

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL  
 Telephone 01367 240281  
[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
 Clerk: Sally Thurston



**Minutes of a Town Council meeting held on Wednesday 12<sup>th</sup> July 2017 at 7.15pm in the Jubilee Room, the Pump House, Faringdon.**

<b>Cllrs Present:</b>	<p><b>Mike Wise (Town Mayor)</b>  <b>David Barron (Deputy Town Mayor)</b>  <b>Kiera Bentley</b>  <b>Jane Boulton</b>  <b>Al Cane</b>  <b>Julie Farmer</b>  <b>Angela Finn</b>  <b>Steve Leniec</b>  <b>Richard Marsh</b>  <b>Andrew Marsden</b>  <b>Anne-Marie Wright</b></p>
<b>In attendance:</b>	<p><b>Sally Thurston, Town Clerk</b>  <b>Rebekah Pugh, Deputy Town Clerk</b>  <b>1 member of the public</b>  <b>Mark Blatch – Chamber of Commerce</b></p>
<b>1/8/17</b>	<p><b>Apologies for Absence</b>                  The following apologies were received and approved:                  Cllrs. Pauline Beesley, Mark Greenwood and Angela Finn. D/Cllr. Roger Cox. C/Cllr. Judith Heathcoat</p>
<b>2/8/17</b>	<p><b>Minutes of last meeting</b>                  The Minutes of the Annual Meeting held on Wednesday 14<sup>th</sup> June 2017 were signed as a correct record.</p>
<b>3/8/17</b>	<p><b>Declarations of Interest</b>                  No declarations were made at this time.</p>
<b>4/8/17</b>	<p><b>Public Speaking and Question Time</b>                  None</p>
<b>5/8/17</b>	<p><b>Reports from Outside Bodies</b>                  Mark Blatch, Chamber of Commerce, gave a short report which was NOTED.</p>
<b>6/8/17</b>	<p><b>County Councillor's Report</b>                  Members received and NOTED a report from County Cllr. Judith Heathcoat.</p>
<b>7/8/17</b>	<p><b>District Councillors' Report</b>                  Members received and NOTED a report from District Cllr. Roger Cox.                  It was NOTED that since the report had been distributed the judicial review against the Faringdon Neighbourhood Plan had been dismissed. The clerk was asked to compose a statement that confirmed the outcome of the review and rebutted some allegations on social media, particularly insinuations that Town Councillors were corrupt. The clerk would draft a response and take advice on the appropriate content.</p>
<b>8/8/17</b>	<p><b>Chairman's Activity Report</b>                  Members received and NOTED an activity report from Town Mayor, Cllr. Mike Wise. The report highlighted the success of the Freedom of the Vale Parade held on 25<sup>th</sup> June and Faringdon in Bloom.</p>
<b>9/8/17</b>	<p><b>Reports from Committees</b>                  Members received and NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:</p>

