

Minutes of a meeting of Faringdon Town Team held on Thursday 15th March at 9.30am at the Pump House, Faringdon.

Present:	<p>D/Cllr. Roger Cox (Chairman) Mark Blatch Jane Boulton David Cookson Keira Bentley Karen Roberts Sally Thurston</p>	<p>Vale of White Horse District Council Faringdon Chamber of Commerce Faringdon Town Council VWHDC Economic Development Faringdon Business Group Town Team Coordinator Town Clerk Faringdon Town Council</p>
1/1/18	<p>Apologies for Absence Apologies were received from C/Cllr. Judith Heathcoat and Mel Smans</p>	
2/1/18	<p>Minutes of last meeting The Minutes of the meeting held on Thursday 7th December 2017 were signed as a correct record.</p>	
3/1/18	<p>Town Team 2018/19 Cllr. Cox informed the members that delivery of support from the Vale for Market Towns was changing to meet need. A Full-time Town Economic Development Office would be recruited, by VWHDC, to focus on building tourism. This would mean that the Town Team Coordinator role would no longer be funded.</p> <p>Members discussed the future of the Town Team and the Saturday Markets.</p> <p>It was PROPOSED that:</p> <ol style="list-style-type: none"> 1. Monthly Saturday markets for 2018 continue as town events, except for the July and August markets. 2. A market coordinator would no longer be contracted. 3. Each market should be assessed in terms of increased footfall and benefit to the town. 4. Markets should be, where possible, handed to the community to run. Only the most successful markets should continue in 2019 5. The Town Clerk draw up a spending budget for the remaining Town Team funds, and circulate for approval, to include: <ul style="list-style-type: none"> ○ Operation of the markets / events ○ Licenses for outside tables ○ Marketing plan for town centre (to include bus backs) ○ Extra staffing capacity to cover markets within FTC 6. One large hare and one small Hare should be sponsored for the 2018 Hare Trail in Faringdon. It is hoped that this will increase tourism. 	

	These were SECONDED and RESOLVED.																											
4/1/18	<p>Finance</p> <p>a) It was PROPOSED that the following invoices be paid in full:</p> <table border="1"> <tr> <td>Market Coordinator</td> <td>Dec / Jan</td> <td>£200</td> </tr> <tr> <td>S Rowe Design</td> <td>Events leaflet and banner design</td> <td>£175</td> </tr> <tr> <td>Digi press</td> <td>2000 leaflets</td> <td>£141</td> </tr> <tr> <td>FTC</td> <td>Hall Hire</td> <td>£195</td> </tr> <tr> <td>Old Town hall</td> <td>Under OTH</td> <td>£15</td> </tr> <tr> <td>S Rowe Design</td> <td>Tourism Flyer design</td> <td>£140</td> </tr> <tr> <td>Digi press</td> <td>Market promo boards</td> <td>£178.80</td> </tr> <tr> <td>Digi press</td> <td>1000 DL Flyers</td> <td>£203.40</td> </tr> <tr> <td>Total</td> <td></td> <td>£1248.20</td> </tr> </table> <p>This was SECONDED and RESOLVED.</p> <p>b) Members received a financial update. The Bank account balance at 23/2/2018 was 7,713.75. This was NOTED.</p> <p>c) It was PROPOSED that authority to finalise any project payments be delegated to the Clerk in conjunction with the Chairman. This was SECONDED and RESOLVED.</p>	Market Coordinator	Dec / Jan	£200	S Rowe Design	Events leaflet and banner design	£175	Digi press	2000 leaflets	£141	FTC	Hall Hire	£195	Old Town hall	Under OTH	£15	S Rowe Design	Tourism Flyer design	£140	Digi press	Market promo boards	£178.80	Digi press	1000 DL Flyers	£203.40	Total		£1248.20
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5/1/18	<p>Town Team Report</p> <p>a) Members received an update on progress (attached appendix 1). This was NOTED. Karen Roberts was thanked for all her hard work.</p> <p>b) It was PROPOSED that the subscription to Experience Oxfordshire be renewed at £499. This was SECONDED and RESOLVED.</p>																											
6/1/18	<p>Markets</p> <p>Markets for the Charter year were agreed.</p>																											
7/1/18	<p>Any other Business</p> <p>Mark Blatch, on behalf of the Chamber of Commerce, asked if a coach stop and provision for a sign advertising the Town Centre could be included in the planning application for a shop and hotel at the Faringdon Business park. Cllr. Cox would make enquiries.</p> <p>David Cookson enquired what would happen to the Your Faringdon Facebook page in the absence of a Town Team Coordinator. It was PROPOSED that this be merged with the Information Centre page to enable easy management. This was SECONDED and RESOLVED.</p>																											

Next meeting scheduled for Thursday 28th June 2018 @ 9.30am in the Pump House.