

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

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[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



## **Minutes of a meeting held on Wednesday 14th February 2018 at 7.15pm in the Jubilee Room, the Pump House, Faringdon**

<b>Cllrs Present</b>	<b>Mike Wise (Town Mayor)</b> <b>David Barron (Deputy Town Mayor)</b> <b>Pauline Beesley</b> <b>Kiera Bentley</b> <b>Jane Boulton</b> <b>Al Cane</b> <b>Julie Farmer</b> <b>Steve Leniec</b> <b>Andrew Marsden</b> <b>Anne Marie Wright</b>
<b>In Attendance:</b>	<b>3 members of the public</b> <b>C/Cllr. Judith Heathcoat</b> <b>PCSO's Howard Pack and Marylin Pack</b> <b>Sally Thurston, Town Clerk</b>
<b>Minute no:</b>	
<b>1/4/18</b>	<b>Apologies for Absence</b> District Cllr Roger Cox Cllrs. Angela Finn, Richard Marsh, Mark Greenwood Rebekah Pugh, Deputy Town Clerk
<b>2/4/18</b>	<b>Minutes of last meeting</b> The minutes of the meeting held on Wednesday 24 <sup>th</sup> January 2018 were signed as a correct record.
<b>3/4/18</b>	<b>Declarations of Interest &amp; requests for dispensations</b> None
<b>4/4/18</b>	<b>Public Speaking and Question Time</b> A member of the public informed Council that she had written to D/Cllr Cox regarding the plan to spend 53% of s106 leisure monies from the recent Fernham Field development in Wantage. She felt this was unjustified. The agreement stated that monies must be spent with 10 miles of Great Coxwell whereas Wantage was over 11 miles away. This was NOTED. A request was made that FTC included members of the public in developing an s106 request list. A parent of a young person who attended the AAA group read a statement which expressed regret and concern that the group was closing. This was NOTED.
<b>5/4/18</b>	<b>Reports from Outside Bodies</b> <ol style="list-style-type: none"> <li>a) Thames Valley Police – Members NOTED a report which highlighted that several arrests had been recently made for obstruction on the A420 and for rural crime. Crime figures for the month were consistently low. Members asked if any progress had been made regarding anti-social behaviour and reports of alleged drug dealing in the Hobble. It was reported that anti-social behaviour was currently under control and</li> </ol>

	<p>regular patrols were taken through the Hobble. Members requested that illegal parking was tackled particularly along Coxwell Street. It was reported that this had been noted as a problem and would be tackled when work load allowed.</p>
<b>6/4/18</b>	<p><b>County Councillor's Report</b>  Members NOTED a written report from County Cllr. Judith Heathcoat  The following points were highlighted:</p> <ul style="list-style-type: none"> <li>• County Councillors would have £15,000 to spend in their localities in 2018/2019; this would not only help towards local projects but could be used to meet highways need in conjunction with neighbouring areas.</li> <li>• OCC's Council Tax rise would be 5.99%</li> <li>• Oxfordshire County Council were caring for an increasing number of children, this had been prioritised in the budget with an extra £1.9m being put into the service.</li> </ul>
<b>7/4/18</b>	<p><b>District Councillors' Report</b>  Members NOTED a report from District Cllr. Roger Cox.  The report included information about refurbishments at Faringdon Leisure Centre. Cllr. Wise suggested that FTC should visit the Leisure Centre to assess the state of repair. This was AGREED.</p>
<b>8/4/18</b>	<p><b>Chairman's Activity Report</b>  Members NOTED an activity report from Town Mayor, Cllr. Mike Wise  Cllr. Wise requested that a note of congratulations be sent to Rev. Bellamy for the organisation of the four successful Science and Faith lectures.  Cllr. Wise informed members that the community bus use was declining. He suggested that the Town Council did everything they could to support the bus in a marketing campaign to ensure that the town retained this valuable service.</p>
<b>9/4/18</b>	<p><b>Reports from Committees</b>  Members NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:</p> <ol style="list-style-type: none"> <li>a) Community and Partnerships Committee: 15<sup>th</sup> January 2018  The decision to change the delivery of Youth services was made at this meeting. It was suggested that, following the statement from the member of the public regarding the closure of the AAA group, communication could be improved.  It was NOTED that Youth Services were not closing but changing so they had a wider reach and better met need of the community.</li> <li>b) Facilities Committee: 15<sup>th</sup> January 2018</li> <li>c) Finance and Audit Committee: 17<sup>th</sup> January 2018</li> <li>d) Planning &amp; Highways Committee: 31<sup>st</sup> January 2018</li> </ol>
<b>10/4/18</b>	<p><b>Terms of Reference</b></p> <ol style="list-style-type: none"> <li>a) It was PROPOSED that a recommendation from the Finance and Audit Committee to adopt the amended Finance and Audit Committee Terms of Reference be APPROVED. This was SECONDED and RESOLVED.</li> <li>b) It was PROPOSED that a recommendation from the Finance and Audit Committee to adopt the Grant Sub Committee Terms of Reference be APPROVED. This was SECONDED and RESOLVED.</li> </ol>