	<p>a) Planning &amp; Highways: 28th June 2017</p> <p>b) Community and Partnerships: 5th July 2017</p> <p>c) S106 Working Party: 26th June 2017 Cllr. Marsh provided an update on charging points, it is hoped that these can be installed in Southampton Street car park so VWHDC has been contacted.</p> <p>d) Emergency Plan Working Party: 3rd July 2017</p>																												
1/0/8/17	<p><b>Bus Shelters and Salt Bins</b> Members received and considered a proposal from the Planning and Highways Committee. It was PROPOSED that the Town Council reallocate the responsibility for maintenance of bus shelters and salt bins to the Facilities Committee. This was SECONDED and RESOLVED.</p>																												
11/8/17	<p><b>Mayors Cadet</b> Members considered a proposal to appoint a Mayors cadet. It was PROPOSED that a cadet be appointed. This was SECONDED and RESOLVED.</p>																												
12/8/17	<p><b>Official Regalia</b> Members considered purchasing regalia for Deputy Mayor and consorts. It was AGREED that this was appropriate and the Clerk was asked to research and put an item on the Finance and Audit Committee to allocate funds.</p>																												
13/8/17	<p><b>Honorary Alderman</b> Members considered the introduction of an Honorary Alderman as detailed in LGA 1972 s249. The Clerk informed members that Town Councils did not have the power to do this, power was only afforded to principal authorities in the act. The Town Council could however appoint a Freeman or Freewoman under the LGA 1972 but must abide by all criteria stated in the act. This was NOTED.</p>																												
14/8/17	<p><b>The Place</b> The Clerk provided a brief update on The Place, it was NOTED that the Steering Board was investigating possible outsourcing of the service to a professional body to ensure that the needs in Faringdon could be met. This would be a change from the original proposal and would need a Full Council resolution. The Clerk was asked to call a special meeting of Council as soon as all details were available to discuss in full.</p>																												
15/8/17	<p><b>Community and Partnerships Committee</b> It was PROPOSED that Anne Marie Wright be appointed to the committee. This was SECONDED and RESOLVED.</p>																												
16/8/17	<p><b>Working Parties</b> The membership of the following workings parties for 2017/18 was confirmed:</p> <p>a) S106 Cllrs. Barron, Farmer, Marsden, Marsh and Wise. The Town Clerk</p> <p>b) 800th Market Charter Cllrs. Barron, Beesley, Cane and Wise. Officer: Adele Vincent</p> <p>c) Emergency Plan Cllrs. Barron, Beesley, Marsden Wise and Wright. Officer: Hilary Sherman</p>																												
17/8/17	<p><b>Clerk's Report &amp; Schedule of Payments</b> It was PROPOSED by Cllr. Wise that the following schedule of payments up to and including July 12th 2017 be APPROVED. This was SECONDED by Cllr. Barron and RESOLVED.</p> <table border="1"> <tr> <td colspan="4"><b>CLERK'S REPORT July 2017</b></td> </tr> <tr> <td colspan="4"><b>Salaries June</b></td> </tr> <tr> <td>Salaries by BACS</td> <td>Salaries</td> <td>£</td> <td>14,026.17</td> </tr> <tr> <td>HMRC by BACS</td> <td>Tax and NI</td> <td>£</td> <td>3,003.64</td> </tr> <tr> <td>OCC by Cheque</td> <td>Pension Contributions</td> <td>£</td> <td>4,554.36</td> </tr> <tr> <td colspan="4"><b>Cheques</b></td> </tr> <tr> <td>Skylight</td> <td>Outdoor Cinema Deposit</td> <td>£</td> <td>1,794.00</td> </tr> </table>	<b>CLERK'S REPORT July 2017</b>				<b>Salaries June</b>				Salaries by BACS	Salaries	£	14,026.17	HMRC by BACS	Tax and NI	£	3,003.64	OCC by Cheque	Pension Contributions	£	4,554.36	<b>Cheques</b>				Skylight	Outdoor Cinema Deposit	£	1,794.00
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	Oxfordshire Youth	DBS Checks.	£	123.00
	Community Bus	Agency Return	£	351.00
	Faringdon New spapers	Advertising - Info Centre	£	26.25
	Aston James	Chairs / stationery	£	5,135.83
	PMG School Wear	Stock	£	7.14
	S Florey	Agency Return	£	19.80
	Quidne	IT Services	£	210.00
	AIS	Copier Costs	£	69.86
	J Hicks	Play Inspection	£	123.20
	Southfield Stationers	Stock	£	313.49
	SLCC	Training ILCA A V	£	118.80
	Carlton	Engineer Bar Equipment	£	126.00
	OALC	Training ILCA A V	£	78.00
	Faringdon Cobbler	FIB Trophies	£	100.00
	Handy Garden Machinery	Mow er Service	£	243.44
	Ox Event Medic	Freedom Parade - To be reimbursed	£	50.00
	I AV SHEDS	Shed balance	£	700.00
	S Wright	Agency Return	£	234.00
	Key Industrial Equipment	Pallet Truck	£	214.80
	Faringdon New spapers	Stock	£	9.60
	Automotive Leasing	Van Lease	£	169.48
	The Place	Mayor Rocks - Agency return	£	277.48
	Oxford Soap Co	Stock	£	90.00
	Microshade	Hosted It	£	288.30
	Zurich	Insurance	£	9,903.26
	Vision ICT	Email Provision	£	403.80
	V Sansford	Agency Return	£	250.00
	Filmbank Media	Film License - La la Land	£	110.60
	Cash	Petty Cash reimbursement	£	195.36
	<b>787</b>			
	CoOp Bank	Credit Card repay - see invoice	£	478.97
	VWHDC	P/House Rates	£	345.00
	VWHDC	C/Ex Rates	£	699.00
	Fuel Card Services	Fuel Card	£	81.66
	O2	Mobile Phone April	£	52.60
	ANLX	Wesite	£	22.80
	Mainstream	Telephone	£	349.62
	Trade UK	Maintenance items	£	31.59
	CoOp Bank	Sw eep fee	£	30.00
	British Gas	P/House Gas	£	56.32
	SSE	C/Ex Gas	£	1,356.93
	CF Corporate	Copier Lease	£	178.45
	<b>Total Town Council Invoices</b>		<b>£</b>	<b>46,825.15</b>
<b>18/8/17</b>	<b>Safeguarding Policy</b> It was PROPOSED that a draft Safeguarding policy for the Council be APPROVED. This was SECONDED and RESOLVED.			
<b>19/8/17</b>	<b>Oxfordshire Music Hub Gala Awards 2017</b> Members considered a proposal to sponsor an award. The Chair in conjunction with the Clerk were asked to find out how many Faringdon musicians take part in the awards and take the information back to the Finance and Audit Committee for consideration.			

<b>20/8/17</b>	<p><b>The Pump House Project Licence</b>  Members considered a consultation from VWHDC regarding a request for an alcohol licence for the Pump House Project. It was PROPOSED that this be APPROVED in principal and be referred to the Facilities Committee to formally APPROVED. This was AGREED.</p>
<b>21/8/17</b>	<p><b>Items for Information Only</b>  A successful litter pick took place on 8<sup>th</sup> July. Thanks to all staff and volunteers was NOTED.  Faringdon in Bloom was judged on 9<sup>th</sup> July with a record 33 entrants. Thanks to all staff and volunteers was NOTED. In particular to the judge Mr. Paul Gray.  The Rifles Regiment marched through Faringdon on 25<sup>th</sup> June 2017 to exercise their Freedom of the Vale. This was a wonderful event enjoyed by the whole town. The staff were thanked for their hard work in ensuring the success of the event. This was NOTED.</p>
<b>22/8/17</b>	<p><b>Correspondence</b>  Members received and NOTED, for information only, correspondence from 15th June 2017 up to and including 12th July 2017.</p>

The meeting closed at 8.25pm