

FARINGDON TOWN **COUNCIL**

The Corn Exchange, FARINGDON, Oxfordshire, SN7 7JA Telephone
01367 240281 Fax 01367 240303
www.faringdowntowncouncil.gov.uk Clerk:
Sally Thurston



To: Members of the Venues Committee

You are summoned to attend a Venues Committee Meeting to be held on Wednesday 27 May 2015 at 7.15pm in the Jubilee Room, the Pump House, Market Place, Faringdon

Press & Public are invited to attend.

AGENDA

Members of this committee are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting during Item 5. Please refer to notes on declaration of interest in your Council folder.

- 1. Apologies for Absence**
- 2. Election of Vice-Chairman**
- 3. Election of Representative to The Pump House Project**
- 4. Minutes of Meeting – Tuesday 17th March 2015**
To sign the Minutes as a correct record of the meeting held on 17 March 2015.
- 5. Declarations of Interest**
- 6. Public Question Time**
Questions will be limited to one from each member of the public, or a maximum of three per meeting. Written notice of questions must be received by the Clerk at least 3 working days prior to the meeting.

7. **Public Speaking Time**
8. **Bar Manager's Report**
9. **The Pump House Project Activity Report**
10. **Marketing & Publicity**
To receive report from the Town Council Marketing Officer.
11. **Venues Manager Report**
12. **Venues Bookings**
To receive update on bookings.
13. **Venues Committee Year End Accounts 2014/15**
To receive Year End Accounts for the Corn Exchange and the Pump House.
14. **Heritage Day – 13 September 2015**
To consider a request from the Marketing Officer to use the Corn Exchange and the Pump House free of charge for this event.
15. **Loop System – Corn Exchange**
To consider a proposal to install a loop system in the Corn Exchange.
16. **Hanging Baskets**
To approve the provision of hanging baskets outside the Corn Exchange.
17. **Strategic Working Party Recommendations**
 - (a) *To consider and discuss the formulation of a 3 year plan for Venues*
 - (b) *To discuss a Maintenance Plan for Venues*
18. **For Information Only**
Clerk's Action List

Dated: 20 May 2015


Liz Billson

Assistant Town Clerk