

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



**Minutes of a Venues Committee Council meeting held on Wednesday 19<sup>th</sup> April 2017 at 7.15pm in the Jubilee Room, the Pump House, Faringdon.  
Press & Public are invited to attend.**

<b>Cllrs Present:</b>	David Barron (Chair) Jane Boulton Steve Leniec Mike Wise
<b>In attendance:</b>	Sally Thurston – Town Clerk Cllr. Andrew Marsden
<b>1/4/17</b>	<b>Apologies for Absence</b> Apologies were received and approved from Cllr. Angela Finn, Julie Farmer. Jackie Smith – Cellar Bar
<b>2/4/17</b>	<b>Minutes of last meeting</b> The minutes of the meeting held on Wednesday 5 <sup>th</sup> April were signed as a correct record.
<b>3/4/17</b>	<b>Declarations of Interest</b> No declarations of interest were made at this time.
<b>4/4/17</b>	<b>Public Question Time</b> None
<b>5/4/17</b>	<b>Public Speaking Time</b> None
<b>6/4/17</b>	<b>Financial Report</b> To received and NOTED a financial report for: a. Corn Exchange b. Pump House
<b>7/4/17</b>	<b>Bar Manager's Report</b> A report from the Bar Manager was not available.
<b>8/4/17</b>	<b>Facilities Manager's Report</b> Members received and NOTED a report from the Facilities Manager
<b>9/4/17</b>	<b>Health and Safety</b> There were no health and safety issues to report.
<b>10/4/17</b>	<b>Venues Bookings Report</b> Members received and NOTED an update on bookings.
<b>11/4/17</b>	<b>Bar Franchise Agreement</b> It was PROPOSED that a clause be added to ensure the bar franchisee was aware that they were responsible for the health and safety for the cellar which should include the provision of a CO2 alarm. It was PROPOSED that bar franchise agreement be issued with this amendment. This was SECONDED and RESOLVED.
<b>12/4/17</b>	<b>Review of hire charges/ terms and conditions</b> It was PROPOSED that Venue hire charges and terms and conditions for 2017/18 remain unchanged. It was further PROPOSED that given the possibility of a raise in energy prices that this be reviewed in the Autumn. This was RESOLVED.
<b>14/4/17</b>	<b>Floral Displays</b> It was PROPOSED that hanging baskets be purchased for the Corn exchange up to £190. It was further PROPOSED that £50 be allocated to purchasing baskets for the Pump House from the maintenance budget. This was SECONDED and RESOLVED.

<b>15/4/17</b>	<b>Items for Information Only</b> Members were informed that: <ul style="list-style-type: none"><li>• The Corn Exchange Floor was scheduled for replacement in July 2017</li><li>• Cinema Chairs had been tested and there was a clear favorite. These would be order following a final test at the Ferendune cinema next week.</li></ul>

The meeting closed at 7.35pm