

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire,
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www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



Minutes of the Annual Town Council meeting held on Wednesday 8th June 2015 at 7.15 pm in the Jubilee Room, the Pump House, Faringdon.

PRESENT: Cllrs.

Mike Wise	(Town Mayor)
Julie Farmer	(Deputy Town Mayor)
Jane Boulton	
Al Cane	
Mark Greenwood	
Andrew Marsden	
Patrick Middleton	
Richard Marsh	

In Attendance:

Sally Thurston, Town Clerk
Mark Blatch, Chamber of Commerce
Billie Hayter, Cinema Supervisor
3 members of the public (left after min 2/7/16)

1/7/16 Apologies for Absence

Apologies were received from Cllrs. Angela Finn, Steve Leniec, Alex Meredith and David Barron. County Cllr. Heathcoat. District Cllrs Cox and Kainth.

2/7/16 Co-option of a Councillor

The council had received confirmation from VoWHDC that they were able to co-opt a councillor to fill the vacancy arising from the resignation of Cllr. Price. The Clerk had received three letters of application. Each of the three candidates was invited to give a short presentation.

The Chairman asked members of the public and candidates to leave the room while a vote took place, suspending standing order 1(c).

Mr. Richard Marsh was elected to be co-opted to fill the vacancy.

Standing Order 1(c) was revoked.

Cllr. Richard Marsh gave his Declarations of Acceptance of Office.

The Chairman thanked all the candidates for their participation and hoped that they would put themselves forward again should another vacancy arise.

3/7/16 Minutes of last meeting: Wednesday 11th May 2016

The minutes stated the old council address in the header, this was amended.

Following this amendment, the minutes were signed as a correct record of the meeting.

The Chairman PROPOSED that standing order 6(o), which required Councillors to stand whilst speaking, was suspended for the duration of the meeting due to the hot weather. This was AGREED.

Cllr Wise PROPOSED item 21 be brought forward to allow the Cinema Supervisor to speak. This was SECONDED and CARRIED.

- 21/7/16 Faringdon Community Cinema – The Regent**
Cinema supervisor, Billie Hayter gave an update on activities of the cinema. The report highlighted that the cinema was developing community screenings which included special screenings for Ferendune residents, the Children’s Centre and the Twinning Association. The report was NOTED and members thanked Billie for her hard work and congratulated her on the cinema’s success.
- 4/7/16 Declarations of Interest**
No declarations of interest were made at this time.
- 5/7/16 Public Question Time**
None
- 6/7/16 Public Speaking Time**
No members of the public wished to speak at this time.
- 7/7/16 Reports from Outside Bodies and committees with Town Council representation**
- a) Thames Valley Police
No report was available
 - b) Chamber of Commerce
A short update was given by Mark Blatch, President of the Chamber. This was NOTED,
 - c) Faringdon Town Team
An update was received and NOTED.
- 8/7/16 County Councillor’s Report**
C/Cllr. Judith Heathcoat submitted a written report, which was NOTED.
- 9/7/16 District Councillors’ Report**
D/Cllrs Cox and Kainth submitted a written report, which was NOTED.
- 10/7/16 Chairman’s Activity Report**
Cllr. Mike Wise, Mayor, gave a report updating members on his recent activities. This was NOTED.
- 11/7/16 Accounts to 31st March 2016**
- i. Annual Governance Statement 2015/16
Cllr. Wise PROPOSED that the annual governance statement be APPROVED. This was SECONDED and RESOLVED. Cllr. Wise signed the governance statement as correct.
 - ii. Accounting Statements 2015 /16
Cllr. Wise PROPOSED that the accounting statements for 2015.16 be APPROVED. This was SECONDED and RESOLVED. Cllr. Wise signed the accounting statements as correct.
 - iii. Reconciliations as at 31.3.2016
These were NOTED.
 - iv. Balance Sheet

This was NOTED.

- v. Income & Expenditure Account
This was NOTED
- vi. Supporting Statement to Accounts
This was NOTED
- vii. Asset Register
Cllr. Wise PROPOSED that the asset register for 2015.16 be APPROVED.
This was SECONDED and RESOLVED. Cllr. Wise signed the asset register as correct.

12/7/16 Reports from Committees

Members received and NOTED reports of the following committee meetings, including decisions taken under delegated authority:

- a) Finance and Audit 16th May
- b) Planning & Highways: 31st May

13/7/16 Clerk's Report & Schedule of Payments

Cllr Julie Farmer PROPOSED the above bills be authorised and paid this was SECONDED by Cllr Jane Boulton and CARRIED.

CLERK'S REPORT June 2016		
MAY Salaries		
Salaries by BACS	Salaries	£ 12,578.91
HMRC by BACS	Tax and NI	£ 1,462.42
L Owers	Overpaid Pen Cont	£ 244.29
OCC by Cheque	Pension Contributions	£ 2,459.04
Cheque payments		
Gifted Magpie	Bunting - Queens 90th	£ 398.00
Piano Gallery	Piano disposal	£ 50.00
The Local Answer	Christmas Cards	£ 67.20
Lou Smith	Civic Service catering	£ 75.00
Auto motive Leasing	Van Lease	£ 169.48
Tom Wheeler	Window Cleaning	£ 95.00
BIFFA	Waste disposal	£ 365.42
War Memorial Trust	Venue Hire 15.16	£ 425.00
Moorhouse Heating LTD	Heating Split C/EX	£ 2,154.00
viking	Stationery	£ 178.28
Scrap Store (reimb S Thurston)	Office Furniture	£ 265.00
IAC	Internal Audit	£ 390.00
WPS	Van Insurance	£ 370.88
WPS	Insurance	£ 14,572.98
SLCC	ST Degree Fee	£ 960.00
G Ebsworth	Hanging Baskets	£ 200.00

