

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL
Telephone 01367 240281
www.faringdowntowncouncil.gov.uk
Clerk: Sally Thurston



To: Members of the Venues Committee

You are summoned to attend a Town Council meeting to be held on Wednesday 19th April 2017 at 7.15pm in the Jubilee Room, the Pump House, Faringdon.

Press & Public are invited to attend.

AGENDA

1.	Apologies for Absence To receive and approve
2.	Minutes of last meeting <i>To agree and sign as a correct record of the meeting held on Wednesday 5th April (attached)</i>
3.	Declarations of Interest <i>Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter. Please refer to notes in your member's folder.</i>
4.	Public Question Time <i>Questions will be restricted to one from each member of public, or a maximum of three per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.</i>
5.	Public Speaking Time <i>This period is designated for public speaking accordance with Standing Order 3 (d). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes.</i>
6.	Financial Report To receive and consider a financial report for: a. Corn Exchange b. Pump House
7.	Bar Manager's Report <i>To receive a report from the Bar Manager</i>
8.	Facilities Manager's Report <i>To receive a report from the Facilities Manager</i>
9.	Health and Safety <i>To receive an update on health and safety issues</i>
10.	Venues Bookings Report <i>To receive an update on booking</i>
11.	Bar Franchise Agreement <i>To receive and consider bar franchise agreement</i>
12.	Review of hire charges/ terms and conditions <i>To consider:</i> a. Venue hire charges 2017/18 b. Venue hire terms and conditions 2017/18
13.	Peace Plaque <i>To receive a proposal to from Faringdon Peace Group to site a plaque on the Corn Exchange</i>
14.	Floral Displays <i>To consider the purchase of hanging baskets for the Town Council Venues</i>
15.	Items for Information Only <ul style="list-style-type: none">• Corn Exchange Floor Update• Cinema Chairs update