

# **FARINGDON TOWN COUNCIL**

The Corn Exchange, FARINGDON, Oxfordshire, SN7 7JA

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Clerk: Sally Thurston



## **Minutes of a Town Council meeting held on Wednesday 14<sup>th</sup> October 2015 at 7.15 pm in the Jubilee Room, the Pump House, Faringdon.**

**PRESENT:** Cllrs. Dr Mike Wise (Chairman and Town Mayor)  
David Barron  
Ian Bell  
Jane Boulton  
Al Cane  
Julie Farmer  
Andrew Marsden  
Patrick Middleton  
David Price

**In Attendance:** Sally Thurston, Town Clerk  
District Cllr. Roger Cox  
5 members of the public

- 1/11/15 Apologies for Absence**  
Apologies were received from Cllrs. Mark Greenwood, Angela Finn, Steve Leniec and Alex Meredith and C/Cllr Judith Heathcoat.
- 2/11/15 Minutes of last meeting: Wednesday 23<sup>rd</sup> September 2015.**  
The minutes were signed as a correct record of the meeting.
- 3/11/15 Declarations of Interest**  
No declarations of interest were made at this time.

Cllr. Mike Wise PROPOSED that agenda item 15 be brought forward to enable members of the Pump House project to speak in necessary. This was seconded and CARRIED.

- 4/11/15 Pump House Project – Lease of the Old Theatre**  
Members received and considered the following recommendation from the Venues Committee regarding the extension of the lease.  
*The Venues Committee recommends that the Town Council support a 3 year extension to The Pump House Project lease;*

*with the possibility of a further 2 year extension should this be needed to give access to more funding.*

It was PROPOSED that this recommendation be accepted. This was seconded and CARRIED.

**5/11/15 Public Question Time**

None received.

**6/11/15 Public Speaking Time**

No one wished to speak at this time.

**7/11/15 Reports from Outside Bodies**

- (a) Thames Valley Police  
None received
- (b) Faringdon Town Team  
Bethia Thomas, Market Town Co-ordinator submitted a written report detailing the recent activities of the Town team. This was NOTED.
- (c) Chamber of Commerce  
Cllr. Wise gave an overview of a Chamber of Commerce Meeting he had attended, with guest speaker Nigel Tipple on the Oxford Local Enterprise Partnership (OxLEP). This was NOTED

**8/11/15 Faringdon Town Sign**

Mr. S Vogt, Pink Pigeon Trust, gave an update on the progress of the Faringdon Town Sign, including ideas for designs. It is hoped that the sign can be installed in the Town Centre to coincide with the 800th Anniversary of Faringdon Market Charter in March 2018. Estimated costs for a sign are between £6,000 and £20,000 depending on the design chosen. It is hoped this will be raised with community fundraising and grants. A public consultation will be held to choose the final designs. This was NOTED with thanks. Members noted their thanks to Mrs Karen Vogt who had drafted the initial design ideas.

**9/11/15 County Councillor's Report**

C/Cllr Judith Heathcoat had submitted a written report, which was NOTED.

**10/11/15 District Councillors' Report**

D/Cllr. Cox submitted a report, which was NOTED.

**11/9/15 Chairman's Activity Report**

The Chairman gave a report detailing his activities over the last month which was NOTED. The report highlighted the success of the recent Heritage Day organised by Town Council Marketing Officer, Beth Davis and the C&TIC Staff. Members NOTED thanks to Beth and her team.

12/11/15

**Clerk's Report & Schedule of Payments**

Members considered the following schedule of payments:

<b>CLERK'S REPORT September 2015</b>		
<b>Cheque payments</b>		
British Heart Foundation	Cancelled Room Hire	£ 46.85
Microshade	Sept / Oct IT Services	£ 556.80
National Trust	Allotment Rent	£ 147.50
Travis perkins	Church Bench Repair	£ 8.96
Royal British Legion	Wreaths	£ 34.00
Oxfordshire Youth	DBS	£ 54.00
Slade	Legal Fees - FAZE purchase	£ 1,515.00
Viking	Stationery	£ 191.58
Active Pumping Supplies	Tap repair	£ 3.17
Davis DIY	Workwear / paint	£ 114.00
Filmbank	License	£ 127.20
SLCC	Course Fee	£ 228.00
Alto Digital	Copier Costs	£ 129.90
Quidne IT	It Support	£ 24.00
DVLC	Van Tax	£ 123.75
ORCC	Subscription	£ 30.00
<b>Grants</b>		
Faringdon Joint Economic Forum	S.137	£ 500.00
South and Vale Carers	S.137	£ 1,500.00
<b>Bank transfers</b>	Reimb for Salaries imprest to £30k	£ 17,640.15
<b>Charge Card Payments</b>		
Mobile Windscreens	Van repair - excess	£ 91.41
Screwfix	Water Heater repair	£ 94.99
Co -Op Bank	Card Fee	£ 2.00
<b>Direct Debits</b>		
VWHDC - Business Rates	C/Ex	£ 913.00
	P/House	£ 355.00
	FAZE	£ 413.00
British Gas	P/House	£ 57.45
Associated Networks	Web Hosting	£ 22.80
Fuel Card Services	Van and Tractor Fuel	£ 1.20
o2 online	Venues Phone Contract	£ 13.14
Mainstream Digital	Telephone & Broadband	£ 256.44
Talk talk	P/House Broadband	£ 22.20
Co-Op Bank	Sweep FEE	£ 30.00
<b>Total Town Council Invoices</b>		<b>£ 25,247.49</b>

