

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON,  
SN7 7JA Telephone 01367 240281  
[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
Clerk: Sally Thurston



Oxfordshire,

## **Minutes of a Town Council meeting held on Wednesday 13<sup>th</sup> July 2016 at 7.15 pm in the Jubilee Room, the Pump House, Faringdon.**

**PRESENT: Cllrs**

<b>Mike Wise</b>	<b>(Town Mayor)</b>
<b>Julie Farmer</b>	<b>(Deputy Town Mayor)</b>
<b>David Barron</b>	
<b>Jane Boulton</b>	
<b>Al Cane</b>	
<b>James Famakin</b>	
<b>Angela Finn</b>	
<b>Mark Greenwood</b>	
<b>Steve Leniec</b>	
<b>Andrew Marsden</b>	
<b>Alex Meredith</b>	
<b>Richard Marsh</b>	
<b>Patrick Middleton</b>	
<b>Kiera Bentley (From Min 10/7/16)</b>	

**In Attendance:**

<b>Sally Thurston, Town Clerk</b>
<b>District Cllr Roger Cox</b>

- 1/7/16 Apologies for Absence**  
C/Cllr Judith Heathcoat, D/Cllr Mohinda Kainth, Mark Blatch
- 2/7/16 Co-option of a Councillor**  
It was PROPOSED that this item be DEFERRED as the candidate had not yet arrived. This was AGREED.
- 3/7/16 Minutes of last meeting**  
The minutes for the meeting of Wednesday 8<sup>th</sup> June 2016 were signed as a correct record.
- 4/7/16 Declarations of Interest**  
No declarations of interest were made at this time.
- 5/7/16 Public Question Time**  
None received.
- 6/7/16 Public Speaking Time**  
None present.
- 7/7/16 Reports from Outside Bodies**  
a) Thames Valley Police - No report available.  
Members NOTED reports from:

- b) Faringdon Town Team
- c) Chamber of Commerce

**8/7/16**

**County Councillor's Report**

County Cllr Judith Heathcoat had submitted a written report which was NOTED. Members were concerned about plans to: *“Investigate deterring rat running through Gt. Coxwell by replacing “Village Only” sign with a “no right turn” sign and accompanying Traffic Regulation Order at B4019 junction with the Holloway.* Members felt that this could inconvenience and deter visitors to Great Coxwell barn. It was AGREED that the Clerk ask C/Cllr Heathcoat for clarification.

**9/7/16**

**District Councillors' Report**

District Cllr Roger Cox submitted a written report which was NOTED.

**10/7/16**

**Chairman's Activity Report**

Cllr Wise submitted a written report which included 25 engagements during the past month and highlighted the Queens 90<sup>th</sup> celebrations. The Clerk was asked to congratulate all officers involved in the excellent organisation of a very successful weekend of events.

**11/7/16**

**Committee Vacancies**

It was PROPOSED that this item be deferred until a new councillor was co-opted. This was AGREED.

**12/7/16**

**Reports from Committees**

Members NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:

- d) Planning & Highways: 21<sup>st</sup> June  
12<sup>th</sup> July
- e) Venues 6<sup>th</sup> July
- f) Youth Services 7<sup>th</sup> July

It was PROPOSED that a letter of thanks be sent to Kealy Whenray, Pump House Project Coordinator who is leaving at the end of July from both the Youth Services Committee and the Venues Committee for her hard work. This was AGREED.

- g) Faringdon Fossil Trust WP 30<sup>th</sup> June

Cllr Wise reported that the Working Party had concluded that the Oxfordshire Geology Trust would be best suited to oversee an independent group to preserve and protect the fossils. Meetings to forward this were planned. It was PROPOSED that this Working Party now be closed. This was AGREED.

**13/7/16**

**Leases**

- a) It was PROPOSED by that a recommendation from the Finance Committee to agree a three-year lease for The Council Chamber with Weaver Khan as tenants be accepted. This was SECONDED and CARRIED. It was further PROPOSED that Cllrs Wise and Barron be delegated authority to sign the lease. This was SECONDED and CARRIED.
- b) It was PROPOSED that a recommendation from the Finance Committee to agree a five-year lease, with a break clause after three years, for The Old Council Office with Tindal Newspapers as tenants. This was SECONDED and CARRIED. It was further PROPOSED that Cllrs Famakin and Barron be delegated authority to sign the lease. This was SECONDED and CARRIED.

