

# **FARINGDON TOWN COUNCIL**

The Pump House, 5 Market Place, FARINGDON, Oxfordshire, SN7 7HL

Telephone 01367 240281

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

Clerk: Sally Thurston



**To: Members of the Finance and Audit Committee**

**You are summoned to attend a Town Council meeting to be held on Monday 24<sup>th</sup> April 2017 at 7.15pm in the Meeting Room, Mike Ilott Suite, the Pump House, Faringdon.**

**Press & Public are invited to attend.**

## **AGENDA**

| <b>1.</b>                         | <b>Apologies for Absence</b><br><i>To receive and approve</i>   |  |        |                  |            |        |                                 |                       |                        |                                  |                                   |        |  |                      |                      |  |
|-----------------------------------|---|--|--------|------------------|------------|--------|---------------------------------|-----------------------|------------------------|----------------------------------|-----------------------------------|--------|--|----------------------|----------------------|--|
| <b>2.</b>                         | <b>Minutes of last meeting</b><br><i>To agree and sign as a correct record of the meeting held on Wednesday 1<sup>st</sup> March 2017</i>   |  |        |                  |            |        |                                 |                       |                        |                                  |                                   |        |  |                      |                      |  |
| <b>3.</b>                         | <b>Declarations of Interest</b><br><i>Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter. Please refer to notes in your member's folder.</i>   |  |        |                  |            |        |                                 |                       |                        |                                  |                                   |        |  |                      |                      |  |
| <b>4.</b>                         | <b>Public Question Time</b><br><i>Questions will be restricted to one from each member of public, or a maximum of three per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.</i>  |  |        |                  |            |        |                                 |                       |                        |                                  |                                   |        |  |                      |                      |  |
| <b>5.</b>                         | <b>Public Speaking Time</b><br><i>This period is designated for public speaking accordance with Standing Order 3 (d). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes.</i>  |  |        |                  |            |        |                                 |                       |                        |                                  |                                   |        |  |                      |                      |  |
| <b>6.</b>                         | <b>Items for Information Only</b>   |  |        |                  |            |        |                                 |                       |                        |                                  |                                   |        |  |                      |                      |  |
| <b>7.</b>                         | <b>Applications for financial assistance</b><br><b>To consider the following grant applications:</b> <table border="1" data-bbox="274 1240 1426 1563"><thead><tr><th>Name of Organisation</th><th>Amount</th><th>Purpose of Grant</th></tr></thead><tbody><tr><td>Folly Fest</td><td>£5,000</td><td>To assist with general expenses</td></tr><tr><td>Faringdon Rotary Club</td><td>£1,500 plus Venue Hire</td><td>Toward cost of Festive Faringdon</td></tr><tr><td>Wantage Independent Advice Centre</td><td>£1,500</td><td>Towards cost of running advice service</td></tr><tr><td>Royal British Legion</td><td>£151.50 – venue hire</td><td>Venue hire for Festival of Remembrance</td></tr></tbody></table>   | Name of Organisation                   | Amount | Purpose of Grant | Folly Fest | £5,000 | To assist with general expenses | Faringdon Rotary Club | £1,500 plus Venue Hire | Toward cost of Festive Faringdon | Wantage Independent Advice Centre | £1,500 | Towards cost of running advice service | Royal British Legion | £151.50 – venue hire | Venue hire for Festival of Remembrance |
| Name of Organisation              | Amount  | Purpose of Grant                       |        |                  |            |        |                                 |                       |                        |                                  |                                   |        |  |                      |                      |  |
| Folly Fest                        | £5,000  | To assist with general expenses        |        |                  |            |        |                                 |                       |                        |                                  |                                   |        |  |                      |                      |  |
| Faringdon Rotary Club             | £1,500 plus Venue Hire  | Toward cost of Festive Faringdon       |        |                  |            |        |                                 |                       |                        |                                  |                                   |        |  |                      |                      |  |
| Wantage Independent Advice Centre | £1,500  | Towards cost of running advice service |        |                  |            |        |                                 |                       |                        |                                  |                                   |        |  |                      |                      |  |
| Royal British Legion              | £151.50 – venue hire  | Venue hire for Festival of Remembrance |        |                  |            |        |                                 |                       |                        |                                  |                                   |        |  |                      |                      |  |
| <b>8.</b>                         | <b>Information Centre</b><br><i>To receive a report from Information Centre Supervisor</i>  |  |        |                  |            |        |                                 |                       |                        |                                  |                                   |        |  |                      |                      |  |
| <b>9.</b>                         | <b>Financial Reports</b> <ul style="list-style-type: none"><li>a) <i>To receive the following end of year reports:</i><ul style="list-style-type: none"><li>(i) <i>Office and Establishment</i></li><li>(ii) <i>Faringdon Tourist Information centre</i></li><li>(iii) <i>Direct Council Expenditure</i></li></ul></li><br/><li>b) <i>To receive an end of year summary for the following committees:</i><ul style="list-style-type: none"><li>(i) <i>Venues</i></li><li>(ii) <i>Recreation and Open Spaces</i></li><li>(iii) <i>Planning and Highways</i></li><li>(iv) <i>Youth Services</i></li></ul></li><br/><li>c) <i>To receive notification of end of year balances and uncommitted reserves</i></li></ul> |  |        |                  |            |        |                                 |                       |                        |                                  |                                   |        |  |                      |                      |  |

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| 10. | <p><b>Bank Accounts</b></p> <p>a) <i>To consider holding operating funds in the Cooperative current account and cancelling sweep fees.</i></p> <p>b) <i>To consider maximum amounts held in Town Council accounts</i></p> |
| 11. | <p><b>Christmas Lights</b></p> <p><i>To consider a request from the Recreational and Open Spaces Committee to release funds from reserves to Install a safe circuit in the town for small Christmas Trees</i></p>         |
| 12. | <p><b>Transitional Funding</b></p> <p><i>To receive and consider a funding agreement with Oxfordshire District Council for a transitional grant towards the Place Children and Family Project.</i></p>                    |
| 13. | <p><b>Insurance</b></p> <p><i>To receive and consider quotes</i></p>  |
| 14. | <p><b>Hosted IT Services</b></p> <p><i>To receive and consider quotes</i></p>   |
| 15. | <p><b>Mayors Allowance</b></p> <p><i>To consider a virement of £606.95 from reserves, due to a late entry in 2015/16.</i></p>   |
| 16. | <p><b>Bins at Bus Shelters</b></p> <p><i>To consider a request from the Planning and Highways Committee to purchase bins for bus shelters.</i></p>  |

Date: 19/4/2017

Town Clerk