

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



To: Members of the Facilities Committee

You are summoned to attend a Town Council meeting to be held on Monday 15th January at 7.15pm in the Jubilee Room, the Pump House, Faringdon.

Press & Public are invited to attend.

AGENDA

1.	Apologies for Absence <i>To receive and approve</i>
2.	Minutes of last meeting <i>To agree and sign as a correct record of the meeting held on Wednesday 17th November 2017</i>
3.	Declarations of Interest <i>Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter. Please refer to notes in your member's folder.</i>
4.	Public Question and Speaking Time <i>This period is designated for public speaking accordance with Standing Order 3 (d). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Public Questions will be restricted to one from each member of public, or a maximum of three per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.</i>
5.	Precept 2018/19 <ul style="list-style-type: none">a) To receive financial report (attached)b) To consider any final amendments to the budget for 2018/19 (attached)c) To consider capital expenditure projects for 2018/19
6.	Facilities Reports To receive and consider updates and reports including <ul style="list-style-type: none">i. Bar Managerii. Facilities Manager (attached)<ul style="list-style-type: none">a) Elms Tennis Courtb) Allotmentsc) Tuckers Play aread) All Saints Church Yarde) Town parkf) Oakwood Parkg) Christmas Lightsh) Tidy Teami) Corn Exchangej) Pump Houseiii. Bookings Clerk (attached)iv. Allotment Bookings (attached)
7.	Venue Booking Software To receive and consider an update
8.	Health and Safety <ul style="list-style-type: none">a) To receive an update on health and safety issues (attached)b) To receive and consider a quote to implement recommended lift inspections (attached)c) To receive and consider a quote to provide evacuation plans for Town Council Buildings (attached)d) To receive and consider quotes for fixed wire testing in Town Council buildings (attached)
9.	Security Review <ul style="list-style-type: none">a) To receive an updateb) To receive and consider costings to implement remaining recommendations (attached)
10.	Pump House <ul style="list-style-type: none">a) To receive and consider an update on providing disable access to the rear garden (to follow)
11.	Community Art Project 2018 To receive and consider a proposal for a community art project to be displayed in the Corn Exchange
12.	Items for Information Only

9th January 2018

Deputy Town Clerk