14/7/16

**Faringdon Neighbourhood Plan**

- a) Members NOTED a progress update. Cllr. Marsden informed members that a hearing regarding the allocation of the land known as Humpty Hill as green space has been called by the independent examiner. This would be held on Monday 18<sup>th</sup> July in Faringdon.
- b) It was PROPOSED that Cllr. Wise act as a Town Council representative to attend the hearing. This was SECONDED and CARRIED. It was further PROPOSED that Rob Stewart, Neighbourhood Plan Steering Committee, act as advisor at the hearing. This was AGREED.

15/7/16

**S106**

Members were informed that a request for s106 funds for the development of 25 houses on Fernham Road needs to be submitted by the end of July. It was AGREED that the amount requested should be calculated using the CIL guidelines.

16/7/16

**Vandalism**

Members NOTED a report that highlighted a rise in vandalism at the newly installed play area at Tuckers Park. The police had suggested that CCTV should be installed in the park. Some members were against installing CCTV. It was PROPOSED that this item be discussed more in depth at the Recreation and Open Spaces meeting on Wednesday 20<sup>th</sup> July. This was AGREED. The clerk was asked to carry out research with other councils and organisations before the meeting. The Clerk was also asked to invite the police to the meeting. This was AGREED.

17/7/16

**Clerk’s Report & Schedule of Payments**

Members NOTED that the agenda should read payments up to and including 13<sup>th</sup> July.

Cllr David Barron PROPOSED the following bills be authorised and paid this was SECONDED by Cllr Mark Greenwood and CARRIED.

<b>CLERK’S REPORT July 2016</b>		
<b>JUNE Salaries</b>		
Salaries by BACS	Salaries	£ 12,190.09
HMRC by BACS	Tax and NI	£ 1,904.42
OCC by Cheque	Pension Contributions	£ 3,337.67
<b>Cheque payments made early</b>		
<b>Queens 90th</b>		
MG Training	First Aid Support	£ 60.00
Artisan	Advertising Boards	£ 222.00
R Pugh	Food Hygiene Training	£ 24.00
All Stars Jazz Band	Tea Dance Band	£ 300.00
Manna (L Billson Reimbur)	Buffet Food	£ 100.00
Faringdn Cobbler	Engraving	£ 60.00
Country Market	Buffet Food	£ 56.00

The Mustard Seed	Buffet Food	£ 30.80
B Harrison	Food Hygiene Training	£ 24.00
Sadlers Catering	Tea Dance Catering	£ 495.00
The Mover	Stall Erection	£ 145.00
Skylight Cinema	Outdoor Cinema Deposit	£ 725.00
Rota Kids	Tea and coffee Buffet	£ 50.00
Faringdon Brownies	Tea and Coffee Tdance	£ 50.00
Folly Dollies	Buffet Food	£ 60.00
McColls	Buffet Food	£ 48.66
Faringdon Coffee House	Buffet Food	£ 82.92
Budgens	Buffet Food	£ 37.95
Sally Edgington	Birthday Cakes	£ 80.00
Hare in the Woods	Buffet Food	£ 150.90
Sheffords	Scouts BBQ	£ 40.00
The Bargain Centre	Street Party	£ 149.47
The Rookery	Buffet Food	£ 85.00
V Sansford	Food Hygiene Training	£ 24.00
Pat Thomas	Scouts BBQ	£ 100.00
Amazon	Radios and Mic	£ 156.98
<b>Ignite</b>		
Phoenix Stewart	Stilt Walker	£ 150.00
<b>General</b>		
High performance Doors	Repair C/EX Doors	£ 169.20
<b>Cheque payments</b>		
Faringdon Motorist Centre	Gas - Scouts BBQ	£ 28.75
Well Managed	Hygeine courses x2 Queens	£ 48.00
Homeland Garden	Hi Viz Vests	£ 18.00
Davis DIY	Various Maintenance items	£ 49.94
Faringdon Newspapers	Advertisements /papers for resale	£ 74.34
S Ebanja (Reimbur)	Youth Groups Summer Party	£ 52.15
Automotive Leasing	Van Lease	£ 169.48
Playdale	Tucker Play area Balance	£ 25,152.66
John Hicks	Playground inspection	£ 300.00
Quidne	IT Support / p/House wifi	£ 120.00
Microshade	hosted It System	£ 291.90
Vision ICT	Email Hosting	£ 387.60
High Performance Doors	Side door repair	£ 37.80
Faringdon Cobblers	Trophies	£ 71.70
<b>Ignite</b>		
Hilary Thompson	Drama Workshop	£ 245.20
Emily Marshall	Singing Workshop	£ 50.00
Colin Astin	Graffiti Workshop	£ 250.00
P/House Rimburns	Posters	£ 35.99
P/House reimburs	Volunteer Tshirts	£ 190.56
Electric Caberet	Workshop	£ 300.00

