

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



**Minutes of a Town Council meeting held on Wednesday 14<sup>th</sup> June 2017 at 7.15pm in the Jubilee Room, the Pump House, Faringdon.**

<b>Cllrs Present:</b>	<p><b>Mike Wise (Town Mayor)</b>  <b>David Barron (Deputy Town Mayor)</b>  <b>Pauline Beesley</b>  <b>Jane Boulton</b>  <b>Al Cane</b>  <b>Julie Farmer</b>  <b>James Famakin</b>  <b>Angela Finn</b>  <b>Mark Greenwood</b>  <b>Steve Leniec</b>  <b>Anne-Marie Wright</b></p>
<b>In attendance:</b>	<p><b>Sally Thurston, Town Clerk</b>  <b>Rebekah Pugh, Deputy Town Clerk</b>  <b>2 members of the public</b>  <b>PCSO Esme Brown Thames Valley Police</b></p>
<b>1/7/17</b>	<p><b>Apologies for Absence</b>  The following apologies were received and approved:  Cllrs. Andrew Marsden and Kiera Bentley. D/Cllr. Cox. C/Cllr. Judith Heathcoat</p>
<b>2/7/17</b>	<p><b>Minutes of last meeting</b>  The Minutes of the Annual Meeting held on Wednesday 10<sup>th</sup> May 2017 were signed as a correct record.</p>
<b>3/7/17</b>	<p><b>Declarations of Interest</b>  No declarations were made at this time.</p>
<b>4/7/17</b>	<p><b>Public Speaking and Question Time</b>  A member of the public requested further information regarding the policy for large developments outside the development boundary in the Faringdon Neighbourhood Plan because he had noted that the Town Council had not objected to a development on Highworth Rd. Cllr. Wise explained that the land South of Highworth Rd was an allocated site in the VWHDC Local Plan and, as such, the Neighbourhood Plan could not reduce the number of houses allocated there, only increase the number or suggest an alternative site. Also, despite the fact that this development was outside the existing development boundary (as were all the other allocated sites), the National Planning Policy Framework, with its presumption to grant planning permission for 'sustainable' developments, had effectively made the current development boundary redundant. Concerns about the layout and lack of facilities in the proposed development were raised at its first submission and it was likely that these would be pursued more forcibly by the Planning &amp; Highways Committee when considering the revised submission, as they had not been addressed in the revision and were contrary to the Neighbourhood Plan.</p>
<b>5/7/17</b>	<p><b>Cotswold Hare Trail</b>  Deferred to a future meeting.</p>
<b>6/7/17</b>	<p><b>Reports from Outside Bodies</b>  Members received the following reports:  a) Town Team</p>

