

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

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Clerk: Sally Thurston



Minutes of a Facilities Committee Meeting held on Wednesday 21st March 2018 at 7.15pm in the Jubilee Room, the Pump House Faringdon.

Cllrs present:	Jane Boulton (Chair) David Barron Keira Bentley Mark Greenwood Steve Leniec Andrew Marsden
In attendance:	Carolyn Murphy (Elms Tennis Association) Cllr. Julie Farmer 1 Member of the Public Sally Thurston (Town Clerk)
1/2/18	Apologies for Absence Cllrs. Anne Marie Wright, Pauline Beesley, Angela Finn and Mike Wise
2/2/18	Minutes of last meeting The minutes of the meeting held on Monday 15 th January were signed as a correct record.
3/2/18	Declarations of Interest None
4/2/18	Public Participation The member of the public present requested to speak when item 9 was discussed. This was AGREED.
Cllr. Boulton PROPOSED that items 6iii.a. Elms Tennis Court, 9. Outdoor Gym and 16. Faringdon Bayeux Tapestry be moved up the agenda and considered first. This was SECONDED and RESOLVED.	
5/2/18	Elms Tennis Court Members NOTED a report from Elms Tennis Association which highlighted that the court would be sealed and painted using Tesco Grant funding. A request was made that Faringdon Town Council took responsibility for the financial side of the association in the future. It was AGREED that this would be investigated by the Town clerk and reported back.
6/2/18	Outdoor Gym Members considered a request from members of the public for an outdoor gym in Town Park. It was PROPOSED that the Town Clerk get costings and investigate any funding available and report findings to a future meeting. This was AGREED
7/2/18	Faringdon 'Bayeaux' Tapestry Members received a proposal to make and install a tapestry in a Town Council building. It was PROPOSED that the tapestry be displayed in the Town Council Venues on a rotational basis. This was SECONDED and RESOLVED.
8/2/18	Financial reports Members received and NOTED financial reports for: <ul style="list-style-type: none"> a) Corn Exchange b) Pump House c) Recreation and Open Spaces
9/2/18	Facilities Reports Members received and NOTED updates and reports including: <ul style="list-style-type: none"> i. Bookings ii. Facilities: <ul style="list-style-type: none"> a) Allotments b) Tuckers Play area

	<ul style="list-style-type: none"> c) All Saints Church Yard d) Town park e) Oakwood Park f) Tidy Team g) Grit Bins h) Bus Shelters i) Corn Exchange j) Pump House <p>No report was available from the bar franchisee but it was NOTED that a meeting with the Town Clerk and Assistant was planned.</p>
10/2/18	<p>Health and Safety Members received and NOTED an update on health and safety issues.</p>
11/2/18	<p>Christmas Lights</p> <ul style="list-style-type: none"> a) Members considered the Christmas light contract for 2018 to 2020. It was PROPOSED that this contract be offered to our existing contract, Faringdon Electrical, at the same rate. This was SECONDED and RESOLVED. b) Members received and considered a quote to add installation of small trees into the Christmas Light contract for 2018. It was PROPOSED that the Town Clerk Meet with Faringdon Rotary to discuss their involvement in installing the trees. This was SECONDED and RESOLVED.
12/2/18	<p>Bark It was PROPOSED that a quote for the removal of remaining bark at Oakwood Park from M J Dowell Landscape be accepted. It was further PROPOSED that this be funded from the unspent Salt Bin budget. This was SECONDED and RESOLVED.</p>
13/2/18	<p>Street Cleaning and Deep Clean A report was NOTED.</p>
14/2/18	<p>Allotments Members received and considered a request from the allotment society to share the cost of repairing driveway. It was PROPOSED that the Town Council offer to pay half the cost, which amounts to £75. This was SECONDED and RESOLVED.</p>
15/2/18	<p>Room Hire</p> <ul style="list-style-type: none"> a) It was PROPOSED that the charges for the Art Society Art Exhibition in 2018 Remain at £450 until 2020. This was SECONDED and RESOLVED. b) It was PROPOSED that a recommendation from the Grants Sub-Committee to offer room hire of £166.50 to the Festival of Remembrance 2018 be APPROVED. This was SECONDED and RESOLVED. It was PROPOSED that revised terms and conditions be APPROVED with any reference to the Health and Safety at Work Act removed for: <ul style="list-style-type: none"> a. The Pump House b. The Corn Exchange This was SECONDED and RESOLVED.
16/2/18	<p>Utilities The appointment of a contractor to provide utilities for the next three years was deferred to the next meeting.</p>
17/2/18	<p>Blinds It was PROPOSED that the Clerk be delegated to purchase blinds for upper office windows at a cost of up to £150. It was further PROPOSED that this be funded from the maintenance budget. This was SECONDED and RESOLVED.</p>
18/2/18	<p>Items for Information Only Members NOTED fixed wire testing will take place in the own Council Venues shortly.</p>

The meeting closed at 8.15pm