

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



**To: Members of the Facilities Committee**

**You are summoned to attend a Town Council meeting to be held on Wednesday 21<sup>st</sup> March at 7.15pm in the Jubilee Room, the Pump House, Faringdon.**

**Press & Public are invited to attend.**

## **AGENDA**

<b>1.</b>	<b>Apologies for Absence</b> To receive and approve
<b>2.</b>	<b>Minutes of last meeting</b> To agree and sign as a correct record of the meeting held on Monday 15 <sup>th</sup> January
<b>3.</b>	<b>Declarations of Interest</b> Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter. Please refer to notes in your member's folder.
<b>4.</b>	<b>Public Participation</b> This period is designated for public speaking accordance with Standing Order 3 (d). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Public Questions will be restricted to one from each member of public, or a maximum of three per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.
<b>5.</b>	<b>Financial reports</b> To receive and consider financial reports for: a) Corn Exchange b) Pump House c) Recreation and Open Spaces
<b>6.</b>	<b>Facilities Reports</b> To receive and consider updates and reports including: i. Bar Franchise ii. Bookings iii. Facilities: a) Elms Tennis Court b) Allotments c) Tuckers Play area d) All Saints Church Yard e) Town park f) Oakwood Park g) Tidy Team h) Grit Bins i) Bus Shelters j) Corn Exchange k) Pump House
<b>7.</b>	<b>Health and Safety</b> a) To receive an update on health and safety issues
<b>8.</b>	<b>Christmas Lights</b> a) To consider the Christmas light contract for 2018 to 2020 b) To receive and consider a quote to add installation of small trees into the Christmas Light contract for 2018.
<b>9.</b>	<b>Outdoor Gym</b> To consider requests from members of the public for an outdoor gym in Town Park
<b>10.</b>	<b>Bark</b> To consider a quote for the removal of remaining bark at Oakwood Park

11.	<b>Street Cleaning and Deep Clean</b> To receive and consider an update
12.	<b>Allotments</b> To receive and consider a request from the allotment society to share the cost of repairing driveway.
13.	<b>Room Hire</b> a) To consider charges for the Art Society Art Exhibition in 2018 b) To consider a recommendation from the Grants Sub-Committee to office room hire of £166.50 to the Festival of Remembrance 2018. c) To receive and consider revised terms and conditions for: a. The Pump House b. The Corn Exchange
14.	<b>Utilities</b> To consider appointing a contractor to provide utilities for the next three years
15.	<b>Blinds</b> To consider purchasing blinds for upper office windows
16.	<b>Faringdon 'Bayeaux Tapestry'</b> To receive and consider a proposal to make and install a tapestry in a Town Council building
17.	<b>Items for Information Only</b>

15<sup>th</sup> March 2018

*Sally Thurston*  
Town Clerk