Beefy Skips	Skip Hire	£ 220.00
Charterville Felt Roofing LTD	C/EX Roof repair	£ 9,318.00
Goodwood Tree Care LTD	Tree survey / mapping /tagging	£ 1,544.40
ICO	Data protection	£ 35.00
Town Team	Grant - reimbursed by VWHDC	£ 5,000.00
B&W Lift Services LTD	Lifts service	£ 384.00
Film Bank	License	£ 99.60
Oxfordshire Fire and Rescue Service	Fire Marshall Training	£ 190.00
Davis DIY	Maintenance Items	£ 140.68
SLCC	Job Advert	£ 108.00
Alto Digital	Copier Costs	£ 126.73
Petty Cash	Imprest reimbursement	£ 200.00
FC&TIC Invoices		
Faringdon Newspapers	Folly resale	£ 5.76
Lesley Lambert	Agency	£ 10.00
F Cormack	Agency	£ 6.89
Root and Branch	Agency	£ 5.40
Macmillan Cancer Support	Agency	£ 30.00
Photographic Heritage	Stock	£ 281.15
A Pagett	Stock	£ 117.20
Shelia Gill Publishing	Stock	£ 96.60
Folly Tower Trust	Stock	£ 20.00
Faringdon Historical Society	Agency	£ 5.70
Ann Strowger	Agency	£ 40.50
Direct Debits		
Coop Bank	Credit Card	£ 37.56
Associated Networks	Web Hosting	£ 22.80
VWHDC	Pump House Rates	£ 358.00
	FAZE Rates	£ 427.00
	C/EX Rates	£ 969.00
Fuel Card Services	Van / tractor Fuel	£ 1.20
o2 online	Mobile Phone Contracts	£ 35.32
Mainstream Digital	Telephone & Broadband	£ 78.59
Talk Talk	Broadband Charge	£ 25.51
PWLB	Loan Repayment	£ 5,317.30
Total Town Council Invoices		£ 62,738.79

14/7/16

Faringdon Neighbourhood Plan

- a) Cllr. Marsden informed members that the FNP was still under examination. The District Council's Neighbourhood Plan Officer, William Sparling, had received a list of six questions from the Examiner which he had forwarded to the Town Council. He had drafted answers to the procedural questions and asked the Town Council to provide replies to the questions that he was not able to answer.

Cllr Wise had drafted replies to these questions for Mr Sparling and these had been sent to the Examiner.

- b) Members considered issuing a statement clarifying FNP policies. It was PROPOSED that as the policies and a list of frequently asked questions were available on the website that a statement at this time was not necessary. It was further PROPOSED that this be re-considered following the results of the examination. This was SECONDED and CARRIED.

15/7/16

S106

- a) Members received an update which was NOTED.
- b) Following a recommendation from the Planning and Highways committee it was PROPOSED that a working party be appointed to progress the use of development funds outlined in a signed s106 agreement with the district council in respect of the development of the land at the 4&20 business park on Park Rd. This was SECONDED and CARRIED. It was PROPOSED that Cllr. Marsden act as chair, Sally Thurston act as officer and Cllrs. Wise, Farmer and Marsh be members of the working party. This was SECONDED and CARRIED. Non-council representatives can be appointed to the working party at the first meeting.

16/7/16

Economic Strategy

It was PROPOSED that Cllr. Richard Marsh be elected to act as a representative of the council to work alongside Cllr. Julie Farmer to work with the Chamber of Commerce on the Economic Development Strategy.

17/7/16

Unitary Authority Workshop

It was PROPOSED that Cllrs. Wise and Boulton attend the Unitary Authority workshop on 16th June. This was SECONDED and CARRIED.

18/7/16

Summer Town and Parish Forum

It was NOTED that there was a clash with the Youth Services Meeting. It was PROPOSED that the Clerk endeavoured to reschedule this meeting. This was AGREED. It was PROPOSED that Cllrs Marsden and Cane attend the Town and Parish Forum on the 7th July should the Youth Service Meeting be successfully rescheduled. This was AGREED.

19/7/16

Town Park

It was PROPOSED that the Scout Group be permitted to use the Town Park, during Folly Fest 30/31 July, for a mobile climbing wall - providing all the correct insurances were in place. This was SECONDED and CARRIED.

20/7/16

The Pump House Project Lease

It was NOTED that the council address had not been changed on the draft lease. Following this amendment, it was PROPOSED that the lease be APPROVED and that Cllrs Wise and Cane be delegated authority to sign the lease on behalf of the Town Council. This was SECONDED and RESOLVED.

22/7/16

Attendance at Meetings

Members were reminded that apologies must be given if they are unable to attend meetings.

23/7/16

Items for Information Only

Members were informed that the Wantage Independent Advice Centre were holding their AGM on Tuesday 28th June. Cllr. Wise would attend as Mayor.

Members were informed that the Clerk was on leave until 20th June 2016.

28/6/16

Correspondence

The contents of the correspondence box from 11th May up to and including 8th June 2016 were NOTED. Cllr Farmer suggested that some of the information in the correspondence box should be posted on the Town Council website.

DRAFT