

FARINGDON TOWN COUNCIL

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Clerk: Sally Thurston



FARINGDON WAR MEMORIAL TRUST (Registered Charity No. 202549)

Minutes of a the Annual Meeting of the Faringdon War Memorial Trust held on Wednesday 16th May 2018, at 7pm in the Jubilee Room, The Pump House , Faringdon.

Cllrs present:	David Barron (Chair to min 3/2/18) Julie Farmer (Chair from min 3/2/18) Kiera Bentley Jane Boulton Angela Finn Andrew Marsden Mike Wise
In attendance:	Joy Blake, Royal British Legion Bill Law, Royal British Legion Sally Thurston, Town Clerk
1/2/18	Apologies for Absence Cllrs. Al Cane, Mark Greenwood, Steve Leniec and Anne Marie Wright
2/2/18	Election of Chairman Cllr. David Barron NOMINATED Cllr. Julie Farmer for the role of chair. This was SECONDED and RESOLVED.
3/2/18	Election of Vice Chairman Cllr. Julie Farmer PROPOSED NOMINATED Cllr. Angela Finn for the role of vice chair. This was SECONDED and RESOLVED.
4/2/18	Minutes of Last Meeting The minutes were signed as a correct record of the meeting held on Monday 5 th February 2018
5/2/18	Appointment of Clerk and Financial Officer Cllr. Wise NOMINATED Sally Thurston, Town Clerk, as the Clerk and Financial Officer for the Trust. This was SECONDED and RESOLVED.
6/2/18	Appointment of nominated representatives from the following organisations as Non-voting Trust Members: Cllr. Farmer NOMINATED Joy Blake and Bill law, Royal British Legion as Non-voting Trust Members. This was SECONDED and RESOLVED.
7/2/18	Declarations of interest - None
8/2/18	Public Speaking and Question Time Mr. Law suggested that the minutes from the previous Annual Meeting be made available next year. This was AGREED.
9/2/18	Terms of Reference Cllr. Marsden PROPOSED that Trust Members be amended to Management Committee Members. This was SECONDED and RESOLVED. It was PROPOSED that, with this amendment, the Terms of Reference for the Trust be ADOPTED. This was SECONDED and RESOLVED.
10/2/18	Report from Royal British Legion The Trust To received and NOTED a report from the Royal British Legion which highlighted:

	<ul style="list-style-type: none"> • Mrs Blake suggested that although it was agreed that the remembrance exhibition was bi-annual it be held this year to commemorate the WW1 Centenary. It was AGREED that an exhibition should be held in 2018. It was PROPOSED that Adele Vincent would be the Town Council officer to co-ordinate meetings. This was RESOLVED. • It was felt that the wreath stand on the war memorial should be extended. This was being investigated by Cllr. Wise. • £22, 058 had been collected during the 2017/18 Poppy Appeal
11/2/18	<p>Financial Report</p> <p>a) The Trust received and NOTED a financial report. A Cheque for balance of £416 owed from Faringdon Town Council for the 2017 / 2018 financial year has been paid.</p> <p>b) Members NOTED income and expenditure for the Trust in 2017/ 2018. Annual accounts would be presented at the next meeting.</p>
12/2/18	<p>Bookings</p> <p>a) The Trust received and NOTED a report on bookings in the Old Town Hall. The Clerk was asked to provide a year on year comparison on future reports. Cllr. Bentley noted that no payment was shown from the Faringdon Refil group – the Clerk was asked to investigate.</p> <p>b) The Trust reviewed hire charges and terms and conditions. It was PROPOSED that no changes be made at this time. This was SECONDED and RESOLVED.</p>
13/2/18	<p>Funding Application and renovations</p> <p>a) The Trust received and NOTED an update, which highlighted:</p> <ul style="list-style-type: none"> • Work in the entrance hall was now completed, to a high standard, by Copeland and Copleland. • The Old Town Hall is in the Tesco bags for change grant scheme this month and could receive between £1,000 and £4,000 • The Heritage Lottery fund is not suitable for the renovations as the priority of the fund is public engagement and education rather than renovation. • £2730 had been received in a grant from the National War Memorial Trust for emergency work on the pillars. The chosen contractor had refused the work, the grant terms were now being amended so Copeland and Copleland could carry out the work. • Renovation work is being carried out in priority order as per the condition survey and the Deputy Town Clerk continues to source funding to complete the work. <p>b) The Trust received a structural engineers report regarding effect of vibration from buses on the fabric of the building. Members felt that the report was not comprehensive and left questions unanswered. The Clerk was asked to contact the engineers to ask for a more conclusive evidence-based report. This was AGREED.</p>
14/2/18	<p>Health and Safety</p> <p>The Trust received a Health and Safety report. It was NOTED that the lift had broken down again. The company had advised that the lift was almost beyond repair and spares were hard to</p>

	come by. The Clerk was asked to obtain quotes for a replacement lift for the next meeting. This was AGREED.
16/2/18	Meeting Dates It was PROPOSED the following meeting dates be agreed: 5 th September 2018 and 6 th February 2019. This was SECONDED and RESOLVED
17/2/18	Items for Information Only

The meeting closed at 7.40pm