	<p>Minutes NOTED.</p> <p>b) Thames Valley Police</p> <p>c) PCSO Esme Brown gave a report which included the following: Sgt. James and PC Prior had been reallocated to the problem-solving team. Faringdon now shares its Neighbourhood sergeant with Wantage. The Faringdon Team now consists of 2 PCs and 5 PCSOs. Cllr. Leniec asked what the response time for Faringdon was: – PCSO. Esme Brown explained that this would depend on where the officer was coming from. She would look into the average and report back. Cllr. Leniec expressed concern that coverage in Faringdon was limited. Cllr. Beesley expressed concern about a crime that was posted on Facebook. She was asked to forward any information to the police and encourage people to officially report crime. Cllr. Finn asked where the team were based. PCSO Brown reported that the Police Station would remain open for one more year after which the officers would relocate, probably to the Fire Station. The report was NOTED.</p>																														
<b>7/7/17</b>	<p><b>County Councillor's Report</b> Members received and NOTED a report from County Cllr. Judith Heathcoat.</p>																														
<b>8/7/17</b>	<p><b>District Councillors' Report</b> Members received and NOTED a report from District Cllr. Roger Cox.</p>																														
<b>9/7/17</b>	<p><b>Chairman's Activity Report</b> Members received and NOTED an activity report from Town Mayor, Cllr. Mike Wise. The report highlighted a recent visit to Le Mêle-sur-Sarthe to mark the 50<sup>th</sup> anniversary of its twinning with Falkenstein. Cllr. Wise presented a picture of Königstein im Taunus, a gift to the town from the people of Königstein/Falkenstein.</p>																														
<b>10/7/17</b>	<p><b>Reports from Committees</b> Members received and NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:</p> <p>a) Planning &amp; Highways: 31<sup>st</sup> May 2017 Cllr. Leniec reminded members that it had been resolved that the council would object to any developments that did not contribute to the local infrastructure.</p> <p>b) Strategic working Party: 22<sup>nd</sup> May</p>																														
<b>11/7/17</b>	<p><b>Planning and Highways Terms of Reference</b> It was PROPOSED that the Terms of reference as set by the Planning and Highways Committee be APPROVED and ADOPTED by Council. This was RESOLVED.</p>																														
<b>12/7/17</b>	<p><b>Clerk's Report &amp; Schedule of Payments</b> It was PROPOSED by Cllr. Barron and SECONDED by Cllr. Boulton that the following schedule of payments up to and including June 14th 2017 be APPROVED for payment. This was RESOLVED.</p> <table border="1" data-bbox="338 1568 1444 1998"> <thead> <tr> <th colspan="3">CLERK'S REPORT June 2017</th> </tr> <tr> <th colspan="3">Salaries May</th> </tr> </thead> <tbody> <tr> <td>Salaries by BACS</td> <td>Salaries</td> <td>£ 13,846.56</td> </tr> <tr> <td>HMRC by BACS</td> <td>Tax and NI</td> <td>£ 2,751.16</td> </tr> <tr> <td>OCC by Cheque</td> <td>Pension Contributions</td> <td>£ 4,460.85</td> </tr> <tr> <th colspan="3">Cheques</th> </tr> <tr> <td>V Sansford</td> <td>Agency - paid</td> <td>£ 612.00</td> </tr> <tr> <td>Aston James</td> <td>Cinema Chairs 50% - paid</td> <td>£ 5,110.50</td> </tr> <tr> <td>Screwfix</td> <td>Sealant</td> <td>£ 3.99</td> </tr> <tr> <td>Sign Sense</td> <td>Interim invoice sign audit s106</td> <td>£ 659.00</td> </tr> </tbody> </table>	CLERK'S REPORT June 2017			Salaries May			Salaries by BACS	Salaries	£ 13,846.56	HMRC by BACS	Tax and NI	£ 2,751.16	OCC by Cheque	Pension Contributions	£ 4,460.85	Cheques			V Sansford	Agency - paid	£ 612.00	Aston James	Cinema Chairs 50% - paid	£ 5,110.50	Screwfix	Sealant	£ 3.99	Sign Sense	Interim invoice sign audit s106	£ 659.00
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IAC	Internal Audit	£	390.00
Automotive leasing	Van Lease	£	169.48
Kestral	Retail park sign s106	£	1,860.00
Biffa	Waste disposal June - Sept	£	366.34
Oxfordshire Yout	DBS - R Pugh	£	54.00
Falcon Signs	Mayors board update	£	102.00
Moorhouse Heating Ltd	Boiler repair	£	751.20
Faringdon Motorist Centre	Maintenance items	£	13.48
Active Plumbing	Maintenance items	£	33.00
Marriots	50% Church wall	£	360.00
ALS	Copier costs	£	93.20
TVE	Strimmer head	£	35.66
Shrivenham fencing	Oakwood fence - 50% to be reimbursed	£	576.00
N Duester	Bookinf refund	£	55.68
Seldram Supplies	Cleaning products	£	398.40
Budgens	Supplies	£	58.12
B&W Ltd	Lift Services	£	384.00
Aston JAMES	Stationery	£	72.89
Film Bank	Licence	£	159.60
Sarah Rowe	Sign / Tourist map design S106	£	350.00
Homeland	Blower repair	£	49.18
Aubrey Falls	Stock	£	150.00
Anne Saunders	Agency	£	36.45
CPRE	Stock	£	36.00
S Zinovieff	Agency	£	25.00
P Dando	Agency	£	11.64
J Waine	Agency	£	2.70
Smart and Gifted	Stock	£	106.98
<b>Microshde</b>	Hostd IT Final Bill	£	324.90
<b>Direct Debits</b>			
CoOp Bank	Credit Card repay - see invoice	£	365.10
VWHDC	P/House Rates	£	345.00
VWHDC	Tennis Court Rates	£	62.00
VWHDC	C/Ex Rates	£	699.00
Fuel Card Services	Fuel Card	£	132.84
PWLB	Loan repayment	£	5,161.15
O2	Mobile Phone April	£	25.08
O2	Mobile Phone May	£	51.90
ANLX	Wesite	£	22.80
Mainstream	Telephone - April	£	261.81
Mainstream	Telephone- May	£	77.99
Castle Water	Water rates	£	84.52
SSE	P/House Gas	£	808.40
SSE	TPHP Electricity	£	514.45
<b>Total Town Council Invoices</b>			<b>£ 43,082.00</b>

13/7/17

**Town Council Accounts - 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

- I. Annual Governance Statement 2016/17  
Cllr. Leniec PROPOSED that the annual governance statement be APPROVED. This was SECONDED by Cllr. Finn and RESOLVED. Cllr. Wise signed the governance statement as correct.

	<p>II. Accounting Statements 2016 /17 Cllr. Barron PROPOSED that the accounting statements for 2016.17 be APPROVED. This was SECONDED by Cllr. Finn and RESOLVED. Cllr. Wise signed the accounting statements as correct.</p> <p>III. Reconciliations as at 31.3.2017 These were NOTED.</p> <p>IV. Supporting Statement to Accounts This was NOTED</p>
<b>14/7/17</b>	<p><b>Outdoor Cinema</b> Members received and considered a proposal to hold an outdoor cinema event on Friday 25<sup>th</sup> August 2017. Members AGREED the event in principle and referred it to the Community and Partnerships Committee for approval and to access the Youth Service budget and to Tuckers Recreation Ground Trust for use of the park.</p>
<b>15/7/17</b>	<p><b>Items for Information Only</b></p> <ul style="list-style-type: none"> <li>• A freedom of the Vale Parade will be held on Sunday 25<sup>th</sup> June 2017 at 12pm. All councillors are invited both before the parade at 11.30am in the Jubilee Room and after the parade in the Corn Exchange. It would be helpful if as many councillors could attend the event as possible to both assist in event management and to take part in what is a great honour for the town. Invitations will be sent out shortly</li> <li>• There would be an Open Day at the Pump House on Sunday 18<sup>th</sup> June to commemorate Jo Cox MP.</li> <li>• The Mayor Rocks event held in the Corn Exchange in aid of 'The Place' had been successful and similar events would be planned.</li> <li>• Shrivenham Parish Council have agreed to sponsor a young person from their village to attend the AAA youth group.</li> <li>• Members were updated on the progress of The Place Children and Family Project</li> <li>• The Pump House Project had been awarded the Queen's Award for Voluntary Service.</li> <li>• A community litter pick would take place on 8/7/2017</li> </ul>
<b>16/7/17</b>	<p>The contents of the correspondence box from 10<sup>th</sup> May up to and including 14<sup>th</sup> June 2017 were NOTED. Royal Navy Day request – The clerk was asked to put this on a future agenda.</p>

The meeting closed at 8.25pm