

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL
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www.faringdowntowncouncil.gov.uk
Clerk: Sally Thurston



To Members of the Finance and Audit Committee

You are summoned to attend a meeting of the Finance and Audit Committee on Wednesday 29th November at 7.15pm in the Jubilee Room, the Pump House, Faringdon.

Press & Public are invited to attend.

AGENDA

1.	Apologies for Absence
2.	Minutes of last meeting – 23rd October 2017 (attached)
3.	Declarations of Interest & requests for dispensations <i>Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.</i>
4.	Public Speaking and Question Time <i>This period is designated for public speaking accordance with Standing Order 3 (f). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Questions will be restricted to one from each member of public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.</i>
5.	Items for Information Only
6.	Information Centre <i>To consider a proposal to produce a bi-annual Town Guide.</i>
7.	Precept 2018/19 <ul style="list-style-type: none">a) Office & Establishment<ul style="list-style-type: none"><i>(i) To receive current financial report</i><i>(ii) To consider draft revenue & grants budget</i><i>(iii) To consider capital expenditure</i>b) Faringdon Community & Tourist Information Centre<ul style="list-style-type: none"><i>(i) To receive current financial report</i><i>(ii) To consider draft revenue & grants budget</i><i>(iii) To consider capital expenditure</i>c) Direct Council Expenditure<ul style="list-style-type: none"><i>(i) To receive current financial report</i><i>(ii) To consider draft revenue & grants budget</i><i>(iii) To consider capital expenditure</i>d) Maintenance Fund<ul style="list-style-type: none"><i>(i) To consider a recommendation from the Facilities Committee to accrue unspent committee maintenance budgets and earmark them in the maintenance fund.</i><i>(ii) To consider additions to maintenance fund</i>e) Committee Budgets<ul style="list-style-type: none">To receive the following budgets:<i>(i) Facilities Committee</i><i>(ii) Community and Partnerships Committee</i><i>(iii) Planning & Highways Committee</i>f) Precept Request<ul style="list-style-type: none"><i>To consider total draft precept request.</i>
8.	BACS Payments <i>To consider a recommendation from the clerk regarding BACS payments.</i>

23rd November 2017

Sally Thurston
Town Clerk