

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL  
Telephone 01367 240281  
[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
Clerk: Sally Thurston



## **To Members of the Finance and Audit Committee**

**You are summoned to attend a meeting of the Finance and Audit Committee on Wednesday 6<sup>th</sup> March 2019 at 7.15pm in the Jubilee Room, the Pump House, Faringdon.  
Press & Public are invited to attend.**

## **AGENDA**

<b>1.</b>	<b>Apologies for Absence</b>
<b>2.</b>	<b>Minutes of last meeting – Monday 7<sup>th</sup> January 2019 (attached)</b>
<b>3.</b>	<b>Declarations of Interest &amp; requests for dispensations</b> Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.
<b>4.</b>	<b>Public Speaking and Question Time</b> This period is designated for public speaking accordance with Standing Order 3 (f). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Questions will be restricted to one from each member of public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.
<b>5.</b>	<b>Items for Information Only</b>
<b>6.</b>	<b>Information Centre</b> a) To receive a report from Information Centre Supervisor
<b>7.</b>	<b>Financial Reports</b> a) To receive the following reports: (i) Office and Establishment (ii) Direct Council Expenditure (iii) Information Centre b) To receive summaries for the following committees: (i) Facilities (ii) Community and Partnerships c) To receive overall summary and notification of balances
<b>8.</b>	<b>Report from Grant Sub Committee</b> To receive a report from the Grant Sub-Committee Meeting, including decisions taken under delegated authority, held on Wednesday 6 <sup>th</sup> March 2019.
<b>9.</b>	<b>Facilities</b> To receive and consider recommendations from the Facilities Committee regarding: 1. The Old Theatre Roof 2. Allotment Management 3. Corn exchange Office Rental
<b>10.</b>	<b>Interim Audit Report</b> To receive report from interim audit held on 19 <sup>th</sup> February 2019.
<b>Due to the confidential nature of the following item it is likely it will be held in confidential session.</b>	
<b>11.</b>	<b>Staffing</b> To receive and consider recommendations from the staff working Party meeting held on 4 <sup>th</sup> March 2019, regarding: a) Staff review b) Salary review c) NALC recommended salary increase from April 2019

28<sup>th</sup> February 2019

Town Clerk