

FARINGDON TOWN COUNCIL
sitting as Faringdon War Memorial Trust
Reg. Charity No. 202549

Minutes of a meeting
of the Faringdon War Memorial Trust
held on Monday 14th November 2016 at 7pm
in the Old Town Hall, Market Place, Faringdon

TRUST MEMBERS PRESENT: Town Councillors
Angela Finn (Chairman)
Jane Boulton
Al Cane
Julie Farmer
Steve Leniec
Andrew Marsden
Mike Wise

Non-Voting Trust Members
Joy Blake, Royal British Legion
Bill Law, Royal British Legion

IN ATTENDANCE: Sally Thurston, Town Clerk
Adele Vincent, Community Officer
1 member of the public

- 1/4/16 Apologies for Absence**
Apologies for absence were received from Cllr. Patrick Middleton. Cllr. Finn asked that members be reminded of the importance of submitting apologies.
- 2/4/16 Minutes of Last Meeting: Monday 19th September 2016**
The minutes were signed as a correct record of the meeting.
- 3/4/16 Public Speaking Time**
No public wished to speak at this time
- .4/4/16 Report from the Royal British Legion**
The trust was informed that the AGM would be held on 16th November and a report would be available at the next meeting.
- 5/4/16 Remembrance Exhibition**
The exhibition was very successful attracting approximately 180 people over the 3 days. The RBL thanked Faringdon Town Council for their support. This was NOTED. It was PROPOSED that a note of thanks be sent to; Mike Devitt for cleaning the memorial and Dave Arlott and Adrian Axe, suppliers of the military vehicles that were outside the exhibition on Saturday 12th November. It was further PROPOSED that a note of thanks be published in the local media to all those who donated exhibits. This was CARRIED.
- The Remembrance Day parade was also a big success. Thanks to all those involved were NOTED.
- 6/4/16 Terms of Reference**

Members received draft terms of reference prepared by the Clerk.

The following amendments were PROPOSED:

- The quorum for the committee be increased to 5
- A strategy for allocating funds if the trust ceased to exist be added.

It was further PROPOSED that the Clerk submit an amended draft to the next meeting for approval. This was AGREED.

7/4/16 Bookings

The Trust received a bookings report which was NOTED.

8/4/16 Budget 2017/18

- a) The Trust received and NOTED a financial report.
- b) It was PROPOSED that the draft budget be APPROVED this was CARRIED.

9/4/16 Heritage Lottery Fund Application

- a) The Trust received an update from Adele Vincent, Community Officer, on the progress of the grant application. This was NOTED with thanks.

It was PROPOSED that a heating upgrade should be included in the refurbishment plans. It was further PROPOSED that notices that included instructions for the use of heaters should be clearly displayed. This was AGREED.

It was PROPOSED that the current marks on the walls be repaired as soon as possible as they looked unsightly. This was AGREED.

- b) A request for a £50 budget for community engagement events associated with the HLF application was received. It was PROPOSED that the current advertising budget and the sundries budget be used for this purpose. This was AGREED.

10/4/16 Peace Group Plaque

The Trust received and considered a proposal from the Peace Group to site a plaque on The Old Town Hall. Some members felt that the Old Town Hall was not a suitable location. It was PROPOSED that the permission to locate the plaque on the Old Town Hall be declined and that Peace Group seek an alternative location. This was SECONDED and CARRIED.

11/4/16 Health and Safety Report

The trust received and NOTED a health and safety report.

It was AGREED that fire proofing of the under stairs cupboard be included in the refurbishment plans.

Meeting Closed: 7.35pm