Cllr. Farmer PROPOSED that the above bills be authorised for payment. This was SECONDED by Cllr. Barron and CARRIED.

<b>FC&amp;TIC Invoices</b>		
Historical Society	Stock	£ 69.81
DASH	Stock	£ 77.94
Faringdon Folly Trust	Stock	£ 16.00
Al Cane	Agency	£ 36.55
PinkPigeons	Agency	£ 22.00
Root and Branch	Agency	£ 9.00
Jack of Cards	Agency	£ 17.69
Tom Browns School Museum	Stock	£ 5.00
Norman Snelling	Agency	£ 5.00
The Newbury Show	Agency	£ 560.00
<b>Total FC&amp;TIC Invoices</b>		<b>£ 26,066.48</b>

**13/11/15**

**To elect members to fill vacancies on the following committees:**

- (a) *Finance and Audit Committee*  
*It was PROPOSED that Cllr. Angela Finn fill this vacancy this was SECONDED and CARRIED.*
- (b) *Venues*  
*It was PROPOSED that Cllr. Ian Bell fill this vacancy this was SECONDED and CARRIED.*
- (c) *Youth Services*  
*It was PROPOSED that Cllr. Patrick Middleton fill this vacancy this was SECONDED and CARRIED.*
- (d) *Recreation and Open Spaces*  
*It was PROPOSED that Cllr. Ian Bell fill this vacancy this was SECONDED and CARRIED*

**14/11/15**

**Reports from Committees**

Member's received and NOTED the minutes and reports of the following committee meetings, including decisions taken under delegated authority:

- (a) Planning & Highways      *15<sup>th</sup> September & 6<sup>th</sup> October*
- (b) Finance and Audit      *30<sup>th</sup> September*  
*It was PROPOSED that members ratify the decision taken under minute no. 11/5/15: if clause 11 was not removed from the transfer agreement Faringdon Town Council were no longer interested in the purchase of the FAZE site. This was SECONDED and CARRIED.*
- (c) Youth Services      *1<sup>st</sup> October*

- 15/11/15 Faringdon Neighbourhood Plan**  
(a) Members received an update regarding the progress of the Neighbourhood Plan. All the documents are now complete and proof reading is taking place.  
It was PROPOSED that any minor changes that need to be made, and do not do not affect the meaning of any policies, be delegated to the Deputy Town Clerk in conjunction with Cllrs. Wise, Marsden and Boulton. This was SECONDED and CARRIED. Once the documents are approved they will be submitted to the district council for a further 6 week consultation period. Examination will then take place in January / February 2016.
- 16/11/15 S106 Contributions**  
Members were informed that a meeting with Beth Elkins, VoWHDC Officer, was being planned to discuss progressing s106 requests.
- 17/11/15 Oxfordshire County Council Services**  
Members received a presentation from Cllrs. Wise and Cane following a meeting to discuss the devolution of many Oxfordshire County Council services due to budget cuts. The presentation outlined services that OCC were offering to Town and Parish Councils. It was PROPOSED that the Clerk invite OCC Officers to attend the next meeting and give full details of the proposals. This was SECONDED and CARRIED.
- 18/9/15 Items for Information Only**  
Members were informed that:
- Nomination had been made for the VWHDC Chairman's award lunch.
  - An invitation had been extended to all councillors to the Royal British Legion Remembrance Day Lunch.
  - A response has been made to OCC regarding closure of recycling centres.
  - NALC are holding elections for the Larger Local Councils committee – Councillors are invited to stand.
- 18/11/15 Correspondence**  
The contents of the correspondence box were NOTED.