

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



## **Minutes of a Town Council meeting to be held on Wednesday 12th February 2020 at 7.15pm in the Jubilee Room, the Pump House, Faringdon**

<b>Cllrs Present:</b>	<b>Mike Wise (Mayor)</b> <b>Kiera Bentley</b> <b>Jane Boulton</b> <b>Rosalind Burns</b> <b>Peter Castle</b> <b>James Famakin</b> <b>Julie Farmer</b> <b>Steve Leniec</b> <b>Lucy Martin</b> <b>Kimberly Morgan</b> <b>Stephen Smith</b> <b>Liz Swallow</b>		
<b>In attendance:</b>	<b>Sally Thurston, Town Clerk</b> <b>Marzia Sellitti, Deputy Town Clerk</b> <b>Jo King, Clerk's Assistant</b> <b>Members Public – one</b>		
<b>Minute number: Item/meeting/year</b>			
<b>1/2/20</b>	<b>Apologies for Absence</b> Town Cllrs. Angela Finn and Bethia Thomas District Cllr. David Grant County Cllr. Judith Heathcoat		
<b>2/2/20</b>	<b>Minutes of last meeting</b> It was PROPOSED that the minutes of the meeting held on Wednesday 22 <sup>nd</sup> January 2020 be signed as a correct record. This was SECONDED and RESOLVED.		
<b>3/2/20</b>	<b>Declarations of Interest &amp; requests for dispensations</b> Cllr. Steve Leniec in respect of items 6/2/20 (b) works for owner of development land Cllr. Kiera Bentley in respect of item 6/2/10 (b) trustee United Charities own part of development land and owner of adjacent property Cllr. Julie Farmer in respect of item 6/2/10 (b) trustee United Charities Cllr. Mike Wise in respect of item 16/2/20 Mayor's expenses		
<b>4/2/20</b>	<b>Public Speaking and Question Time</b> Cllr. Liz Swallow spoke on behalf of Old Town Nursery to inform members of a Guinness world record attempt on July 17th to create the longest pompom line.		
<b>5/2/20</b>	<b>Reports from Outside Bodies</b> <ol style="list-style-type: none"> <li>a) Thames Valley Police. Members NOTED report</li> <li>b) Neighbourhood Action group Members NOTED update</li> <li>c) Faringdon Community Bus Members NOTED the report and papers in the correspondence box. Members congratulated Faringdon Community Bus on providing an excellent service for Faringdon.</li> </ol>		
<b>6/2/20</b>	<b>Planning Applications to Vale of White Horse District Council awaiting comments from Faringdon Town Council:</b>		
	a)	<a href="#">P20/V0231/HH</a>	11, Nursery View, Faringdon NO OBJECTION

