

# **FARINGDON TOWN** **COUNCIL**

The Corn Exchange, FARINGDON, Oxfordshire, SN7 7JA  
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[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



**To: Members of the Finance and Audit Committee**

**You are summoned to attend a Finance and Audit Committee meeting to be held on Wednesday 25th November 2015 at 7.15 pm in the Jubilee Room, the Pump House, Faringdon.**

**Press & Public are invited to attend.**

## **AGENDA**

1. Apologies for Absence
2. Declarations of Interest  
*Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter. Please refer to notes in your member's folder.*
3. Minutes of Last Meeting: 30<sup>th</sup> September 2015
4. Items for Information Only
5. Public Speaking Time  
*This period is designated for public speaking accordance with Standing Order 1(d). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes.*
6. Public Question Time  
*Questions will be limited to one per member of public, or a maximum of three per meeting. Written notice of questions must be received by the Clerk at least 3 working days prior to the meeting.*

7. Applications for Financial Assistance  
*To consider the following application:*

The Independent Advice Centre, Wantage	£2, 000
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8. Community and Tourist Information Centre  
*To receive a report from C&TIC Supervisor.*
9. Financial Reports
  - a) *To receive the following half year reports:*
    - (i) *Office and Establishment*

- (ii) *Faringdon Tourist Information centre*
      - (iii) *Direct Council Expenditure*
    - b) *To receive a half year financial summary for the following committees:*
      - (i) *Venues*
      - (ii) *Recreation and Open Spaces*
      - (iii) *Planning and Highways*
      - (iv) *Youth Services*
    - c) *To receive a summary of the financial position at 30<sup>th</sup> September 2015.*
10. *Precept 2016/17 – Discuss draft precept figures for a-d below*
- a) *Office & Establishment*
    - (i) *Revenue Budget & Grants*
    - (ii) *Capital Expenditure*
  - b) *Faringdon Community & Tourist Information Centre*
    - (i) *Revenue Budget*
    - (ii) *Capital Expenditure*
  - c) *Direct Council Expenditure*
    - (i) *Revenue Budget*
    - (ii) *Capital Expenditure*
  - d) *Maintenance Fund*
    - (i) *To consider maintenance fund*
    - (ii) *To consider additions to maintenance fund*
  - e) *To review the following Committees' Budgets*
    - (i) *Venues Committee*
    - (ii) *Recreation & Open Spaces*
    - (iii) *Planning & Highways*
    - (iv) *Youth Services*
11. *Faze Purchase*
- a) *To receive an update*
  - b) *To consider action following a recent letter to Oxfordshire County Council*
12. *Relocation of Services*
- To receive and consider a proposal to move Faringdon Town Council Offices to the Pump House following a recommendation from the Venues Committee.*
13. *Financial Recommendations*
- a) *To receive an update*
  - b) *To consider a draft credit card policy*

14. Staff Matters

- a) To receive and consider a staffing update
- b) To discuss and consider the Youth and Community Officer working with the Pump House project as their Safeguarding Officer.
- c) To receive and consider a draft discretionary policy relating to the LGS Pension Scheme.

**Dated: 19<sup>th</sup> November 2015**

*Sally Thurston*  
**Sally Thurston**  
**Town Clerk**