

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



Minutes of a Town Council meeting to be held on Wednesday 22nd January 2020 at 7.15pm in the Jubilee Room, the Pump House, Faringdon	
Cllrs Present:	Mike Wise (Mayor) Kiera Bentley Jane Boulton Rosalind Burns Peter Castle Steve Leniec Kimberly Morgan Stephen Smith Liz Swallow Bethia Thomas
In attendance:	County Cllr. Judith Heathcoat OCC Officer Sean Rooney Sally Thurston, Town Clerk Marzia Sellitti, Deputy Town Clerk Jo King, Clerk's Assistant Members Public – none
Minute number: <small>item/meeting no./ year</small>	
1/1/20	Apologies for Absence Cllrs James Famakin, Julie Farmer, Angela Finn, Lucy Martin D/Cllr David Grant
2/1/20	Minutes of last meeting It was PROPOSED that the minutes of the meeting held on Wednesday 11 th December 2019 be signed as a correct record. This was SECONDED and RESOLVED.
3/1/20	Declarations of Interest & requests for dispensations None
4/1/20	Public Speaking and Question Time None Cllr Burns represented member public requesting permission Morris Dancing, March 7 th outside OTH 10:30 – 13:00. Raising money for Sobel House. The Clerk advised that OCC granted permission to use a public highway. It was suggested that the group could perform at Health Day, Clerk to circulate contact details for Health Day.
5/1/20	Reports from Outside Bodies <ol style="list-style-type: none"> a) Thames Valley Police. Members NOTED thanks to District Councillors for repairs to lights in Gloucester St car park Members reported at Councillors Saturday Surgery member public highlighted a couple of incidents within Faringdon but appear not to have been included in reports. Members asked Clerk to contact TVP and request detailed reports on all incidents to date. b) Neighbourhood Planning update Cllr Wise invited Andrew Marsden to update members on ONPA and Neighbourhood Plan Clerk to circulate minutes from ONPA meeting and summary of Neighbourhood Plan document.
6/1/20	County Councillor's Report Members NOTED a report from County Cllr. Judith Heathcoat

	<p>Highlights included Cllr Heathcoat explained layout of Councillors report to members. Members were informed Brexit costs to date for OCC was zero. A member informed Cllr Heathcoat gritting hadn't been carried out on A417 between Faringdon and Eaton Hastings, this was NOTED by OCC Officer Cllr Heathcoat introduced Sean Rooney Service lead OCC Officer for Operations and Maintenance, who informed members that there had been several visits to Faringdon to review the pavements, particularly within the Market area and how to improve safety and repair the footways. The 'golden' footpath area in the Town Centre would be resurfaced but no date was available. Park Rd would be resurfaced in 2022. Street lighting issues in the Town Centre were highlighted – OCC Officer would investigate this. Members were advised to report safety issues via fix my street.</p>
7/1/20	<p>District Councillors' Report Members NOTED a report from District Cllr. David Grant and Bethia Thomas Members NOTED that District Councillors Clinics are well attended and going well.</p>
8/1/20	<p>Chairman's Activity Report Members NOTED an activity report from Town Mayor, Cllr. Mike Wise</p>
9/1/20	<p>Reports from Committees Members NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:</p> <ul style="list-style-type: none"> a) Finance and Audit Committee: 15th January 2020 b) Facilities Committee: 8th January 2020
10/1/20	<p>Precept 2020/21</p> <ul style="list-style-type: none"> a) Members received and NOTED the draft budget and precept request of £409,432 for 2020/21 recommended by the Finance and Audit Committee at the meeting held on 8th January 2020. b) Cllr. Leniec PROPOSED that Faringdon Town Council set a revenue budget of £409,432 for the 2020 / 2021 financial year. This was SECONDED by Cllr Bentley and RESOLVED. c) Cllr. Leniec PROPOSED that Faringdon Town Council request a precept of £409,432 for the 2020 / 2021 financial year, which equates to £140.15 per annum for a Band D property. This was SECONDED by Cllr. Jane Boulton and UNANIMOUSLY RESOLVED
11/1/20	<p>The Place</p> <ul style="list-style-type: none"> a) Members after receiving recommendations from the Finance and Audit and Facilities Committee PROPOSED to start investigating costs of conversion and leases to provide permanent location for The Place within the Corn Exchange. This was SECONDED and RESOLVED. It was agreed that Facilities committee to oversee project. Members instructed Clerk to proceed with contacting builders/quotes and the existing lease options to be discussed at next Finance and Audit committee.
12/1/20	<p>Clerk's Report & Schedule of Payments Cllr. Mike Wise PROPOSED that the schedule of payments up to and including January 22nd, 2020 be APPROVED. This was SECONDED by Cllr Leniec and RESOLVED. Clerks extra activities were NOTED.</p>
13/1/20	<p>Parking</p> <ul style="list-style-type: none"> a) Members PROPOSED to set up a working party to focus on parking within Faringdon this was SECONDED and RESOLVED Members asked Clerk to circulate Parking survey 2004 and GT Smith survey (also on FTC website). b) Members allocated Cllrs Kiera Bentley, Jane Boulton, Rosalind Burns and Kim Morgan to parking working party.
14/1/20	<p>Code of Conduct Review Members considered and NOTED the current code of conduct. It was PROPOSED that members undergo collective training on effective behaviour in meetings. This was SECONDED and RESOLVED. It was also PROPOSED that members who did not attend meetings regularly should be</p>

