

**FARINGDON TOWN COUNCIL**  
**sitting as FARINGDON WAR MEMORIAL TRUST**  
**(Registered Charity No. 202549)**

**Minutes of the Annual Meeting of the Trust**  
**held on Monday, 9 May, 2016 at 7.00 pm**  
**in the Old Town Hall, Market Place, Faringdon**

**TRUST MEMBERS PRESENT:** **Town Councillors**  
**David Barron (in the Chair)**  
**Jane Boulton**  
**Al Cane**  
**Julie Farmer**  
**Mike Wise**

**Non-Voting Trust Members**  
**Joy Blake, Royal British Legion**  
**Bill Law, Royal British Legion**

**IN ATTENDANCE:** **Sally Thurston, Town Clerk**  
**Liz Billson, Assistant Clerk**

**1/2/16 Apologies for Absence**

Apologies for absence were received from Town Councillors Angela Finn and Andrew Marsden.

**2/2/16 Election of Chairman**

Julie Farmer proposed Angela Finn, seconded by Mike Wise. There being no other nominations, this proposal was CARRIED and Angela Finn was duly elected as Chairman.

**3/2/16 Election of Vice-Chairman**

Al Cane proposed David Barron, seconded by Mike Wise. There being no other nominations, this proposal was CARRIED and David Barron was duly elected as Vice-Chairman.

**4/2/16 Minutes of Last Meeting: 22 February 2016**

The Minutes were AGREED and signed as being a correct record of the meeting held on 22 February 2016.

**5/2/16 Appointment of Clerk & Financial Officer**

Mike Wise proposed that Liz Billson, Assistant Town Clerk, act as Clerk & Financial Officer to the Trust. This was seconded by Julie Farmer and CARRIED.

**6/2/16 Appointment of nominated Royal British Legion representatives as Non-Voting Trust Members**

Mike Wise proposed that the Royal British Legion representatives, Joy Blake and Bill Law, be appointed as non-voting members of the Trust for a further year. This was seconded by Julie Farmer and CARRIED.

**7/2/16 Public Speaking Time**

There were no members of the public present.

**8/2/16 Report from Royal British Legion**

Joy Blake reported that relatives of Private James Wearn had recently attended a Turning the Pages ceremony at the Military Chapel in Christ Church Cathedral, Oxford. It was AGREED that Bill Law would send the details to the Folly newspaper and the Faringdon.org website, and to the Town Clerk for inclusion on the Town Council's website.

**9/2/16 Remembrance Exhibition**

Joy Blake suggested that a meeting should be held sometime in July between herself, Bill Law, Mike Wise and David Barron, regarding the details of the exhibition. It was AGREED that Mike Wise would put an item in the Folly newspaper asking for the loan of memorabilia from local residents. It was further AGREED that Bill Law would appeal locally for old photographs.

Bill Law reported that a letter from the Trust would be helpful in securing the loan of a military vehicle. It was AGREED that he would liaise with the Assistant Town Clerk over this.

The Assistant Town Clerk confirmed that the Old Town Hall had been booked from the afternoon of 10/11/16 through to midday on 14/11/16. It was AGREED that Joy Blake would approach the Royal British Legion for help with setting the exhibition up. Al Cane also volunteered to help over the exhibition weekend.

It was AGREED that the war memorial should be cleaned during the summer in preparation for Remembrance Sunday.

**10/2/16 Financial Report**

The Assistant Town Clerk reported that the request to update the bank mandate had been completed and submitted. The outstanding debt to the Town Council had been paid, and the Trust's bank balances were as follows: Treasurer's Account: £5860.70; Business Instant Account: £2,975.82. This was NOTED.

The Town Clerk reported that the shortfall in income for 2015/16 would be covered by the internal transfer of hire charges for Youth Services sessions up to 31/3/16.

## **11/2/16 Bookings**

### **(a) Bookings report**

A report from the Assistant Town Clerk on bookings in the Old Town Hall was received and NOTED.

### **(b) Use of the area under the Old Town Hall for charity stalls**

The Town Clerk reported that market stall holders were charged £15.00 to use the area under the Old Town Hall on market days. After prolonged discussion it was proposed, seconded and CARRIED that charity stall holders should also be charged £15.00 to use this space on market days. It was further proposed that the £15.00 charge should be made on other days if Town Council staff were involved in setting up tables and chairs; but if stall holders brought and set up their own tables, then use of the space would be free of charge. This was seconded and CARRIED.

## **12/2/16 Grants**

### **(a) Update on Heritage Lottery Fund grant application**

The Town Clerk reported that extensive consultation with the public had generated a great deal of interest and ideas. Andrew Townsend had offered to help with the application, and she hoped to be able to report further progress at the next meeting.

### **(b) Request for reimbursement from the Town Council**

*Julie Farmer declared a personal interest in this item.*

The Assistant Town Clerk reported that the Town Council's Finance and Audit Committee had awarded grants to FollyFest, Faringdon Business Expo and Faringdon Whist Drive for room hire, including amounts for the Old Town Hall totalling £310.00. It was proposed, seconded and CARRIED that the Trust should reclaim this amount from the Town Council.

## **13/2/16 Wall hangings**

The Assistant Town Clerk reported that the U3A Patchwork and Quilting Group had requested permission to display a number of wall hangings in the Old Town Hall, depicting local scenes. It was AGREED that permission should be granted, on the proviso that the situation may change due to the renovation project.

## **14/2/16 Meeting Dates 2016/17**

The following meeting dates were AGREED:

5 September 2016

14 November 2016

13 February 2017