

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



<b>Minutes of a Town Council meeting held on Wednesday 11<sup>th</sup> October 2017 at 7.15pm in the Jubilee Room, the Pump House, Faringdon.</b>	
<b>Cllrs Present</b>	<b>Mike Wise (Town Mayor)</b> <b>David Barron (Deputy Town Mayor)</b> <b>Jane Boulton</b> <b>Al Cane</b> <b>Mark Greenwood</b> <b>Steve Leniec</b> <b>Andrew Marsden</b> <b>Anne-Marie Wright</b>
<b>In attendance</b>	<b>Sally Thurston, Town Clerk</b> <b>Rebekah Pugh, Deputy Town Clerk</b> <b>Jon Bright, Citizens Advice Bureau</b>
<b>1/11/17</b>	<b>Apologies for Absence</b> <b>Cllrs Angela Finn, Julie Farmer, Pauline Beesley, Richard Marsh and Kiera Bentley</b> <b>C/Cllr. Judy Heathcoat, D/Cllr. Roger Cox</b>
<b>2/11/17</b>	<b>Minutes of last meeting</b> The minutes of the meeting held on 13 <sup>th</sup> September 2017 were signed as a correct record
<b>3/11/17</b>	<b>Declarations of Interest &amp; requests for dispensations</b> Cllr. Wright declared an interest in item 12. As Clerk to the Governors of the Junior School and would refrain from voting.
<b>4/11/17</b>	<b>Public Speaking and Question Time</b> None
<b>5/11/17</b>	<b>Reports from Outside Bodies</b> To receive and consider reports to include: <ul style="list-style-type: none"> <li>a) Citizens Advice Bureau Jon Bright, Citizens Advice Bureau, gave an update on the service provided in Faringdon. This was NOTED with thanks.</li> <li>b) Town Team Minutes of a meeting held on Thursday 5<sup>th</sup> Oct were NOTED. The Town Council expressed their disappointment that the Faringdon Sign would not be installed on the retail park because the correct permissions were not sought at a sufficiently early stage as indicated by the Chamber of Commerce. The Clerk was asked to investigate the possibility of placing a sign to the left of the entrance to the retail park.</li> <li>c) Thames Valley Police Members NOTED an email received regarding drug use in the town which asked members of the public to be vigilant and to report any crimes.</li> <li>d) Faringdon Economic Development Strategy Minutes of a meeting held on Tuesday 8<sup>th</sup> August were received. It was NOTED that this group had now disbanded.</li> </ul>
<b>6/11/17</b>	<b>County Councillor's Report</b> Members NOTED apologies from County Cllr. Judith Heathcoat
<b>7/11/17</b>	<b>District Councillors' Report</b> Members received and NOTED a report from District Cllr. Roger Cox
<b>8/11/17</b>	<b>Chairman's Activity Report</b> Members received and NOTED a report from Town Mayor, Cllr. Mike Wise
<b>9/11/17</b>	<b>Reports from Committees</b>

Members received and NOTED minutes and reports of the following committee meetings, including decisions taken under delegated authority:  
a) Communities and Partnerships Committee: 4<sup>th</sup> October 2017  
b) Planning & Highways Committee: 27<sup>th</sup> September 2017

10/11/17

**Clerk's Report & Schedule of Payments**

Cllr. Wise declared an interest in the schedule of payments as a recipient of a Mayor's Allowance payment and would refrain from voting. It was PROPOSED by Cllr. Leniec that the following the schedule of payments up to and including October 11<sup>th</sup> 2017 be APPROVED. This was SECONDED by Cllr. Wright and RESOLVED.

