

FARINGDON TOWN COUNCIL

The Pump House, Market Place, FARINGDON,
Oxfordshire, SN7 7HL Telephone 01367 240281

www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



FARINGDON WAR MEMORIAL TRUST (Registered Charity No. 202549)
Notice is hereby given of a Meeting of the Trust to be held on Wednesday 16th May
2018, at 7pm in the Jubilee Room, Pump House, Faringdon.
Press and public are invited to attend.

AGENDA

1.	Apologies for Absence To receive and approve
2.	Election of Chairman
3.	Election of Vice Chairman
4.	Minutes of Last Meeting To agree and sign as a correct record of the meeting held on Monday 5 th February 2018
5.	Appointment of Clerk and Financial Officer
6.	Appointment of nominated Royal British Legion representatives as Non-voting Trust Members
7.	Declarations of interest Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.
8.	Public Question and Speaking Time Questions will be restricted to one from each member of the public, or a maximum of three per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting. Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes.
9.	Terms of Reference To approve draft Terms of Reference for the Trust
10.	Report from Royal British Legion To receive a report from the Royal British Legion
11.	Financial Report (a) To receive and consider a financial report (b) To receive and consider annual accounts for 2017.18
12.	Bookings a) To receive a report on bookings in the Old Town Hall b) To review hire charges and terms and conditions
13.	Funding Application and renovations a) To receive an update b) To receive structural engineers report
14.	Health and Safety To receive an update on health and safety issues
15.	Meeting Dates To consider meeting dates for 2018/2019
16.	Items for Information Only

11th May 2018

Sally Thurston
Town Clerk