

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

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Clerk: Sally Thurston



Minutes of a meeting of Faringdon Town Council held on Wednesday 12th September 2018 at 7.15pm in the Jubilee Room, the Pump House, Faringdon

Cllrs present:	<p>David Barron (Chairman) Jane Boulton Al Cane James Famakin Angela Finn Mark Greenwood Steve Leniec Mike Wise Beverley Capewell from minute 6/12/18</p>
In attendance:	<p>C/Cllr. Judith Heathcoat D/Cllr. Roger Cox 2 members of the public Alison Thomson – Faringdon Pre-School Sally Thurston, Town Clerk Rebekah Pugh, Deputy Town Clerk</p>
Min. Number	
Before the meeting started Cllr. Barron reminded those present that the meeting would be recorded in line with Council policy.	
1/12/18	<p>Apologies for Absence Apologies were received from Mark Blatch, Chamber of Commerce and Cllrs Keira Bentley, Julie Farmer and Andrew Marsden.</p>
2/12/18	<p>Minutes of last meeting The minutes of the meeting held on Wednesday 11th July 2018 were signed as a correct record.</p>
3/12/18	<p>Declarations of Interest & requests for dispensations Cllr. Barron declared an interest in item 10 as the September Clerk's report includes reimbursement of expenses. Cllr. Wise declared an interest in item 10 as the August Clerk's report includes reimbursement of travelling expenses. Both Councillors would refrain from voting on this item.</p>
4/12/18	<p>Public Participation Time The Chairman invited Alison Thomson to speak regarding Faringdon Pre-School. Faringdon Pre-School would lose its current premise in 2025 Mrs. Thomson asked for support from Faringdon Town Council if and when any future planning applications came forward to site the Pre-School. This was NOTED.</p>
5/12/18	<p>Co-option of a Councillor Members considered the election of a councillor to fill the vacancy that has arisen following the resignation of Cllr. Pauline Beesley. Two candidates gave a short presentation outlining what they would bring to council. The candidates left the room to allow councillors to vote. It was PROPOSED that Beverley Capewell be elected to the office of Co-Opted Councillor, this was SECONDED and RESOLVED. Candidates were invited to return. Cllr. Beverley Capewell gave her declaration of acceptance of office and joined the Council.</p>
6/12/18	<p>Reports from Outside Bodies Members received and NOTED a report from Thames Valley Police. The Clerk was asked to ascertain if the two new PCSO's were extra officers or replacements. Cllr. Capewell raised concerns about police visibility in the town. In regard to the scams that were mentioned in the report, Cllr. Wise felt that older residents would benefit from further information and talks. The Clerk would raise these points with the neighbourhood team.</p>
7/12/18	<p>County Councillor's Report Members received and NOTED, with thanks, a report from County Cllr. Judith Heathcoat. Cllr. Greenwood raised concerns about loss of public funds as a result of the collapse of Carillion. Cllr. Heathcoat explained that Carillion had mislead Officers, but a substantial amount of money had been saved because OCC withdrew from their contract at an early stage.</p>
8/12/18	<p>District Councillors' Report Members received and NOTED, with thanks, a report from District Cllr. Roger Cox with an addendum from District Cllr. Mohinda Kainth.</p>