<b>CLERK'S REPORT October 2017</b>		
<b>Salaries September</b>		
Salaries by BACS	Salaries	£13,456.71
HMRC by BACS	Tax and NI	£ 2,884.52
OCC by Cheque	Pension Contributions	£ 4,380.69
<b>Cheques</b>		
National Trust	Allotment Rent	£ 147.50
Budgens	Various	£ 22.87
P Daniels	Agency/ deposit overpayment	£ 410.40
RBL	Remembrance Wreaths	£ 51.00
M Wise	Mayors Expenses	£ 724.15
H Martin	Agency	£ 24.31
Newbury Show	Agency	£ 107.00
Bromsgrove Day Centre	Agency	£ 130.00
Bicester Town Council	Charity Ball - Deputy Mayor	£ 98.00
<b>BACS Payments</b>		
CIS	IT Provision	£ 321.60
Automotive Leasing	Van Lease	£ 169.48
Oxfordshire Youth	DBS	£ 54.00
Pyrotech	Fire Equipment Maintenance	£ 1,023.60
PRS	Music licensing	£ 915.66
Lexis Nexis	Charles Arnold Baker	£ 64.00
Filmbank	Film License	£ 99.60
Design Sense	Town Centre Signs	£ 378.50
Design Sense	Better ways to school design	£ 551.70
AIS	Copier Charges	£ 64.60
S Rowe Design	Food Fest printing	£ 120.00
Andrew Townsend Architects	OTH Condition Survey	£ 480.00
Quidne IT	IT Support	£ 60.00
Kingston Bagpuize News	Food Fest Advertising	£ 25.00
Faringdon Folly	Stock	£ 20.00
DWN Ltd	Stock	£ 134.49
PMG	Stock	£ 44.26
Travis Perkins	Maintenance items	£ 51.29

	<b>Direct Debits</b>		
	Coop Bank	Credit Card Repay	£ 296.07
	VWHDC	P/House Rates	£ 345.00
	VWHDC	C/Ex Rates	£ 699.00
	O2	YS Mobiles	£ 68.20
	Mainstream	Phone / Broadband	£ 193.65
	Fuel Card Services	Fuel Card	£ 24.20
	ANLX	Website	£ 22.80
	Trade UK	Maintenance items	£ 39.96
	British Gas	Capped metre	£ 53.23
	Castle Water	P/House Water	£ 84.39
	<b>Total Town Council Invoices</b>		<b>£28,841.43</b>
<b>11/11/17</b>	<p><b>Planning Application to be Considered:</b>  <b>P17/V2512/FUL</b> – BT Telephone Exchange, Marlborough Street, Faringdon  To install 2 fixed window panes on the South West elevation replacing with aluminium weather louvres (painted to match the existing louvres) to allow warm air to exit the telephone exchange.  <b>NO OBJECTIONS</b></p>		
<b>12/11/17</b>	<p><b>Elms Tennis Court</b>  Members received and considered a request from Faringdon Junior School to use Elms Tennis Court as additional play space during emergency building repairs. It was PROPOSED that this request be granted providing that insurance for this activity was covered by the Junior School. This was SECONDED and RESOLVED</p>		
<b>13/1/17</b>	<p><b>Children's Centre</b>  Members received and considered an amended service level agreement. This has been approved by the Town Council's legal representative and Spurgeons. It has been requested that the notice period be extended to six months for both sides.  It was NOTED that the monthly payment noted in the agreement would be a maximum amount.  It was PROPOSED that the agreement be signed and that the partnership with Spurgeons commence at the earliest opportunity. This was SECONDED and RESOLVED.</p>		
<b>14/11/17</b>	<p><b>Folly Noticeboard Designs</b>  Members considered designs and recommendation from the Planning and Highways Committee that no objections be made. It was PROPOSED that the Town Council APPROVE the designs. This was SECONDED and AGREED.</p>		
<b>15/11/17</b>	<p><b>Councillor Email Addresses</b>  Members were reminded of the importance of using Councillor email addresses for council business. All Councillors were not present so it was PROPOSED that this item be repeated on the next council agenda. This was AGREED.</p>		
<b>16/11/17</b>	<p><b>Items for Information Only</b></p> <ul style="list-style-type: none"> <li>Members were informed that over 53% S106 funds for sports facilities for the new development at Fernham fields could be used to fund a new leisure centre in Wantage.</li> </ul>		
<b>17/11/17</b>	<p><b>Correspondence</b>  Members received and NOTED, for information only, correspondence from 13<sup>th</sup> September 2017 up to and including 11<sup>th</sup> October 2017.</p>		