

FARINGDON TOWN COUNCIL

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Clerk: Sally Thurston



FARINGDON WAR MEMORIAL TRUST (Registered Charity No. 202549)

Minutes of a meeting of the Faringdon War Memorial Trust held on Monday, 8th May 2017, at 7pm in the Old Town Hall, Market Place, Faringdon.	
Cllrs present:	David Barron (Chair) Jane Boulton Julie Farmer Angela Finn Steve Leniec Andrew Marsden Mike Wise
In attendance:	Joy Blake, Royal British Legion Bill Law, Royal British Legion Sally Thurston, Town Clerk Rebekah Pugh, Deputy Town Clerk
1/1/17	Apologies for Absence Cllrs. Kiera Bentley and Al Cane
2/1/17	Election of Chairman Cllr. Steve Leniec NOMINATED Cllr. David Barron as chair. This was SECONDED and RESOLVED. Cllr. Finn was thanked for her work as Chair.
3/1/17	Election of Vice Chairman It was PROPOSED that the election of a Vice Chair be deferred until the next meeting. This was AGREED.
4/1/17	Minutes of Last Meeting: 14th November 2016 The minutes were signed as a correct record of the meeting held on 14 th November.
5/1/17	Appointment of Clerk and Financial Officer Cllr. Barron NOMINATED Sally Thurston, Town Clerk, as the Clerk and Financial Officer for the Trust. This was SECONDED and RESOLVED.
6/1/17	Appointment of nominated representatives from the following organisations as Non-voting Trust Members: Cllr. Wise NOMINATED Joy Blake and Bill law, Royal British Legion as Non-voting Trust Members. This was SECONDED and RESOLVED.
7/1/17	Declarations of interest - None
8/1/17	Public Speaking and Question Time - None
9/1/17	Terms of Reference Cllr. Marsden had offered alternative wording for the charitable objectives which he felt made things clearer. The Clerk explained that the objectives were written as registered with the charity commission and were for information only. It was PROPOSED that the charitable objectives remain unchanged. This was AGREED. It was PROPOSED that ' <i>prepare an annual reports</i> ' was removed from the Clerks responsibilities as this was the responsibility of the chair. This was AGREED. It was PROPOSED that, with these amendments, the draft Terms of Reference for the Trust be ADOPTED. This was RESOLVED.
10/1/17	Report from Royal British Legion The Trust To received and NOTED a report from the Royal British Legion

	<p>which highlighted:</p> <ul style="list-style-type: none"> Joy Blake has suggested that although it was agreed that the remembrance exhibition was bi-annual it be increased to annually. 2017 is the centenary for the Battle of Ypres and Passchendaele and should be commemorated. It would be ideal to set up a working party and involve the Community College as they take a group of students to the war graves each year. It was AGREED that an exhibition should be held in 2017. It was PROPOSED that a working party should be set up and that Adele Vincent would be the Town Council officer to co-ordinate meetings. This was RESOLVED. Thanks were noted to the Town Council for a grant to use the Corn Exchange free of charge for the Festival of Remembrance 2017. The Clerk was asked to confirm if this included rehearsal dates. £20,894 had been collected during the 2016 Poppy Appeal
11/1/17	<p>Financial Report</p> <p>a) The Trust received and NOTED a financial report. The clerk was asked to bring a list of receipts and expenditure to the next meeting.</p> <p>b) It was PROPOSED that the Trust request reimbursement from Faringdon Town Council for hire charges granted to Faringdon Whist Drive: £150.00 room hire. This was RESOLVED</p>
12/1/17	<p>Bookings</p> <p>a) The Trust received and NOTED a report on bookings in the Old Town Hall. It was requested that this should be a quarterly report in the form of a rolling spreadsheet for future meetings. This was AGREED.</p> <p>b) The Trust reviewed hire charges and terms and conditions. It was PROPOSED that no changes be made at this time but this be reviewed in six months time as utility cost may increase in that time. This was SECONDED and RESOLVED.</p>
13/1/17	<p>Funding Application</p> <p>The Trust received and NOTED an update, which highlighted:</p> <ul style="list-style-type: none"> Funding from the War Memorial Trust was being investigated as this could be more appropriate than the Heritage Lottery fund. An initial application had been submitted. Results would be brought to the next meeting. It the interim public engagement events were continuing should the heritage lottery grant application still be necessary.
14/1/17	<p>Wall hangings</p> <p>The trust was informed that the wall hangings were now completed. It was PROPOSED that a celebration event be held to thank the U3A patchwork group for their work. This was AGREED. Adele Vincent would organise the event.</p>
15/1/17	<p>Health and Safety - No issues at present</p>
16/1/17	<p>Meeting Dates</p> <p>It was PROPOSED the following meeting dates be agreed: 31st July 2017, 6th November 2017, 5th February 2018, 14th May 2018 This was SECONDED and RESOLVED</p>
17/1/17	<p>Items for Information Only</p> <p>Cheque for balance of £463.87 owed to Faringdon Town Council for the 2015 / 2016 financial year has been paid.</p>