

FARINGDON TOWN COUNCIL

The Pump House, Market Place, FARINGDON,
Oxfordshire, SN7 7HL

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Clerk: Sally Thurston



Minutes of a Venues Committee Meeting held at 8.15pm on Wednesday 16th November 2016 in the Jubilee Room, the Pump House, Faringdon

PRESENT: Cllrs. David Barron (Chairman)
Jane Boulton
Steve Leniec
Mike Wise

In Attendance: Sally Thurston, Town Clerk

- 1/6/16 Apologies for Absence**
Cllr. Julie Farmer
- 2/6/16 Declarations of Interest**
None
- 3/6/16 Minutes of Last Meeting: Wednesday 5th October 2016**
The minutes were signed as a correct record of the meeting.
- 4/6/16 Public Speaking Time**
None
- 5/6/16 Public Question Time**
None
- 6/6/16 Corn Exchange**
Members received and considered a quote for servicing the cinema projector. It was PROPOSED that this service take place at the same time as the installation of the hearing loop in November 2016 and the Cost of £415.67 is taken from the Cinema Costs budget. This was SECONDED and AGREED.
- 7/6/16 Pump House**
Members received and considered quotes to replace the vinyl flooring in the kitchen and toilets, the quotes were close in value. It was PROPOSED that the Venues Manager, in conjunction with the Clerk, be delegated authority to investigate which was the best value quote and instruct work up to £1379 to be taken from Pump House maintenance budget. This was SECONDED and CARRIED.

8/6/16 Precept 2017/18

- a) Members received and NOTED financial reports 2016/17
- b) Members considered a draft budget for 2017/18. It was PROPOSED that an expenditure budget of £2350 be put forward for the Corn Exchange. This was SECONDED and AGREED. It was further PROPOSED that an expenditure budget of £7445 be put forward for the Pump House. This was SECONDED and AGREED.
- c) Members considered a quote to install an internal glass door in the entrance of the Pump House, members were informed that a further quote was expected shortly.. It was PROPOSED that this project not be included as a capital expenditure project but be funded from the 2016.17 budget and completed during the current financial year. This was SECONDED and CARRIED. It was further PROPOSED that that the Venues Manager, in conjunction with the Clerk, be delegated authority to investigate which was the best value quote and instruct work up to £1000 to be taken from Pump House maintenance budget.

It was PROPOSED that the following capital expenditure projects be included in the budget request for 2017/18:

- a) Corn Exchange Floor £20,000
- b) Corn Exchange Chairs £7,356

This was SECONDED and CARRIED.

It was further PROPOSED that more detailed quotes were sought for the replacement floor. This was SECONDED and AGREED.