

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



**Minutes of the Facilities Committee meeting held on Wednesday 8<sup>th</sup> January 2020 at 7.15pm in the Jubilee Room, the Pump House, Faringdon.**

<b>Cllrs Present:</b>	<b>Kiera Bentley (Chair)</b> <b>Jane Boulton</b> <b>Julie Farmer</b> <b>Liz Swallow</b> <b>Mike Wise</b>
<b>In attendance:</b>	<b>Cllr. Rosalind Burns</b> <b>Representative from Elms Tennis Association</b> <b>Sally Thurston, Town Clerk</b> <b>Marzia Sellitti, Deputy Town Clerk</b>
<b>Min no: item/meeting/year</b>	
<b>1/1/20</b>	<b>Apologies for Absence</b> Cllrs. Steve Leniec and Angela Finn
<b>2/1/20</b>	<b>Minutes of last meeting</b> Minutes of the meeting held on Wednesday 6th November 2019 were agreed and signed as a correct record
<b>3/1/20</b>	<b>Declarations of Interest</b> None.
<b>4/1/20</b>	<b>Public Question and Speaking Time</b> No questions

Cllr. Bentley PROPOSED that item 6a be brought forward to allow a representative of Elms Tennis Court Ass. to speak. This was SECONDED and RESOLVED  
Members NOTED an update on Elm Tennis Court and were asked to promote the casual use court to residents.

<b>5/1/20</b>	<p><b>Precept 2020/21</b></p> <p>a) Members NOTED the following financial reports:</p> <ol style="list-style-type: none"> <li>i. The Corn Exchange</li> <li>ii. The Pump House</li> <li>iii. Recreation and Open Spaces</li> </ol> <p>b) Members considered and final amendments to facilities budgets for 2020/21</p> <ol style="list-style-type: none"> <li>i. <u>The Corn Exchange</u> It was PROPOSED an expenditure budget of £ 7,860 be put forward. This was SECONDED and RESOLVED</li> <li>ii. <u>The Pump House</u> It was PROPOSED an expenditure budget of £ 6,635 be put forward. This was SECONDED and RESOLVED</li> <li>iii. <u>Recreation and Open Spaces</u> It was PROPOSED an expenditure budget of £ 16,530. This was SECONDED and RESOLVED</li> </ol> <p>c) Members considered a capital expenditure projects for 2020/21. It was NOTED that capital projects for 20/21 would be funded from reserves and not form part of the precept request:</p> <ol style="list-style-type: none"> <li>i. <u>The Corn Exchange</u> No capital expenditure was put forward</li> <li>ii. <u>The Pump House</u> <ul style="list-style-type: none"> <li>• Replacement Pump House tables would be investigated further, and demonstration models sought for testing.</li> <li>• A quote for an amplification system of £7,931.90 had been received. It was agreed this was not good value for money. Further investigation would take place, but this was low priority.</li> <li>• It was NOTED that an Accessibility Audit from for Oxfordshire</li> </ul> </li> </ol>
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	<p>County Council will take place in the Pump House in late January.</p> <p>iii. <u>Recreation and Open Spaces</u> Native hedging and trees would be investigated further including free plants from the Woodland Trust.</p>
6/1/20	<p><b>Facilities Reports</b> Members NOTED updates and reports from the Facilities Manager and Clerk including:</p> <p>a) See above for Elms Tennis Court b) Tuckers Play area c) All Saints Church Yard Gateway and wall damaged. All Saints' Church are investigating a claim via their insurance. d) Town park OCC have indicated that they will not transfer ownership consider an extended lease. The clerk was asked to investigate any associated costs. e) Oakwood Park f) Christmas Lights g) Christmas lights were well received and ran smoothly throughout the season. h) The Wilderness Gate installation and path clearing has taken place. Ecologist advice sought. Wildlife cameras will be installed shortly. Cllr. Bentley informed members that suitable structures for observing wildlife were being explored. i) Tidy Team j) Corn Exchange including the bar. k) Moss in gutters remains a problem. Sink in bar area is being replaced. l) Pump House Old Theatre roof complete. Gate and post replaced at rear. Faulty lift has been stripped down and serviced m) Planters</p>
7/1/20	<p><b>Venue Hire</b> a) Members NOTED a bookings report: b) Following a recent booking where the venue was left in an unacceptable state, the committee reconsidered the current booking protocol. It was PROPOSED that staff were given the authority to refuse 18<sup>th</sup> and 21<sup>st</sup> Birthday parties. This was SECONDED and RESOLVED. This would be reviewed annually. c) Councillors were informed that a partnership event with the Patient Participation Group was being considered. It is proposed that a Health and wellbeing day take place on 13<sup>th</sup> June 2020. It was PROPOSED that rooms were provided for the event free of charge. This was SECONDED and RESOLVED.</p>
8/1/20	<p><b>Sensory Garden Statue</b> Due to the absence of the former Sensory Garden Project manager, this item was deferred to the next meeting.</p>
9/1/20	<p><b>Climate Change</b> Members NOTED a report from the Deputy Town Clerk regarding an audit of town council practices. The following recommendations were APPROVED</p> <ol style="list-style-type: none"> <li>1. Explore green energy suppliers in line with climate emergency action plan, prior to the end of the current contract which ends May 2021</li> <li>2. Where possible, as cleaning products need reordering, environmentally friendly products should be sourced.</li> </ol> <p>It was NOTED that:</p> <ul style="list-style-type: none"> <li>• Costs for a rainwater collection system would be brought to the next meeting.</li> <li>• Electric vehicles were being investigated.</li> <li>• VWHDC are currently reviewing policy on parking charges and how the Council will deal with the roll out of electrical charging points.</li> </ul> <p>It was PROPOSED that a Plastics Free policy for hirers of Faringdon Town</p>

	Council venues be APPROVED. This was SECONDED and RESOLVED
<b>10/1/20</b>	<b>The Place</b> Members considered providing a permanent space for 'The Place' family service. It was PROPOSED that the Facilities committee make a recommendation to the Council to relocate the Place permanently to the Corn Exchange. This was SECONDED and RESOLVED.
<b>11/1/20</b>	<b>Folly Park</b> It was PROPOSED that following a request from the Folly Park resident's ass., which had been disbanded, the notice boards on the development be adopted. This was SECONDED and RESOLVED.
<b>12/1/20</b>	<b>Items for Information Only</b> <ul style="list-style-type: none"> <li>• Cllr. Burns updated members on a programme of Pride Events that were taking place in Town Council venues in February.</li> </ul> <p>Members received an update on actions taken by the clerk from previous meetings:</p> <ul style="list-style-type: none"> <li>• The annual regular amount paid to VWHDC is over £12 (rates = £11,965 and license = £180) The Clerk would investigate the payment of rates for Elms Tennis Court.</li> <li>• An audit of Grit bins is almost complete</li> <li>• Permissions sought, second quote received and drinking fountain ordered - awaiting delivery and installation. Members asked for the FTC logo to be displayed on the fountain.</li> <li>• Town Council App is well underway and should be ready for testing shortly</li> <li>• Awaiting reply from OCC regarding funding for Marlborough Street shelter</li> <li>• Costings for shelter wrapping to be brought to next meeting.</li> </ul> <p>Cllr. Burns reported that a member of public had raised a safety issue in the Bus lane in the Town Centre. This would be discussed at the next Planning and Highways meeting</p>
<b>13/1/20</b>	<b>Agenda for next meeting</b> None at this time. Members would send any items to the clerk prior to the next meeting.

Meeting ended at 21:15