

FARINGDON TOWN COUNCIL

The Pump House, Market Place, FARINGDON,
Oxfordshire, SN7 7HL Telephone 01367 240281

www.faringdowntowncouncil.gov.uk

Clerk: Sally Thurston



FARINGDON WAR MEMORIAL TRUST (Registered Charity No. 202549)
Notice is hereby given of a Meeting of the Trust to be held on Monday, 8th May 2017, at
7pm in the Old Town Hall, Market Place, Faringdon.
Press and public are invited to attend.

AGENDA

1.	Apologies for Absence To receive and approve
2.	Election of Chairman
3.	Election of Vice Chairman
4.	Minutes of Last Meeting: 14th November 2016 To agree and sign as a correct record of the meeting held on 14 th November 2016
5.	Appointment of Clerk and Financial Officer
6.	Appointment of nominated Royal British Legion representatives as Non-voting Trust Members
7.	Declarations of interest Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.
8.	Public Question and Speaking Time Questions will be restricted to one from each member of the public, or a maximum of three per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting. Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes.
9.	Terms of Reference To approve draft Terms of Reference for the Trust
10.	Report from Royal British Legion To receive a report from the Royal British Legion
11.	Financial Report (a) To receive and consider a financial report (b) To consider requesting reimbursement from Faringdon Town Council for hire charges granted to Faringdon Whist Drive: £150.00 room hire
12.	Bookings a) To receive a report on bookings in the Old Town Hall b) To review hire charges and terms and conditions
13.	Funding Application To receive an update
14.	Wall hangings To receive and consider an update
15.	Health and Safety To receive an update on health and safety issues
16.	Meeting Dates To consider the following meeting dates: 31 st July 2017, 6 th November 2017, 5 th February 2018, 14 th May 2018
17.	Items for Information Only Cheque for balance of £463.87 owed to Faringdon Town Council for the 2015 / 2016 financial year has been paid.