9/12/18	<p>Chairman's Activity Report</p> <p>Members received and NOTED an activity report from Town Mayor, Cllr. David Barron. Cllr. Barron expressed thanks to the Town Council Staff for their hard work on the excellent WW1 Hospital Exhibition this was NOTED.</p>
10/12/18	<p>Clerk's Report & Schedule of Payments</p> <p>Members received and considered the schedule of payments up to and including September 12th, 2018.</p> <p>Cllr. Al Cane PROPOSED that the payments, authorised by Cllrs. Barron and Leniec during August Break (appendix 1) be APPROVED. This was SECONDED by Cllr. Famakin and RESOLVED. Cllr. Angela Finn PROPOSED that the payments for September (appendix 2) be APPROVED. This was SECONDED by Cllr. Leniec and RESOLVED.</p>
11/12/18	<p>Reports from Committees</p> <p>Members NOTED the minutes of the following committee meetings, including decisions taken under delegated authority:</p> <p>a) Planning & Highways: July 25th 2018 & August 29th 2018</p>
12/12/18	<p>Complaint</p> <p>a) Members received and NOTED the response to the complaint made to VWDHC regarding the allocation of s106 funds from the Fernham Fields development</p> <p>b) Members AGREED that, disappointingly, the complaint process had been exhausted.</p>
13/12/18	<p>Community Governance Review</p> <p>a) Members NOTED an update regarding the review of the parish boundary. Cllr Wise advised that the Council had to respond to the Community Governance Review and requested that the Faringdon Parish boundary be further adjusted to include the whole of Camden Farm off Radcot Rd following a planning application for the farm that straddled the Eaton Hastings and Faringdon parish boundaries. He also recommended that the contiguous Churchill Farm, which is wholly in Eaton Hastings, be included in the review. It was PROPOSED that Cllr. Wise, in conjunction with the Clerk submit a response. This was SECONDED and RESOLVED.</p> <p>b) To received and considered information about warding. It was PROPOSED that the Council did not request warding at this time. This was SECONDED and RESOLVED. Cllr. Cane abstained.</p>
14/12/18	<p>Committee and Working Party Appointments</p> <p>It was PROPOSED that the following Councillors be appointed to the following Committees:</p> <p>a) Cllrs. Capewell and Famakin to Community and Partnerships Committee</p> <p>b) Cllr. Capewell to Planning and Highways Committee</p> <p>c) Cllr. Capewell to Facilities Committee</p> <p>This was SECONDED and RESOLVED.</p>
15/12/18	<p>Faringdon Area Traffic Advisory Committee</p> <p>It was PROPOSED that Cllrs. Wise and Marsden be appointed as representatives for Faringdon Town Council on the Faringdon Area Traffic Advisory Committee. It was further PROPOSED that Cllr. Barron act as deputy in the event that the representatives were unable to make the meeting. This was SECONDED and RESOLVED.</p>
16/12/18	<p>Cycle Park</p> <p>a) Members received and NOTED a progress report.</p> <p>b) Members considered the assignment of a lease to FTC from VWHDC for the land where the Cycle Park will be situated. The Clerk was asked to investigate further with Farcycles particularly regarding contingency funds. It was AGREED that this would be considered at a future meeting.</p>
17/12/18	<p>Social Media Training</p> <p>Members considered a proposal to provide social media training for councillors. It was AGREED that the training from SLCC was too expensive at this stage. It was, therefore, PROPOSED that the Clerk and Deputy create a training slide for councillors and make this available on the Councillors log in. This was SECONDED and RESOLVED. It was AGREED if Councillors still did not feel equipped to use social media this would be re-investigated.</p>
18/12/18	<p>GDPR</p> <p>Members considered the adoption of a DRAFT Data Breach Response Plan. The Clerk was asked to re-write the plan as it read as a questionnaire.</p>
19/12/18	<p>Infant School Governor</p> <p>Members considered the appointment of a Town Council Representative as a Faringdon Infant School Governor. It was AGREED that further information was needed for perspective candidates.</p>

20/12/18	<p>Faringdon Retail Park Sign</p> <p>a) Members NOTED an update</p> <p>b) It was PROPOSED that an agreement with Aviva to install a sign promoting Faringdon Town Centre be accepted. This was SECONDED and RESOLVED. It was further PROPOSED that the sign be redesigned to include more images of the Town Centre, to be APPROVED by the s106 working party. This was SECONDED and RESOLVED.</p>
21/12/18	<p>Town and Parish Forum</p> <p>It was PROPOSED that Cllrs. Barron and Bentley attend the Town and Parish Forum on Monday 24th September 2018. This was SECONDED and RESOLVED.</p>
22/12/18	<p>Chair Role Descriptor</p> <p>It was PROPOSED that the DRAFT Role Descriptor for all Council Chairmen be APPROVED. This was SECONDED and RESOLVED.</p>
23/12/18	<p>County Councillor Priority Fund</p> <p>It was PROPOSED that the Clerk be delegated authority to submit a grant application to the County Councillor priority fund for Museum set up costs. This was SECONDED and RESOLVED.</p>
24/12/18	<p>Faringdon Tuesday Market</p> <p>Members received and considered a report. Faringdon House no longer wished to exercise their manoral right to collect the rent from the Tuesday Charter Market but would like the Town Council to collect the rent and invest it in the promotion of the Town Centre. It was PROPOSED that the Town Council collect the rent, on a trial basis for 6 months, and develop a marketing plan. This should be overseen by the Community and Partnerships Committee. This was SECONDED and RESOLVED.</p>
25/12/18	<p>Items for Information Only</p> <ul style="list-style-type: none"> • Members were informed that Cllr. Anne Marie right has resigned due to working away Monday to Friday. Members recorded their thanks for her contribution. A notice of the Casual Vacancy had been posted and VWHDC had been informed. • A Play Day had been held on 31/8/2018. This was a very successful day. Rebekah Pugh, Deputy Town Clerk was thanked for all her hard work. • The Hospital Exhibition has been successfully launched. • Heritage Day will take place on Saturday 15th September. • The Outdoor Cinema which was cancelled due to bad weather had now been rebooked on 30th September. Rebekah Pugh was thanked for her professional handling of a difficult situation. • A litter pick has been scheduled for 29th September 2018
26/12/18	<p>Correspondence</p> <p>Members received and NOTED, for information only, correspondence from 13th June up to and including 12th September 2018.</p> <p>Cllr. Leniec raised the following points:</p> <ul style="list-style-type: none"> • Further information was needed regarding the upgrading of the Thames Water System. This would be referred to the Planning and Highways Committee to investigate. • Nationwide had stated the bank would not come to Faringdon but are opening a branch in Glastonbury – The Clerk agreed to investigate further. • The Clerk was congratulated on passing the CCTV legislation course