	b)	<a href="#">P20/V0277/FUL</a>	Land South of Highworth Road, Faringdon	<p>Members expressed concern over the proposed works and sought clarification. Would the works result in:</p> <ol style="list-style-type: none"> <li>1. Any loss of the viewpoint layby.</li> <li>2. Changes to the Westland Road junction</li> </ol> <p>Members also expressed concern that an increase of road width could increase traffic speed and affect road safety adversely.</p>
	c)	<a href="#">P20/V0243/HH</a>	31, Fernham Road	NO OBJECTION
	d)	<a href="#">P19/V2622/FUL - GFA</a>	Change of use from retail A1 to food and drink restaurant A3 (For information only)	NO OBJECTION
	e)	<a href="#">P20/V0013/FUL</a>	3-7 Marlborough street, Faringdon	<p>FTC supported the application but emphasised the importance of providing solar panels in new residential developments and where possible to increase their number.</p> <p>As there will not be any allocated parking space for the retail unit, FTC sought clarification on the logistics of delivery to shop units and how the applicant was proposing for this to take place without causing traffic congestion.</p> <p>Members discussed and would support an allocation of a loading bay on the highway to assist this and other businesses in the town.</p>
<b>7/2/20</b>	<p><b>County Councillor's Report</b></p> <p>Members NOTED a report from County Cllr. Judith Heathcoat</p> <p>Members discussed Cllr Heathcoat's comments on the Grundon application and supported them. Members raised concerns on wheel washing facilities to prevent soiling of the A420. Faringdon Town Council to submit a response.</p>			
<b>8/2/20</b>	<p><b>District Councillors' Report</b></p> <p>No report</p>			
<b>9/2/20</b>	<p><b>Chairman's Activity Report</b></p> <p>Members NOTED an activity report from Cllr. Mike Wise</p> <p>Members thanked Al Cane for organising a well-attended Record Fair in the Old Town Hall. It was hoped that this could be a regular event for Faringdon.</p> <p>Members also thanked Cllr. Rosalind Burns for organising a Lord Berners tea party that was enjoyed by all that attended, this was the first event scheduled for the Pride Month celebrations.</p>			
<b>10/2/20</b>	<p><b>Reports from Committees</b></p> <p>Members NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:</p> <ol style="list-style-type: none"> <li>a) Finance and Audit Committee: 29<sup>th</sup> January 2020</li> <li>b) Planning and Highways Committee: 29<sup>th</sup> January 2020</li> <li>c) Community and Partnerships: 5<sup>th</sup> February 2020</li> </ol>			
<b>11/2/20</b>	<p><b>Parking Working Party</b></p>			

	It was PROPOSED initial investigation recommendation from the Parking Working Party be approved. This was SECONDED and RESOLVED.
<b>12/2/20</b>	<p><b>Faringdon Neighbourhood Plan Working Party</b></p> <p>a) It was PROPOSED the recommendation from the Planning and Highways Committee to set up a working party to review the Faringdon Neighbourhood Plan be approved. This was SECONDED and RESOLVED.</p> <p>b) It was PROPOSED that the following be elected to sit on the working party: Cllrs Stephen Smith, Jane Boulton and Mike Wise. One Officer. Members of the public should also be invited. The Clerk was delegated to assign an officer to this working party.</p>
<b>13/2/20</b>	<p><b>VE Day</b></p> <p>It was PROPOSED that the Community and Partnership Committee recommended list of events be approved. This was SECONDED and RESOLVED</p>
<b>14/2/20</b>	<p><b>Youth Participation in Council Meetings</b></p> <p>It was PROPOSED that a recommendation from the Community and Partnerships Committee, that two students from Faringdon Community College be invited to become non-voting members of Full Council and all committees, be approved. This was SECONDED and RESOLVED.</p>
<b>15/2/20</b>	<p><b>Streets for Play</b></p> <p>It was PROPOSED to support a motion under notice from Cllr. Bentley to further investigate a proposal for closing streets to enable outdoor play. This was SECONDED and RESOLVED</p>
<b>16/2/20</b>	<p><b>Clerk's Report &amp; Schedule of Payments</b></p> <p>Cllr. Peter Castle PROPOSED that the schedule of payments up to and including February 12th, 2020 be APPROVED. This was SECONDED by Cllr Stephen Smith and RESOLVED</p> <p>Members NOTED the Clerk's extra activities report.</p>
<b>17/2/20</b>	<p><b>Oxfordshire County Council Mineral and Waste Site Drafts Plan Consultation</b></p> <p>Members considered the consultation. It was PROPOSED that the Clerk respond in conjunction with Cllr. Mike Wise. This was SECONDED and RESOLVED.</p>
<b>18/2/20</b>	<p><b>Councillor Training and Attendance</b></p> <p>a) A councillor training survey had been circulated. Members were encouraged to respond to enable training needs to be discussed in detail and to consider future training requirements. The Clerk had only received three responses to date. It was suggested that a question be added to enquire "what collective training Councillors needed".</p> <p>b) Individual attendance reports were circulated; the Clerk stressed the importance of submitting apologies.</p>
<b>19/2/20</b>	<p><b>Dealing with difficult behaviour</b></p> <p>a) It was PROPOSED that a draft policy on difficult behaviour be APPROVED. This was SECONDED and RESOLVED</p> <p>b) It was PROPOSED that a draft protocol on difficult behaviour be APPROVED. This was SECONDED and RESOLVED.</p> <p>It was agreed that signs listing the protocol be displayed in the Pump House.</p>
<b>20/2/20</b>	<p><b>Items for Information Only</b></p> <p>The following events were noted:</p> <ul style="list-style-type: none"> <li>• Health Day in the Town Centre 13<sup>th</sup> June</li> <li>• Volunteers were needed for the Community Litter Pick 28<sup>th</sup> March 10:00 – 13:00</li> <li>• "Big Fix" Repair Café Open Day - Stanford in the Vale, Coffee shop from 2 - 4pm</li> <li>• Record Fair 18<sup>th</sup> April</li> <li>• Volunteer day at the Wilderness 29<sup>th</sup> February (please bring gloves and tools)</li> <li>• Mayor Rocks event March 21<sup>st</sup> 7:30 raising funds for The Place</li> </ul>

