

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL  
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[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
Clerk: Sally Thurston



## **To Members of the Finance and Audit Committee**

**You are summoned to attend a meeting of the Finance and Audit Committee on Wednesday 17<sup>th</sup> January 2018 at 7.15pm in the Jubilee Room, the Pump House, Faringdon.**

**Press & Public are invited to attend.**

## **AGENDA**

<b>1.</b>	<b>Apologies for Absence</b>
<b>2.</b>	<b>Minutes of last meeting – 29<sup>th</sup> November 2018 (attached)</b>
<b>3.</b>	<b>Declarations of Interest &amp; requests for dispensations</b> Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.
<b>4.</b>	<b>Public Participation</b> This period is designated for public speaking accordance with Standing Order 3 (f). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Questions will be restricted to one from each member of public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.
<b>5.</b>	<b>Items for Information Only</b>
<b>6.</b>	<b>Information Centre</b> To receive and consider a report
<b>7.</b>	<b>Precept 2018/19 (attached)</b> <ul style="list-style-type: none"><li><b>a) Office &amp; Establishment</b><ul style="list-style-type: none"><li>(i) To receive current financial report</li><li>(ii) To consider any amendments to the draft revenue &amp; grants budget</li><li>(iii) To consider capital expenditure</li></ul></li><li><b>b) Faringdon Information Centre</b><ul style="list-style-type: none"><li>(i) To receive current financial report</li><li>(ii) To consider any amendments to the draft revenue &amp; grants budget</li><li>(iii) To consider capital expenditure</li></ul></li><li><b>c) Direct Council Expenditure</b><ul style="list-style-type: none"><li>(i) To receive current financial report</li><li>(ii) To consider any amendments to the draft revenue &amp; grants budget</li><li>(iii) To consider capital expenditure</li></ul></li><li><b>d) Committee Budgets</b> To receive the following amended budgets:<ul style="list-style-type: none"><li>(i) Facilities Committee</li><li>(ii) Community and Partnerships Committee</li><li>(iii) Planning &amp; Highways Committee</li></ul></li><li><b>e) Budget Summary</b> To consider the final budget summary for 2018/2019 for recommendation to the Town Meeting and Full Council.</li></ul>

8.	<b>Grants Sub-Committee (attached)</b> a) To receive minutes of meetings b) To receive Terms of Reference c) To receive and consider amended Grants Policy
9.	<b>Terms of Reference (attached)</b> To receive and consider amended Terms of Reference for the Finance and Audit Committee
10.	<b>Financial Risk Assessment (to follow)</b> To review the financial risk assessment for 2017.18
11.	<b>Oxfordshire County Council Local Govern Pension Scheme (attached)</b> a) To receive and consider letter regarding end of year 2018 b) To receive and consider letter regarding changes to administration c) To receive and consider and administration Strategy and Service Level Agreement
12.	<b>Facilities</b> To receive recommendations from the Facilities Committee regarding: a) Lift Inspections b) Fixed Wire testing c) Disabled Access to the Rear Garden from the Old Theatre
13.	<b>Health and Safety (attached)</b> To receive and consider a DRAFT Lone Worker Policy

12<sup>th</sup> January 2018

*Sally Thurston*  
Town Clerk