Yes / No Productions Ltd	Stomp Workshop	£ 882.00
Body Politic	Dance Workshop	£ 145.00
Fire lable (ST Reimbur)	Tie Die Workshop Equ	£ 67.38
<b>FC&amp;TIC Invoices</b>		
Rycco	Stock	£ 286.20
Shelia Gill	Stock	£ 96.60
Faringdon Historical Society	Stock	£ 69.81
Tom Browns School Museum	Stock	£ 10.00
DWN Ltd	Stock	£ 122.16
Uffington Potters	Agency	£ 156.15
L Hounam	Agency	£ 17.10
Atmosphere	Stock	£ 78.00
<b>Direct Debits</b>		
Coop Bank	Credit Card	£ 280.74
Associated Networks	Web Hosting	£ 22.80
VWHDC	Pump House Rates	£ 358.00
	FAZE Rates	£ 427.00
	C/EX Rates	£ 969.00
Fuel Card Services	Van / tractor Fuel	£ 84.11
o2 online	Mobile Phone Contracts	£ 43.32
Mainstream Digital	Telephone & Broadband	£ 157.79
Talk Talk	Broadband Charge	£ 24.60
British Gas	P/House Standing  Charge	£ 53.85
Coop Bank	Sweep Feee	£ 30.00
<b>Total Town Council Invoices</b>		<b>£ 53,364.74</b>

- 18/7/16 Children's Centre**  
Members received and NOTED an update on meetings with various stakeholders. More meetings were still to take place before a recommendation could be tabled.
- 19/7/16 Items for Information Only**  
Members were informed about successful events for the Queens 90<sup>th</sup> Birthday A full report on the Faringdon in Bloom competition would be tabled at the R&OS meeting on 20<sup>th</sup> July. Winners would be published on the website.
- 20/7/16 Correspondence**  
Members NOTED the correspondence regarding the un-cut verges. The clerk was asked to write to the leader of the County Council to inform then that the Town Council was unhappy about the risks to public safety as a result of these verges being left un-cut.  
Members NOTED the newsletter from Cllr. Barber. It was felt that this was political and should not be distributed via the Town Council. The clerk was asked not to put this newsletter in the correspondence box. This was AGREED.
- It was PROPOSED that item 2 now be discussed. This was SECONDED and CARRIED.
- 2/7/16 Co-Option of Councillor.**  
Mrs. Kiera Bentley apologised to the council that she had arrived late due to traffic problems.

The council had received confirmation from VoWHDC that they were able to co-opt a councillor to fill the vacancy arising from the resignation of Cllr. Bell. The candidate was invited to give a short presentation.

The Chairman asked members of the public and candidate to leave the room while a vote took place, suspending standing order 1(c).

Mrs Kiera Bentley was unanimously elected to be co-opted to fill the vacancy.

Standing Order 1(c) was revoked.

Mrs Kiera Bentley gave her Declaration of Acceptance of Office and was welcomed to the council.

It was PROPOSED that Cllr Bentley be elected to serve as a member of the Recreation and Open Spaces Committee to enable her to take part in the meeting on 20<sup>th</sup> July 2016. This was SECONDED and CARRIED.

The meeting closed at 9.05pm.

DRAFT