

**FARINGDON TOWN COUNCIL**  
**sitting as FARINGDON WAR MEMORIAL TRUST**  
**(Registered Charity No. 202549)**

**Minutes of a Meeting of the Faringdon War Memorial Trust**  
**held on Monday, 19 September, 2016 at 7.00 pm**  
**in the Old Town Hall, Market Place, Faringdon**

**TRUST MEMBERS PRESENT:**

**Town Councillors**

**Angela Finn (in the Chair)**  
**David Barron**  
**Jane Boulton**  
**Al Cane**  
**Julie Farmer**  
**Steve Leniec**  
**Mike Wise**

**Non-Voting Trust Members**

**Bill Law, Royal British Legion**

**IN ATTENDANCE:**

**Liz Billson, Assistant Town Clerk**

**1/3/16 Apologies for Absence**

Apologies for absence were received from Town Councillors Andrew Marsden and Richard Marsh, and from Joy Blake, Royal British Legion.

**2/3/16 Minutes of Last Meeting: 9 May 2016**

The Minutes were AGREED and signed as being a correct record of the meeting held on 9 May 2016.

**3/3/16 Public Speaking Time**

There were no members of the public present.

**4/3/16 Report from Royal British Legion**

Bill Law reported that Gordon Dowell would be able to help with providing memorabilia and with running the Remembrance Exhibition. He also reported that a total of £22,322 had been raised by the Faringdon and District branch during the 2015/16 Poppy Appeal. This was NOTED.

### **5/3/16 Remembrance Exhibition**

It was reported that a meeting had taken place on 11/7/16, which had been attended by representatives of the Royal British Legion and Faringdon War Memorial Trust. Articles had appeared in the Folly newspaper and the What's On, asking for exhibits and help with the exhibition. A further meeting would be held on 10/10/16. As Mike Wise and David Barron would both be unable to attend, it was AGREED that Al Cane would represent the Trust in their absence. It was further AGREED that the Assistant Town Clerk would invite the schools and uniformed organisations to visit the exhibition.

Mike Wise reported that Mick Devitt had expressed interest in cleaning the war memorial. It was AGREED that the Assistant Town Clerk should follow this up.

### **6/3/16 Terms of Reference**

It was AGREED that this item be deferred to the next meeting on 14/11/16.

### **7/3/16 Bookings**

A report from the Assistant Town Clerk on bookings in the Old Town Hall was received and NOTED.

### **8/3/16 Financial Report**

A financial report was received and NOTED.

### **9/3/16 Grants**

#### **(a) Heritage Lottery Fund application**

It was reported that quotes were being sought from specialist builders to assist with the Heritage Lottery Fund grant bid. Work was continuing on public engagement. The Town Council's Youth and Community Officer and one of the Information Centre Assistants would be working on the final application, and assistance was being provided by staff at Kelmscott Manor, who had previously made a successful application. This was NOTED.

#### **(b) Request for re-imburement from the Town Council**

The Assistant Town Clerk reported that the Town Council's Finance and Audit Committee had awarded a grant to the PAD Committee, to include £29.75 for hire of the Old Town Hall for a training event on use of the defibrillator. It was proposed, seconded and CARRIED that the Trust should reclaim this amount from the Town Council.

### **10/3/16 Health and Safety**

It was reported that the Town Council's health and safety advisor had carried out an inspection of the Old Town Hall on 23/8/16. Her report had just been received, and a summary of the recommendations would be available for the next meeting. This was NOTED.