

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

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www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



Minutes of a Town Council meeting held on Wednesday 13th September 2017 at 7.15pm in the Jubilee Room, the Pump House, Faringdon.

Cllrs Present:	<p>Mike Wise (Town Mayor) David Barron (Deputy Town Mayor) Kiera Bentley From minute 6/10/17 Pauline Beesley Jane Boulton James Famakin From minute 6/10/17 Angela Finn Steve Leniec Andrew Marsden Anne-Marie Wright</p>
In attendance:	<p>Sally Thurston, Town Clerk Rebekah Pugh, Deputy Town Clerk C/Cllr. Judith Heathcoat 1 member of the public</p>
1/10/17	<p>Apologies for Absence The following apologies were received and approved: Cllrs. Julie Farmer, Mark Greenwood and Al Cane. D/Cllr. Roger Cox.</p>
2/10/17	<p>Minutes of last meeting The Minutes of the Annual Meeting held on Thursday 31st August 2017 were signed as a correct record.</p>
3/10/17	<p>Declarations of Interest No declarations were made at this time.</p>
4/10/17	<p>Public Speaking and Question Time None</p>
5/10/17	<p>Reports from Outside Bodies No reports were available.</p>
6/10/17	<p>County Councillor's Report Members received and NOTED a report from County Cllr. Judith Heathcoat. Cllr. Heathcoat informed members that she had been at Dalton Barracks and witnessed the receipt of eight new fire pumps for Oxfordshire.</p>
7/10/17	<p>District Councillors' Report Members received and NOTED a report from District Cllr. Roger Cox.</p>
8/10/17	<p>Chairman's Activity Report Members received and NOTED an activity report from Town Mayor, Cllr. Mike Wise.</p>
9/10/17	<p>Reports from Committees Members received and NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:</p> <ul style="list-style-type: none"> a) Finance and Audit Committee: 24th July 2017 b) Facilities Committee: 19th July 2017 c) Planning and Highways: 26th July and 30th August 2017
10/10/17	<p>Clerk's Report & Schedule of Payments It was PROPOSED by Cllr. Wise that the following schedule of payments up to and including 13th September 2017 be APPROVED. This was SECONDED by Cllr.</p>

Barron and RESOLVED.

CLERK'S REPORT September 2017		
Salaries August		
Salaries by BACS	Salaries	£14,606.54
HMRC by BACS	Tax and NI	£ 3,208.58
OCC by Cheque	Pension Contributions	£ 4,774.80
Cheques		
Tuckers Recreation Ground Trust	Rent for circus	£ 200.00
L Hounam	Agency	£ 40.95
Faringdon Motorist Centre	Maintenance Items	£ 1.98
BACS Payments		
Sign Sense	Better ways to school planning	£ 984.80
AIS	Copier Charges	£ 57.83
MG Training	First Aid at work training	£ 420.00
T Cave	Reimbursement grant to beer fest	£ 92.90
Quidne IT	IT Support	£ 90.00
CIS	New It System installation	£ 1,530.00
CIS	Monthly IT Fee	£ 141.00
Film Bank	Film License	£ 298.80
BDO	External Audit Fee	£ 1,560.00
DWN Ltd	Stock	£ 131.25
Direct Debits		
Coop Bank	Credit Card Repay	£ 87.42
WVHDC	P/House Rates	£ 345.00
WVHDC	C/Ex Rates	£ 699.00
O2	YS Mobiles	£ 30.56
Mainstream	Phone / Broadband	£ 55.72
Fuel Card Services	Fuel Card	£ 107.80
ANLX	Website	£ 22.80
Trade UK	Maintenance items	£ 35.57
PWLB	Loan repay	£ 2,344.84
SSE	C/Ex Gas	£ 138.31
CF Corporate	Photocopier Lease	£ 178.45
Total Town Council Invoices		£32,184.90

11/8/17

Policies and Regulations

- a) It was PROPOSED that the updated Financial Regulations be APPROVED this was SECONDED and RESOLVED.
- b) It was PROPOSED that the Reserves Policy be APPROVED this was SECONDED and RESOLVED.
- c) It was PROPOSED that the Grant Policy be APPROVED in principal, with some minor amendments to be made to wording. This was SECONDED and RESOLVED.

12/8/17

Spurgeons Service Level Agreement

Members considered an updated Service Level Agreement. It was PROPOSED that this be accepted and legal advice sought. This was SECONDED and RESOLVED. It was further PROPOSED that the Clerk be delegated authority to submit the SLA to Spurgeons once legal approval had been received. This was SECONDED and RESOLVED.

13/8/17

Christmas Lights

Members received and considered a recommendation to appoint a contractor to install new Christmas light infrastructure. It was PROPOSED that a quote from Faringdon Electrical Services be accepted. This was SECONDED and RESOLVED.

14/8/17	<p>Crime Members consider a spate of recent crime in Faringdon and vandalism at Tuckers Park. It was PROPOSED write a letter to the Police and Crime Commissioner outlining concern about the lack of a local neighbourhood team and slow response to reported incidents. This was SECONDED and RESOLVED. It was further PROPOSED that CCTV be reconsidered by the Facilities Committee at their next meeting. This was RESOLVED.</p>
15/8/17	<p>Cotswold Hare Trail Members considered taking part in the Cotswold Hare trail. It was PROPOSED that this be discussed further at committee level and the clerk be delegated to allocate it to the most appropriate committee. This was SECONDED and RESOLVED.</p>
16/8/17	<p>Sensory Garden Members considered a request to write a letter of support for the Sensory Garden to assist them in grant applications. It was PROPOSED that the Clerk be delegated authority to write a letter of support on behalf on the Town Council. This was SECONDED and RESOLVED.</p>
17/8/17	<p>Nominations Members considered requests for nominations for the following: a) VWHDC Chairman's Unsung Hero's Lunch b) Royal Garden Party The clerk was given several names for consideration. Members were asked to email any nominations and reasons to the Clerk.</p>
18/8/17	<p>Town and Parish Forum It was PROPOSED that Cllr. Beesley and Bentley attend the Town and Parish Forum to be held on Wednesday 8th November 2017. This was SECONDED and RESOLVED.</p>
19/8/17	<p>Wantage Independent Advice Centre It was PROPOSED that Cllr. Bentley be nominated as a trustee for the Wantage Independent Advice Centre. This SECONDED and RESOLVED.</p>
20/8/17	<p>Items for Information Only Members were informed of the following</p> <ul style="list-style-type: none"> • A letter of indorsement has been sent to the Medical Centre to assist in an s106 application. • OCC have agreed the road sign proposals for town centre signage. Costs are lower than initially expected • £40,680 s106 funds have finally been received to progress the Better Ways to School Cycle routes in partnership with Farcycles. This can now be progressed. • Our Expression of Interest in the Leader Funding for a tourism project has been approved and will proceed to a full application with a deadline of 2/1/2018 • Faringdon Town Council have received a clean audit with NO COMMENTS • A successful program of Youth Summer events has taken place • The outdoor cinema a big success with approx. 400 in attendance • A successful last night of the proms raised approx. £130 for the Bromsgrove day centre • A Mayor Rocks 1967 event will be held on 14/10/2017 in Corn Exchange to raise funds for The Place.
21/8/17	<p>Correspondence Members received and NOTED, for information only, correspondence from 12th July 2017 up to and including 13th September 2017.</p>