

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

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[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



**To: Members of the Facilities Committee**

**You are summoned to attend a Town Council meeting to be held on Wednesday 2nd January at 7.45pm in the Jubilee Room, the Pump House, Faringdon.**

**Press & Public are invited to attend.**

## **AGENDA**

<b>1.</b>	<b>Apologies for Absence</b> <i>To receive and approve</i>
<b>2.</b>	<b>Minutes of last meeting</b> <i>To agree and sign as a correct record of the meeting held on Wednesday 7th November 2018</i>
<b>3.</b>	<b>Declarations of Interest</b> <i>Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter. Please refer to notes in your member's folder.</i>
<b>4.</b>	<b>Public Question and Speaking Time</b> <i>This period is designated for public speaking accordance with Standing Order 3 (d). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Public Questions will be restricted to one from each member of public, or a maximum of three per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.</i>
<b>5.</b>	<b>Precept 2019/20</b> a) To receive financial report (attached) b) To consider any final amendments to the budget for 2019/20 (attached) c) To consider capital expenditure projects for 2019/20
<b>6.</b>	<b>Facilities Reports</b> To receive and consider updates and reports including  i. Facilities Manager (attached) a) Elms Tennis Court b) Allotments c) Tuckers Play area d) All Saints Church Yard e) Town park f) Oakwood Park g) Christmas Lights h) Tidy Team i) Corn Exchange j) Pump House  ii. Bookings Clerk (attached)
<b>7.</b>	<b>Venue Booking Software</b> To receive and consider an update
<b>8.</b>	<b>Health and Safety</b> a) To receive an update on health and safety issues
<b>9.</b>	<b>Bar</b> a) To consider a progress report b) To consider making an application for the Council to become the licence holder
<b>10.</b>	<b>Museum</b> a) To consider a proposal from the Finance and Audit to provide a permanent museum in the June Rennie Room b) To consider installation of lighting in the museum c) To consider evening access to the Pump House if a permanent museum is agreed.
<b>11.</b>	<b>Lift</b> To consider a quote for essential repairs to the outside lift in the Pump House
<b>12.</b>	<b>Pump House Project Roof</b> a) Consider concerns raised by the Pump House Project regarding the condition of the roof of the Old Theatre

	b) To receive a quote for replacement and repair
<b>13.</b>	<b>All Saints' Church Path Lighting</b> To receive and consider PCC plans to install lighting along the church path
<b>14.</b>	<b>Citizens Advice</b> To receive and consider a request to provide additional office space for weekly sessions
<b>15.</b>	<b>Allotments</b> <ul style="list-style-type: none"> <li>a) <b>Allotment report</b></li> <li>b) To receive and consider plans to provide further allotment provision with new development at Land South of Park Rd</li> <li>c) To consider the management of allotments</li> </ul>
<b>16.</b>	<b>Items for Information Only</b> a) To receive items for information
<b>17.</b>	<b>Agenda for next meeting</b> To consider items to add to the next meeting agenda

**20<sup>th</sup> December 2018**

**Sally Thurston  
Town clerk**