	<ul style="list-style-type: none"> <li>• Adult Clothes swap 15<sup>th</sup> February 10.30am, Pump House</li> <li>• Farcycles Bike swap 15<sup>th</sup> February 1.30pm, Old Town Hall and Southampton St. car park.</li> </ul>
<b>21/2/20</b>	<p><b>Correspondence</b></p> <p>Members received, for information only, correspondence from 22nd January 2020 up to and including 12th February 2020</p> <ul style="list-style-type: none"> <li>• WI had disbanded but it was NOTED that this group will continue to provide the War Memorial flowers this year.</li> <li>• Correspondence from a resident received regarding parents leaving their engines idling around the schools at pick up time. This matter would be passed on to the Climate Change Working Party and the schools contacted. The Deputy Clerk informed members of the campaign group “No Idling”.</li> </ul>
<b>22/2/20</b>	<p><b>Agenda Items for Next Meeting</b></p> <p>None</p>

**The meeting closed at 20:36 pm**

## Appendix 1

<b>CLERK'S SCHEDULE OF PAYMENTS FEB 2020</b>		
Salaries by BACS	Salaries	£12,524.50
HMRC by BACS	Tax and NI	£3,133.19
OCC by Cheque	Pension Contributions	£4,199.61
<b>Bacs payments made early due to urgency</b>		
P Castle	Mileage	£87.30
<b>Bacs payments to pay</b>		
Filmbank	Licence	£143.15
The Place	Fundraiser record fair	£47.09
L Remington	Agency	£90.90
H Marton	Agency	£39.60
S Irigoyen	Agency	£31.95
J Fennelly	Agency	£29.34
FCB	Agency	£115.00
J Saunders	Agency	£122.40
DG Joinery	CEX Window	£195.00
Faringdn Newspapers	Advertisements and papers for resale	£426.00
Spurgeons	Family Services	£3,101.73
MHL Heating	Boilers service	£360.00
VWHDC	Chairs Dinner	£100.00
ANLX	Web hosting	£22.80
Didcot Town Council;	Mayors Dinner	£90.00
Digipress	Door Vinyl	£368.40
AIS	Copier Charges.	£133.54
OCVA	Volunteer Fair facilitation	£480.00
Abingdon Town Council	Abingdon Mayors Charity Evening	£20.00
Community First Oxfordshire	Membership	£85.00
Cards of good causes	Agency	£5,301.30
<b>Direct Debits</b>		
Coop Bank	Credit Card repay	£198.81
Screwfix	Maintenance	£159.59
Mainstream	Telephone and broadband	£210.10
O2	Mobiles	£14.35
Fuel Card services	Fuel	£81.84
Castle Water		£31.67
Castle Water		£35.17
<b>Total Town Council Invoices</b>		<b>£31,979.33</b>