	reminded of the code of conduct and the importance of regular attendance. This was SECONDED and RESOLVED.
15/1/20	Pride History Month Cllr. Burns updated members on Pride event held in February 2020, Lord Berners tea party to be held on 8 th February, Cllrs. Wise and Smith offered to assist with this event. Cllr. Burns was thanked for her hard work.
16/1/20	S106 Applications Cllr. Thomas declared an interest as VWHDC cabinet member for s106. This was NOTED. Cllr. Thomas would refrain from voting on this item. a) Members PROPOSED to make an application for a multi-use games area within Tuckers Park this was SECONDED and RESOLVED b) Members PROPOSED to make an application to create an additional pitch in Tuckers Park and improve existing pitches this was SECONDED and RESOLVED.
17/1/20	Calendar of Meetings Members PROPOSED to agree a draft calendar of meetings from 1 st April 2020 to 30 th April 2021 this was SECONDED and RESOLVED.
18/1/20	Items for Information Only Members were informed that Faringdon Newspapers would close with immediate effect. Vale of White Horse rambler's subdivision Vale Path Volunteers have cleared Faringdon footpath 17, including brambles. Members thanked the group for their hard work. Note date for diary: Health Day in Town Centre 13 th June Note date for diary: Record Fair Old Town Hall 25 th January Members were informed that volunteers were needed Community Litter Pick 28 th March 10:00 – 13:00.
19/1/20	Correspondence Members NOTED, for information only, correspondence from 11 th December 2019 up to and including 22 nd January 2020 Item for War Memorial Trust Agenda – Letter received regarding incident on content at the 8 th November event.
20/1/20	Agenda Items for Next Meeting None

The meeting closed at 20:58 pm

CLERK'S SCHEDULE OF PAYMENTS Jan 2020		
Salaries by BACS	Salaries	£ 12,424.31
HMRC by BACS	Tax and NI	£ 3,076.27
OCC by Cheque	Pension Contributions	£ 4,159.43
Bacs payments made early due to urgency		
Leaseplan	Van Lease Oct	£ 169.48
Local IQ	Planning notice Wilts Herald	£ 143.42
Bacs payments to pay		
Leaseplan	Van Lease Dec / Jan	£ 380.96
Be Free Young Carers	Grant	£ 1,600.00
Peter Hawkins Ltd	OTH Investigative works	£ 806.40
Jacksons	Lift repair	£ 192.00
MIW	Water Fountain	£ 4,293.54

CIS	Hosted IT	£ 419.88
Travis Perkins	Maintenance items	£ 73.10
OCC	Mayor - Evening at proms OCC	£ 50.00
Simon Cook	Wilderness hard landscaping	£ 1,700.00
AIS ltd	Copier Costs	£ 88.00
Aston James	Stationery	£ 48.83
Pyrotech	Fire safety	£ 84.00
A Townsend	OTH Architech services	£ 1,932.00
S Rowe	Museum Leaflet art work	£ 110.00
Digi press	Museum leaflet print / museum design	£ 365.40
WWHDC	Election Fees	£ 5,061.48
Spurgeons	Family Services	£ 3,205.93
Cloudy IT	It Services	£ 1,835.63
Tindle Newspapers	Community Awards Ad	£ 300.00
M Wise	Mayors Expenses	£ 54.90
DG Joinery	Pum House door repair	£ 160.00
Filmbank Media	Film Licence	£ 99.60
ANLX	Website hosting	£ 22.80
PHS	Hygiene services	£ 281.77
Oxfordshire Youth	Youth in Mind Conference	£ 70.00
L Remington	Agency	£ 249.75
Farcycles	Agency	£ 24.75
T Mackenzie	Agency	£ 103.50
M Bradley	Agency	£ 335.25
S Irigoyen	Agency	£ 211.50
The Little Goat Soap Co	Stock	£ 58.50
Direct Debits		
VWHDC	CEX RATES	£ 761.00
VWHDC	PHOUSE RATES	£ 363.00
Coop Bank	CC repay	£ 456.06
Fuel Card Services	fuel	£ 30.02
Castle Water	CEX	£ 25.79
Castle Water	Phouse	£ 31.67
British Gas	Capped Meter	£ 19.77
British Gas	Phouse Gas	£ 304.89
British Gas	CEX	£ 881.24
British Gas	OTH	£ 312.20
British Gas	PHP Electrib for reimbursement	£ 344.69

O2	Mobiles	£ 14.35
Barclaycard	Merchant Fee	£ 52.70
Mainstream	Telephone and Broadband	£ 110.42
CF Corporate	Lease copier 6 months	£ 356.90
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Total Town Council Invoices		£ 48,272.77

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