<p><b>11/4/18</b></p>	<p><b>Policies</b></p> <p>a) It was PROPOSED that a recommendation from the Finance and Audit Committee to adopt a draft Lone Worker Policy be APPROVED. This was SECONDED and RESOLVED.</p> <p>b) It was PROPOSED that a recommendation from the Finance and Audit Committee to adopt an amended Grant Policy be APPROVED. This was SECONDED and RESOLVED.</p>
<p><b>12/4/18</b></p>	<p><b>Clerk's Report &amp; Schedule of Payments (attached appendix 1)</b> Cllr. Wise PROPOSED that the schedule of payments up to and including February 14<sup>th</sup> 2018 be APPROVED. This was SECONDED by Cllr. Bentley and RESOLVED.</p>
<p><b>13/4/18</b></p>	<p><b>Community Governance Review</b> Members received and NOTED information received from VWHDC regarding a community governance review of the boundary between Great Coxwell and Great Faringdon parishes. A response would be considered at the next meeting. It was suggested that any response should be shared with Great Coxwell. This was AGREED.</p>
<p><b>14/4/18</b></p>	<p><b>Faringdon Community Emergency Plan</b> It was PROPOSED that Council APPROVE a recommendation from the Emergency Plan Working Party to approve a draft template to be used for Faringdon's Plan. This was SECONDED and RESOLVED.</p>
<p><b>15/4/18</b></p>	<p><b>Commonwealth Flag raising</b> It was PROPOSED that a flag be purchased and raised for Commonwealth Day on March 12<sup>th</sup> 2018. This was SECONDED and RESOLVED. It was suggested that the Folly Tower was the most suitable location to raise the flag and that the Trustees be asked for permission to do so. The Clerk was asked to get costings for a portable flag pole for the town centre. Cllr. Barron would also ask if FCC had a flag pole on site.</p>
<p><b>16/4/18</b></p>	<p><b>Cycle Park - Folly Park</b> It was PROPOSED that Council endorse a Farcycles project to install a Cycle Park proposed for Leader funding. This was SECONDED and RESOLVED</p>
<p><b>17/4/18</b></p>	<p><b>Items for Information Only.</b> Members were informed that grant funding had been awarded to the Council from the County Councillor's Community Fund. £875 toward temporary CCTV and £2000 toward improving footfall in the Town Centre.</p> <p>Cllr. Wise informed members that unfortunately the Royal visit scheduled for May would no longer take place but plans for the 800<sup>th</sup> Charter year were progressing.</p> <p>Cllr. Beesley informed members that six businesses were closing in the Town Centre and action was needed to support retail provision in the town.</p> <p>Cllr. Cane informed members that there was a litter pick on Saturday 3<sup>rd</sup> March 2 – 5pm meeting in the Town centre and encouraged members to participate.</p>
<p><b>18/4/18</b></p>	<p><b>Correspondence</b> Members NOTED, for information only, correspondence from 11<sup>th</sup> January 2017 up to and including 14<sup>th</sup> February 2018.</p>

## Appendix 1

<b>CLERK'S REPORT February 2018</b>		
<b>Salaries January</b>		
Salaries by BACS	Salaries	£ 18,535.26
HMRC by BACS	Tax and NI	£ 3,571.46
OCC by Cheque	Pension Contributions	£ 4,992.56
<b>Paid early due to urgency</b>		
<b>Luke Jackson</b>	<b>Agency</b>	<b>£ 1,031.00</b>
<b>ANLX</b>	<b>Failed Website Payments</b>	<b>£ 114.00</b>
Argos	DVD Player	£ 103.98
<b>BACS Payments</b>		
RBS Ltd	Computer Accounts	£ 294.00
<b>Folly Trust</b>	Stck	£ 20.00
<b>Oxfordshire Geo Trust</b>	Stock	£ 30.00
<b>Budgens</b>	Supplies	£ 48.86
<b>Faringdon Newspapers</b>	Stock	£ 13.92
Microshade	Anti Virus	£ 38.40
The Place	Agency	£ 154.40
LeasePlan	Van lease	£ 169.48
Folly Trust	Grant	£ 700.00
CFGC	Agency	£ 5,383.98
Pyrotech	Fire safety	£ 131.43
Moorhouse Heating Ltd	Boiler services	£ 264.00
AIS	Copier Costs	£ 42.78
Filmbank Media Ltd	Dunkirk Licence	£ 174.30
ANLX	Website costs	£ 22.80
CIS	IT Hosting	£ 169.20
Aston James	Stationery	£ 55.80
TVE	Machinery Services	£ 299.62
Spurgeons	Family Service	£ 2,763.08
Lone Worker Solution	App - 2 years	£ 648.00
Travis Perkins	Fire proof OTH Cupboard	£ 48.92
Active Plumbing	C/ex toilet repair	£ 124.32
Shelia Gill	Stock	£ 142.56
<b>Direct Debits</b>		
Coop Bank	Credit Card Repay	£ 405.52
O2	Mobiles	£ 77.82
Fuel Card Services	Fuel Card	£ 73.18
Trade UK	Maintenance items	£ 342.77
Mainsteam	Telephones	£ 179.85
SSE	Gas and Electric	£ 2,088.50
Barclaycard	Merchant Charges	£ 28.55
<b>Total Town Council Invoices</b>		<b>£ 43,284.30</b>