pump House attached).*

**16. Replacement Strimmer**

*To receive and consider a recommendation from the Recreation and Open Spaces Committee to release £665 from the replacement fund to purchase a strimmer (quote attached).*

**17. Play Surface**

*To receive and consider a request from the Recreation and Open Spaces Committee to release £2,000 held in earmarked reserves for resurfacing Oakwood park to use alongside allocated capital fund and VWHDC grant to install rubber surfacing (quote attached).*

**18. Willes Close Lease**

*To receive and consider a recommendation to draft a 25 year lease of the Willes Close triangle to the Sensory Garden Project with a view to complete in early 2017.*

**19. Christmas Hours**

*To receive and consider proposed opening hours for the Town Council and Information Centre.*

Due to the confidential nature of the following item it is likely that it will be held in confidential session.

**20. Staff Working Party**

*To receive and consider recommendations from the staff working party regarding:*

- a) Deputy Town Clerk Recruitment*
- b) Extra hours for current staff to cover shortages*
- c) Town Promotion Coordinator*

*Sally Thurston*

**21<sup>st</sup> October 2016**

**Town Clerk**